



**SECTION II THE MARKET MASTER AGREES TO:**

- (1) Collect and submit properly redeemed Project FRESH coupons from the Farmer to the state agency for reimbursement, and timely account for and pay the farmers for those coupons.
- (2) Provide training to the Farmer on the rules and regulations of the Farmers' Market Nutrition Program (Project FRESH).

**SECTION III SANCTIONS**

A Farmer and/or his/her employees who violate provisions (a), (b), (c) or (d) of Section I of this agreement will receive a warning letter from the state agency for the first complaint of a violation. After receipt of the warning letter, a pattern of two violations will result in the state agency disqualifying the Farmer from accepting Project FRESH coupons at any location in the State of Michigan for a period of one year.

A Farmer and/or his/her employees who violate provisions (e), (f) or (g) of Section I of this agreement will receive a warning letter from the state agency for the first complaint of a violation. After receipt of the warning letter, a pattern of two violations will result in the state agency disqualifying the Farmer from accepting Project FRESH coupons at any location in the State of Michigan for a period of two years.

A Farmer and/or his/her employees who violate provisions (h), (i), (j), (k), (l), (m), (n) or (o) in Section I of this agreement will be subject to the state agency disqualifying the Farmer from accepting Project FRESH coupons at any location in the State of Michigan for a period of three years for the first violation.

A Farmer who has been denied authorization by a Market Master to accept Project FRESH coupons or who has been disqualified by the state agency from participation in the Project FRESH Program may appeal to: The Michigan Department of Community Health, WIC, Lewis Cass Building, 320 S Walnut, 6<sup>th</sup> Floor, Lansing, MI 48913. The appeal must be in writing and received within 21 days of notification of an authorization denial or disqualification.

**SECTION IV CERTIFICATION:**

The Farmer, through signature below, accepts all terms of this agreement. This agreement becomes valid only upon signature of the Farmer and the Market Master.

FARMER: \_\_\_\_\_  
Name (type or print)

\_\_\_\_\_  
Signature Date

MARKET  
MASTER: Carol Moody  
\_\_\_\_\_  
Name (type or print)

\_\_\_\_\_  
Signature Date

**Note: The Marker Master is to provide a signed copy of the contract to the farmer. The Market Master maintains the original in a file. This institution is an equal opportunity provider.**

In accordance with Federal Law and Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal Opportunity provider and employer.

**2015 SENIOR FARMERS' MARKET NUTRITION PROGRAM  
(SENIOR PROJECT FRESH/MARKET FRESH)  
AGREEMENT BETWEEN MARKET MASTER AND FARMER**

Market Master Name (Legal Name):

Carol Moody

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Market Master Address:

320 W. Broadway Street, Mt. Pleasant, MI 48858

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Phone: (989) 779-5330 County/Local Agency Isabella/Mt. Pleasant Parks & Recreation

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This agreement by and between Carol Moody **Market Master**, and

**Farmer**, whose address is

\_\_\_\_\_ is effective between May 1, 2015

and October 31, 2015. This agreement is for the purpose of authorizing the above-mentioned Farmer to accept Senior Project FRESH/Market FRESH coupons at

Island Park & City Hall Farmers' Markets (Market Location) from authorized Senior Project FRESH/Market FRESH participants in exchange for eligible products.

**SECTION I BY SIGNING THIS AGREEMENT, THE FARMER AGREES TO:**

- (a) Have the client sign the coupon and verify that the client's signature on the Senior Project FRESH/Market FRESH coupon matches the signature appearing on the coupon holder.
- (b) Display a sign, provided by the state agency, stating "**Senior Project FRESH/Market FRESH Coupons Welcome Here.**"
- (c) Not to accept Senior Project FRESH/Market FRESH coupons outside of their date of validity.
- (d) Display the prices of all authorized products.
- (e) Be a grower of some of the products that are exchanged for Senior Project FRESH/Market FRESH coupons. **NOTE: A grower is an individual or group that has a plot of land or garden that is wholly or partially dedicated for growing produce.**
- (f) Provide only eligible, locally grown, products in exchange for Senior Project FRESH/Market FRESH coupons. Michigan considers produce to be **locally grown** if it is grown within the borders of the state of Michigan or in those counties of the states of Ohio, Indiana and Wisconsin which directly border the state of Michigan. Farmers can be asked to prove, upon request, that all produce provided in exchange for Senior Project FRESH/Market FRESH coupons is eligible, locally grown produce.
- (g) Not give cash change for purchases of less than the value of the coupon(s).
- (h) Provide eligible locally grown products at the current price or less than the current price charged to other customers.
- (i) Not allow the return of products purchased with Senior Project FRESH/Market FRESH coupons in exchange for cash or for non-food items.
- (j) To be monitored by the Market Master or the state agency for program compliance.
- (k) Not provide cash or credit in exchange for Senior Project FRESH/Market FRESH coupons.
- (l) Not collect sales tax on Senior Project FRESH/Market FRESH purchases.
- (m) Not redeem Senior Project FRESH/Market FRESH coupons from unauthorized sources.
- (n) Not charge the Senior Project FRESH/Market FRESH program for food not received by the clients.
- (o) Not redeem Senior Project FRESH/Market FRESH coupons for non-food items

