

City of Mt. Pleasant

Central Business District (CBD) Tax Increment Finance Authority (TIFA) Mission-Pickard Downtown Development Authority (DDA) Industrial Park North TIFA University Park TIFA

MINUTES OF THE REGULAR MEETING

June 12, 2014 10:00 AM
City Hall, Conference Room A

I. Call to Order

The meeting was called to order by Chair Rich Swindlehurst at 10:03 am.

Present: Tim Driessnack, John Hunter, Tom Krapohl, Rick McGuirk (Vice-Chair), Nancy Ridley, Jeff Smith, Rich Swindlehurst (Chair),

Absent: Tim Coscarelly, Margaret McAvoy, Terri Zitzelsberger

Also attending: (Staff): William Mrdeza, Michelle Sponseller, John Zang

II. Approval of Agenda

It was moved by McGuirk, seconded by Ridley, to approve the agenda as presented. **The motion passed unanimously.**

III. Approval of the April 10, 2014 Meeting Minutes

It was moved by Driessnack, seconded by Krapohl, to approve the minutes of the April 10, 2014 meeting. **The motion passed unanimously.**

IV. Old and New Business

A. TIFA

1. Consider Awarding Contract for New Downtown Trash Cans

Sponseller reminded the Board that at the April meeting they agreed to reallocate the funds previously committed to reconstructing Lot 8 to other activities in 2014 since the Lot 8 project was pushed further out. One of those new 2014 projects was the replacement of thirty trash cans downtown for a not-to-exceed amount of \$30,000. Sponseller presented the results of the bids received for the trash cans to the Board for their approval. She indicated that Victor-Stanley was the sole bidder with a total not-to-exceed price of \$23,340 including shipping. Sponseller also reported that there was no response from the current downtown waste hauler to share in this cost. After some brief discussion, it was moved by Smith, seconded by Hunter, to

award the bid for thirty trash cans to Victor-Stanley for the not-to-exceed cost of \$23,340, including shipping. **The motion passed unanimously.**

B. DDA

There was no business before the DDA Board for their consideration at this meeting.

V. Other Business

1. Update on the Special Olympics Grid Street

Mrdeza reported that the design of the grid street was close to being finalized. Negotiations between the City and CMU on this project were being handled by Stacie Tewari, the City's Engineer. The most recent development was an interest by CMU to include pedestrian lighting in the design and bid specs. This additional cost would be funded separately by CMU. It appeared that the project was on schedule to be bid mid-summer with a completion date shortly after CMU was back in session.

Krapohl asked whether it would be possible to explore the possibility of constructing the proposed cross connection behind the businesses south of the new Special Olympics street as part of this project. This would connect the new street with businesses south to Preston, while keeping traffic off of both East Campus Drive and Mission Street. Mrdeza promised to explore the possibility with the City's engineering team.

2. John Zang, the City's DPW Director, briefly addressed the Board with a discussion on the alleys along Mission Street. He indicated that many are in poor repair and will need to be addressed at some point in the future. He asked the Board to consider possible funding for alley improvements since many businesses rely on alleys for deliveries. Mrdeza didn't think the DDA's district boundaries included the alleys behind the businesses but would check the boundary map.
3. Ridley informed the Board that Lisa Orlando from PNC Bank was recently appointed to the TIFA/DDA Board to replace Heather Berry. Lisa will be invited to the next TIFA/DDA Board meeting in July.
4. Board members requested a copy of the Board's by-laws in order to review the language regarding attendance at the meetings. Mrdeza will send this out to the Board for their review.
5. Board members inquired about the number of dead trees in University Park and wondered if the Board should consider allocating TIFA funds to replace these. Mrdeza reminded the Board that the majority of trees in the industrial park were ash and had been devastated by the Emerald Ash Borer. Ridley commented that Brian Anderson from the Middle Michigan Development Corporation was in the process of putting together an amended budget for the use of TIFA funds in University Park and tree removal and replacement is one of the items to be considered. She indicated that there was approximately \$150,000 available to budget; this subject will appear on the Board's July agenda.

VI. Adjourn

There being no other business, the meeting adjourned at 10:33 am.