Print Form

City of Mt. Pleasant
2016 PEAK Program
Employment Application Attachment

Full Name: _____

Please submit the following:

- *Job Application*
- *Criminal History Background Check Authorization Form*
- *Fair Credit Reporting Act Disclosure & Authorization*
- *Employment Application Attachment*
- *List of **three** professional references*
- *Department of Human Services (DHS) Central Records Clearance Letter*
- *Cover letter and resume (optional)*

TO: City of Mt. Pleasant, Human Resources, 320 West Broadway Street, Mt. Pleasant, MI 48858

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1. Please list the days and times you would be available for an interview?

2. If hired, on what date would you be able to begin work?

3. If hired, until what date can you continue to work?

4. Will you be taking classes during the employment period that could affect your work schedule?
   NO ☐ **YES** ☐ If yes, please indicate your schedule, sessions and times.

5. Will you need any time off during the employment period? If so, please list specific dates.

6. Please briefly state why you are interested in working for the PEAK program.

7. Please identify any certifications you may hold related to the job, WSI, CPR, First Aid, registered official, etc.