Additional requirements (if any) added by the Market Master:

Refer to 2015 Open Air Farmer's Market Guidelines

Vendors will receive a check mailed from the City of Mt. Pleasant for the total amount of Senior Project FRESH/Market FRESH purchases according to the Vendor Reimbursement Check Schedule.

**SECTION II THE MARKET MASTER AGREES TO:**

- (1) Collect and submit properly redeemed Senior Project FRESH/Market FRESH coupons from the Farmer to the state agency for reimbursement, and timely account for and pay the farmers for those coupons.
- (2) Provide training to the Farmer on the rules and regulations of the Senior Farmers' Market Nutrition Program (Senior Project FRESH/Market FRESH).

**SECTION III SANCTIONS**

A Farmer and/or his/her employees who violate provisions (a), (b), (c) or (d) of Section I of this agreement will receive a warning letter from the state agency for the first complaint of a violation. After receipt of the warning letter, a pattern of two violations will result in the state agency disqualifying the Farmer from accepting Senior Project FRESH/Market FRESH coupons at any location in the State of Michigan for a period of one year.

A Farmer and/or his/her employees who violate provisions (e), (f) or (g) of Section I of this agreement will receive a warning letter from the state agency for the first complaint of a violation. After receipt of the warning letter, a pattern of two violations will result in the state agency disqualifying the Farmer from accepting Senior Project FRESH/Market FRESH coupons at any location in the State of Michigan for a period of two years.

A Farmer and/or his/her employees who violate provisions (h), (i), (j), (k), (l), (m), (n) or (o) in Section I of this agreement will be subject to the state agency disqualifying the Farmer from accepting Senior Project FRESH/Market FRESH coupons at any location in the State of Michigan for a period of three years for the first violation.

A Farmer who has been denied authorization by a Market Master to accept Senior Project FRESH/Market FRESH coupons or who has been disqualified by the state agency from participation in the Project FRESH Program may appeal to: Market FRESH Program, Michigan Office of Services to the Aging, The Chandler Plaza, 3<sup>rd</sup> Floor, 300 E Michigan Ave. Lansing MI 48933. The appeal must be in writing and received within 21 days of notification of an authorization denial or disqualification.

**SECTION IV CERTIFICATION:**

The Farmer, through signature below, accepts all terms of this agreement. This agreement becomes valid only upon signature of the Farmer and the Market Master.

FARMER: \_\_\_\_\_  
Name (type or print)

\_\_\_\_\_  
Signature Date

MARKET  
MASTER: Carol Moody  
\_\_\_\_\_  
Name (type or print)

\_\_\_\_\_  
Signature Date

**Note: The Marker Master is to provide a signed copy of the contract to the farmer. The Market Master maintains the original in a file. This institution is an equal opportunity provider.**

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication and Compliance, 1400 Independence Avenue, SW., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.



**SECTION II THE MARKET MASTER AGREES TO:**

- (1) Collect and submit properly redeemed SNAP tokens from the Farmer/Vendor to the state agency for reimbursement, and timely account for and pay the farmers/vendors for those tokens. Vendors will receive a check mailed from the City of Mt. Pleasant for the total of SNAP purchases less 5% according to the Vendor Reimbursements Check Schedule.
- (2) Collect Credit/Debit tokens from the Farmer/Vendor, reimburse and timely account for and pay the farmers/vendors for those tokens. Vendors will receive a check mailed from the City of Mt. Pleasant for the total of Credit/Debit purchases less 8% according to the Vendor Reimbursements Check Schedule.
- (3) Provide training to the Farmer/Vendor on the rules and regulations of the Farmers' Market Supplemental Nutrition Assistance Program (SNAP).

**SECTION III SANCTIONS**

A Farmer/Vendor is legally responsible not only for your own actions but for those of everyone who works in your business, whether or not they are paid. If you, your staff, your employees, or relatives sell ineligible items, accept SNAP benefits in payment for food sold to a SNAP household on credit, or buy or sell SNAP benefits, you will be disqualified from the Program and/or assess a monetary penalty, and you may face criminal prosecution.

