

City of Mt. Pleasant

Mission-Pickard Downtown Development Authority (DDA)

MINUTES OF THE SPECIAL MEETING

October 17, 2013, 9:30 AM
City Hall, Conference Room A

I. Call to Order

The meeting was called to order by Chair Rich Swindlehurst at 9:40 am.

Present: John Hunter, Tom Krapohl, Rick McGuirk (Vice Chair), Nancy Ridley (for Kathie Grinzinger), Jeff Smith, Rich Swindlehurst (Chair),

Absent: Tim Coscarelly, Tim Driessnack, Doug Ouellette, Terri Zitzelsberger

Also attending: (Staff): Jen Flachs, Mary Ann Kornexl, William Mrdeza,

II. Approval of Agenda

It was moved by Ripley, seconded by Krapohl, to approve the agenda as presented. **The motion passed unanimously.**

III. Old and New Business

A. DDA

1. Review and Award of Bids On Realignment of North Fairfield Drive

Mrdeza reported that PNC Bank has granted the City an easement for the relocation of North Fairfield Drive which has been received and accepted by the City Commission. Bids from contractors for the construction of the North Fairfield Drive realignment project were opened on October 15, 2013. Crawford Contracting was the only contractor to bid on the project and submitted a not-to-exceed bid of \$95,787.50. The engineering estimate was \$104,000.00, so the project is anticipated to come in well under the amount budgeted for the project. Between the costs saved on the grid street project west of Mission and this bid on the street realignment, sufficient funds are available in the 2013 budget to cover the project.

Flachs noted that the reason more firms did not submit bids was likely due to the tight timeframe and associated conditions in the bid specifications which were necessary to assure project completion prior to the closing of the asphalt plant at the end of the 2013 construction season. In addition, Flachs noted that many of the contractors currently are very busy as they finish up other projects prior to the close of the construction season. It was moved by Smith, seconded by

McGuirk, to award the bid for the realignment of North Fairfield Drive to Crawford Contracting in the amount of \$95,787.50 and to authorize the Chair to sign the contract once it has been prepared and presented. **The motion passed unanimously.**

IV. Other Business

There was no other business for consideration at this time.

V. Adjourn

There being no other business, the meeting adjourned at 9:44 am.