

Residential Trash and Recycling Pickup Locations Policy

Purpose: To provide an efficient method for residential curbside solid waste pickup that contributes to safe and clean neighborhoods.

Objectives:

- Provide clarity on pickup locations
- Provide for a cost effective method for pickup
- Allow for an exception process

Policy: Residential curbside pickup of trash and recycling shall always occur on the street except for the alleys indicated in blue on the attached map. The “blue” alleys will have residential curbside pickup of trash and recycling in the alley unless an approved exception is granted.

Exceptions

1. Exception by block: If all property owners on one side of a block sign a petition as depicted in Appendix A, the DPW Director will approve a change in pickup location to the street side for that individual block.

Once a petition is approved by the DPW Director, a letter will be sent to all property owners advising them of the change in pickup location and the effective date. The street side pickup must stay in place for at least one calendar year.

2. Exception by individual property: A property owner with undue hardship or unusual circumstances may apply for an exception for pickup on the street side utilizing the form depicted in Appendix B. Undue hardship or unusual circumstance is defined as:
 - a. Property has no legal access to the alley due to prior land splits/changes.
 - b. Property owner has a documented physical or medical need that makes alley pickup dangerous or impossible for the owner.
 - c. Property owner demonstrates that there are exceptional or extraordinary circumstances of the property that do not generally apply to other properties on the blue alley.

Once an exception is approved by the DPW Director, a letter will be sent to the property owner advising them of the change in pickup location and the effective date. The street side pickup must stay in place for at least one calendar year.

If the request is denied, the property owner may appeal to the City Commission for reconsideration. The appeal will be placed on the next available City Commission agenda. The decision of the City Commission is final.

3. Exception for opposite side of street: An exception can be granted to place solid waste on another property if street side pickup occurs on the opposite side of

the street and the two property owners agree to allow for placement of trash and recycling on the other's property utilizing the form depicted in Appendix C.

Once the agreement is approved by the DPW Director, a letter will be sent to both property owners advising them of the change and the effective date.

Appendix A
Residential Trash and Recycling Pickup
Petition by Block

The undersigned property owners on _____ Street between _____
and _____ hereby request that residential pickup for trash and
recycling be moved to the street side.

<u>Printed Name</u>	<u>Property Address</u>	<u>Signature</u>	<u>Date</u>
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To be completed by DPW Staff:
Property owners from entire block have signed? Yes No
If no, petition returned to circulator
If yes, letters mailed to all property owners notifying of change in location effective
_____.

Date: _____ DPW Director _____

Appendix B
Residential Trash and Recycling Pickup
Exception Based on Unusual Circumstances or Undue Hardship

I _____ own property at _____ in
the City and request an exception to the alley pickup location because

Date: _____

Signature: _____

To be completed by DPW Staff:

Exception reason requested is allowed by policy? Yes No

If no, letter sent notifying property owner of denial and option for appeal.

If yes, letter mailed to property owner notifying of change in location effective

_____.

Date: _____

DPW Director _____

Appendix C
Residential Trash and Recycling Pickup
Exception to Pick Up on Other Side of Street

I _____ own property at _____ in the City and request that my residential trash and recycling be picked up across the street from my residence and have obtained approval from the property owner across the street as verified below.

