



OFFICE USE ONLY
Filing fee: N/A
Application #: _____
Submission Date: _____
Approval Date: _____

TEMPORARY OUTDOOR ALCOHOL SERVICE APPLICATION

City of Mt. Pleasant – Public Safety Department
 804 E. High Street, Mt. Pleasant, MI 48858
 (989) 779-5100 • www.mt-pleasant.org

Important Information to Applicants:

The use of private outdoor parking areas, lawns, or other open spaces for sales, service, or other types of work is temporarily permitted as an accessory use to such activities otherwise required to occur within an enclosed building to promote social distancing.

Businesses which currently have a valid license from the State of Michigan to serve alcohol at a location previously approved by the City of Mt. Pleasant may apply to temporarily move some or all of that service outdoors and/or to expand an existing outdoor service area. The following conditions shall apply to any such approvals:

- The maximum occupancy of the outdoor space, public or private, shall not exceed the comparable reduction in the maximum occupancy of the enclosed building below the rated occupancy (Example: If the building containing the business activity has a normal maximum occupancy of 100 and that occupancy is reduced to 70, the maximum outdoor occupancy shall be 30).
- The expansion of outdoor business activities shall not constitute an increase in overall business activity beyond the level existing prior to the start of such activity.
- The Director of Public Safety may place conditions on such approvals, including but not limited to limitations on the days and times of sales and consumption and access control measures such as temporary fencing to prevent alcohol served on-site from being consumed off-site and access to alcohol by individuals under the age of 21.
- Outdoor sales, service, or work areas shall not block any required fire lanes; impede access to accessible parking stalls or paths of travel; impede access to any public sewer manholes, fire hydrants, or valves; or encroach upon required queueing or stacking for an operational drive-through or drive-up service window.
- Inventory shall not be stored outdoors overnight.
- Site alterations to accommodate outdoor business operations shall be of a temporary nature unless the required City approvals for permanent site improvements are obtained prior to such alterations being made.
- All activities permitted under this resolution must occur in accordance with all federal, state, and local regulations and guidelines.
- All approvals shall expire no later than November 30, 2020.
- The use of tents on private property or the provision of seating within the public right-of-way (including the use of sidewalks or on-street parking spaces) requires approval under a separate permit.

QUESTIONS

If you have any questions, please **contact the Division of Public Safety at (989) 779-5100 or plauria@mt-pleasant.org**.

Please type or print clearly:

I. APPLICANT INFORMATION			
Applicant:			
Address:	City:	State:	Zip:
Interest in property (owner, tenant, option, etc.):			
Contact Person:			
Telephone Number:	Fax Number:	E-mail Address:	

II. PROPERTY INFORMATION			
Property Address:	Zoning District:		
Legal Description (available from deed, City Assessor's Office, or City website – can be provided on separate sheet):			
Owner Name (if different than applicant):			
Address:	City:	State:	Zip:
Telephone Number:	Fax Number:	E-mail Address:	

III. DESCRIPTION
Please use this section to describe the proposed service. Attach additional pages, if necessary:
Existing Conditions: Building Occupancy (max): _____ Outdoor Occupancy (max): _____ Hours of Operation: _____
Proposed Site Conditions: Building Occupancy (max): _____ Outdoor Occupancy (max): _____ <i>[Total proposed occupancy cannot exceed existing total occupancy]</i> Hours of Operation: _____

Site Plan

Please show the area proposed for outdoor alcohol service in relation to existing buildings, parking areas, and property lines. Please provide dimensions for proposed outdoor alcohol service areas. Please indicate the manner by which such areas will be delineated from other areas of the site.

A large grid of graph paper, consisting of 20 columns and 30 rows of small squares, intended for drawing a site plan. The grid is empty and occupies the central portion of the page.

IV. APPLICANT CERTIFICATION

By execution of this application, the person signing represents that the information provided and the accompanying documentation is, to the best of his/her knowledge, true and accurate. The applicant agrees to comply with all terms and conditions of any approval issued as a result of this application, including those listed on page 1 of this application form. In addition, the undersigned represents that he/she is authorized and does hereby grant a right of entry to City officials for the purpose of gathering information related to this application, and to verify compliance with the terms and conditions of any approval issued as a result of this application.

Signature: _____

Date: _____

V. OWNER AUTHORIZATION

If the applicant is anyone other than the owner, the owner hereby grants permission for the applicant to act on his/her behalf. (Authorization may be submitted via a separate signed letter)

Signature: _____

Date: _____

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Police Approval	_____	Date: _____
Fire Approval	_____	Date: _____
Planning Approval	_____	Date: _____
Building Safety Approval	_____	Date: _____
Public Works Approval	_____	Date: _____