In addition to criminal prosecution, you are subject to administrative penalties. The most common penalty is being disqualified from SNAP. If you are disqualified from SNAP, you may also be disqualified from the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

A Farmer/Vendor and/or his/her employees who violate provisions outlined in this agreement will be subject to penalties including:

- (a) Permanent disqualification when the Farmer/Vendor or his/her employees purchase or traffick in SNAP benefits, or for a third sanction.
- (b) Three to five year disqualification for the sale of non-food items.
- (c) One year disqualification for accepting SNAP benefits for payment of credit accounts.
- (d) Six month to three year disqualification for the sale of non-food items, such as, but not limited to: soap, paper products, medicines, etc.

**SECTION IV CERTIFICATION:**

The Farmer/Vendor, through signature below, accepts all terms of this agreement. This agreement becomes valid only upon signature of the Farmer and the Market Master.

FARMER/VENDOR: \_\_\_\_\_  
Name (type or print)

\_\_\_\_\_  
Signature Date

MARKET  
MASTER: Carol Moody  
\_\_\_\_\_  
Name (type or print)

\_\_\_\_\_  
Signature Date

**Note: The Marker Master is to provide a signed copy of the contract to the farmer/vendor. The Market Master maintains the original in a file. This institution is an equal opportunity provider.**

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To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll-free (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). (866) 632-9992 (toll free) or (202) 260-1026 (voice) or (202) 401-0216 (TDD) USDA is an equal Opportunity provider and employer.

# Double Up Food Bucks

## Vendor Agreement (Token) - 2015



SIGNED CONTRACT MUST BE ON FILE PRIOR TO REIMBURSEMENT

This agreement by and between (Market Name) \_\_\_\_\_

and (Vendor Business Name) \_\_\_\_\_

whose address is \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_

zip \_\_\_\_\_ phone \_\_\_\_\_ email \_\_\_\_\_

is effective during the Double Up Food Bucks program season in 2015 at the Market (above). This agreement authorizes the Vendor (above) to accept Double Up Food Bucks tokens at the specified market from authorized SNAP Bridge Card participants in exchange for unprocessed, Michigan-grown, fresh fruits and vegetables and plants that produce food, in accordance with market and program guidelines.

### **SECTION I BY SIGNING THIS AGREEMENT, THE VENDOR AGREES TO:**

1. Display a sign, provided by the farmers market, indicating the Vendor accepts Double Up Food Bucks tokens.
2. Provide only unprocessed Michigan-grown, fresh fruit and vegetables, or plants that produce food, in exchange for Double Up Food Bucks tokens.
3. Prove, upon request, that all product provided in exchange for Double Up Food Bucks tokens was grown in Michigan.
4. Not give change for purchases made with Double Up Food Bucks tokens.
5. Provide fruits and vegetables at the current price or less than the current price charged to other customers.
6. Not allow the return of product purchased with Double Up Food Bucks tokens in exchange for cash or non-food items.
7. Be monitored by the farmers market or Fair Food Network for program compliance.
8. Not provide cash or credit in exchange for Double Up Food Bucks tokens.
9. Not accept Double Up Food Bucks tokens for non-food items, except for plants that produce food.
10. Accept Double Up Food Bucks tokens from customers only from June 1<sup>st</sup> through November 7<sup>th</sup>, 2015.
11. Turn in all redeemed tokens to the farmers market for reimbursement in accordance with market and program guidelines.

### **SECTION II THE MARKET AGREES TO:**

1. Collect from the Vendor redeemed Double Up Food Bucks tokens and to account for and pay the Vendor for any tokens received between June 1<sup>st</sup>, 2015 and November 14<sup>th</sup>, 2015 or the market's closing day, whichever is earlier less 5% according to the Vendor Reimbursement Check Schedule.
2. Provide a sign for the Vendor to display indicating the Vendor accepts Double Up Food Bucks tokens.
3. Monitor sales to ensure program guidelines are followed.
4. Submit signed agreement to Fair Food Network upon request.

### **SECTION III SANCTIONS**

A Vendor and/or his/her employees who violate the provisions above may be disqualified from the program and not allowed to participate in future programs. A Vendor will only be reimbursed by the Market for Double Up Food Bucks tokens accepted in accordance with market and program guidelines.

### **SECTION IV CERTIFICATION:**

The Vendor, through signature below, accepts all terms of this agreement. This agreement becomes valid only upon signature.

VENDOR: \_\_\_\_\_  
Name (type or print) Signature Date