Date: _____ Signature: _____

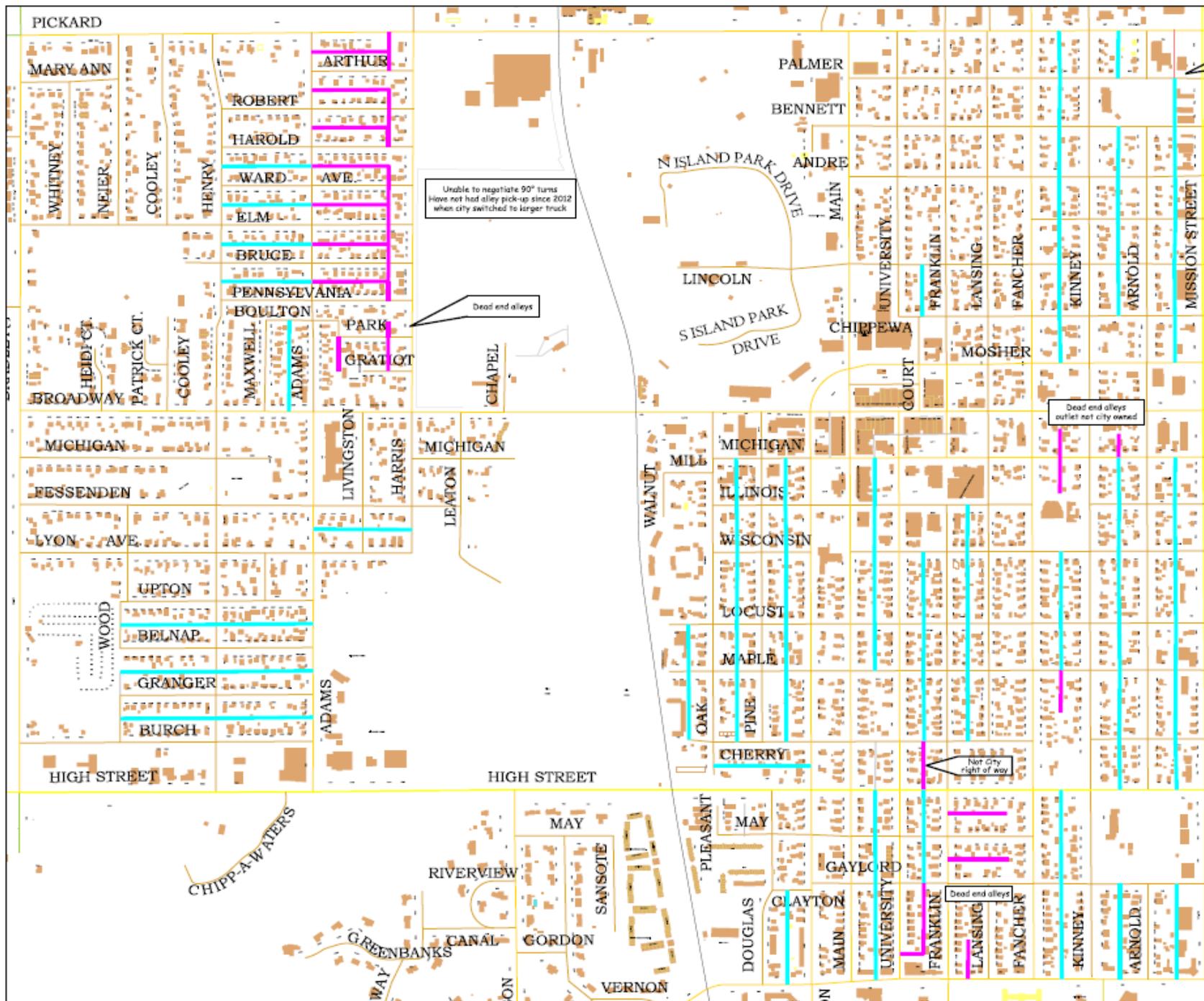
I _____ own property at _____ in the City and have residential trash and recycling picked up on the street side of my residence. By signing below, I confirm that I authorize _____ of _____ to place their residential trash and recycling on my property for pickup on the appropriate pickup day.

Date: _____ Signature: _____

To be completed by DPW Staff:
Agreement signed by current property owners who live across from each other and the second property owner is a street side pickup location? Yes No
If no, return agreement to first owner notifying of denial
If yes, letter mailed to both property owners notifying change in location effective

_____.

Date: _____ DPW Director _____



Unable to negotiate 90° turns
Have not had alley pick-up since 2012
when city switched to larger truck

Dead end alleys

All commercial

Dead end alleys
outlet not city owned

Not City
right of way

Dead end alleys

NOT VIABLE
VIABLE