

**Approved Minutes
Mt. Pleasant Parks and Recreation Commission
Tuesday, January 24, 2012
7:00 p.m., City Hall**

- I. **CALL TO ORDER** - Meeting called to order at 7:00 by Chair R. Roberts.
- II. **ATTENDANCE AND DECLARATION OF QUORUM**
 - A. Commission Members: Alsager, Boyle, Daniels, Carlson, Perschbacher, Roberts
 - B. Parks and Recreation Staff: Anthony, Bundy, Hofer, Way
 - C. Guests: Dr. Al Ellard, Leisure Planning and Solutions
 - D. Public Attendance: 5 CMU RPL students
- III. **APPROVAL OF AGENDA/MINUTES & COMMISSION BUSINESS**
 - A. Changes/Approval of Agenda – Move Needs Assessment under Old/New Business to Item V.
 - B. Approval of Minutes — A motion was made by Comm. Daniels, second by Comm. Carlson to approve the minutes of Tuesday, December 13, 2011. **MOTION CARRIED.**
- IV. **ELECTION OF NEW OFFICERS**
 - A. Nominations - Nominations were opened by Comm. Daniels for Parks and Recreation Commission officer positions (Chair and Vice-Chair). Comm. Carlson nominated Comm. R. Roberts for chair, and Comm. Boyle nominated Comm. Alsager for vice-chair. Nominations were closed by R. Roberts.
 - B. Election of Chair and Vice-Chair – The Commission voted unanimously to elect Comm. R. Roberts as chair and Comm. Alsager as vice-chair for 2012.
- V. **NEEDS ASSESSMENT** – Dr. Al Ellard from Leisure Planning and Solutions presented the Recreation Needs Assessment and provided a handout of survey results. A question/answer session followed. The results will be used as a planning tool for future recreation services.
- VI. **PUBLIC COMMENTS** - There were no public comments.

All interested persons may attend and participate. Persons with disabilities needing assistance to participate may call the Human Resources Office at 989-779-5313. Persons requiring speech or hearing assistance may contact the City through the Michigan Relay Center at 1-800-649-3777. A 48-hour advance notice is necessary for accommodation.

VII. DEPARTMENT REPORTS

- A. Parks – Director Bundy offered the following report:
- Because of the warmer weather, staff dealing with extraordinary amount graffiti in the parks and public spaces.
 - Pull behind blower purchased for use with quad. Equipment can be used for blowing leaves and/or snow.
 - Capital Improvement Plan (C.I.P.) for 2013-2017 due to Senior Management in February for review. Will discuss under old/new business.
 - Staff attending MRPA Conference in February; playground safety and chemical applicator certifications will be renewed by Park staff.
 - Staff Jason VanLiew will be attending the Great Lakes Parks Training Institute for the first time in February.
 - Staff repairing and replacing park trash receptacles in preparation for spring.
- B. Recreation – Recreation Manager Riaan Anthony reported on the following programs and events:
- Winter break camp held at Kinney during school holiday.
 - Numbers continue to increase in 3rd – 6th grade basketball. 2010 saw 16 teams (142 players), 2011 – 20 teams (153 players) and in 2012 – 24 teams (186 players).
 - Program Registration Night to be held at Finch Fieldhouse on Monday, Feb. 20th from 5-7 pm.
 - Youth volleyball had an increase of 16% over last year; survey shows that parents happy with program; some unhappy with time of Sunday afternoons.
 - Daddy Daughter Date Night to be held on 1/29 & 1/30 at the Comfort Inn.
 - MASA Girls Youth Softball State Tournament to be held in Mt. Pleasant June 28 – July 1. All info available on website.
- PEAK Update:***
- Offering drama/art program at PEAK sites. Staff looking for other partnership opportunities.

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- With low participation at Fancher/McGuire, staff sending out surveys to see what can be changed or added to attract more students.

VIII. OLD AND NEW BUSINESS

- A. Park Naming Policy & Adopt-a-Bench/Table Program – At the previous month's meeting, Mr. Bundy introduced the draft policies on park naming & adopt-a-bench programs for the commission to review and comment. Mr. Bundy then presented the final policy draft of the Park Naming Policy to the Comm. with legal counsel review and asked for final comments/input with a question/answer session.

The following recommendation for the adoption of the *Policy and Procedure for the Naming of City Parks and Recreational Areas and Facilities* was offered by Commissioner CARLSON and supported by Commissioner BOYLE:

WHEREAS, naming of city parks, recreational areas and facilities enhances a sense of community within the city, and

WHEREAS, ensures that parks and recreational areas are easily identified and located, and

WHEREAS, encourages public participation and input in order to fully represent the best interest of the area affected,

WHEREAS, ensures that names given are consistent with the values and characteristics of the City of Mt. Pleasant, and

WHEREAS, the City Commission has final approval and may reject any naming or renaming request, and

NOW, THEREFORE, BE IT RESOLVED, that the Mt. Pleasant Parks and Recreation Commission hereby recommends to the City Commission the adoption of the *Policy and Procedure for the Naming of City Parks and Recreational Areas and Facilities*

Resolution unanimously adopted.

Mr. Bundy then presented final policy draft of the Adopt-a-Bench/Table program to the Comm.

The following recommendation for the adoption of the *Policy and Procedure for City Parks Adopt-A-Bench/Table Program* was offered by Commissioner DANIELS and supported by Commissioner ALSAGER:

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WHEREAS, naming of amenities enhances a sense of community within the city, and

WHEREAS, ensures that adopted or donated benches and tables are consistent with the values and characteristics of City park facilities, and

WHEREAS, provides a tax-deductible donation opportunity while restoring, maintaining and improving Mt. Pleasant City Parks and open spaces, and

WHEREAS, allows for sustainable revenue opportunities for maintenance and upkeep of Mt. Pleasant City Park amenities, and

WHEREAS, encourages public participation and input in order to fully represent the best interest of the area affected, and

NOW, THEREFORE, BE IT RESOLVED, that the Mt. Pleasant Parks and Recreation Commission hereby recommends to the City Commission the adoption of the *Policy and Procedure for City Parks Adopt-A-Bench/Table Program*

Resolution unanimously adopted.

- B. 2013 – 2017 Parks Capital Improvement Plan (C.I.P.) – Mr. Bundy overviewed City C.I.P. process and requested input from the Comm. on new or upcoming projects. Mr. Bundy then gave an update of the 2011 projects and highlighted the 2012 projects which include:
- 2012 Proposed Park Partnership – Bleachers for lower Pickens (partners include Recreation Dept., M.P. Little League & M.P. Area Comm. Foundation).
 - Yost Field Improvements Phase I – Site plan and survey
 - Park Medium Size Project – Park signage and wayfinding.
 - Riverfront Acquisition – property East of Chipp-a-Waters
 - Renovation of Roads and Park Infrastructure – Riverwalk Trail from Broadway to dams (Passport Grant funds).
- C. Consider Date Change for Feb. 28 Meeting – Primary election to be held in the Chamber on this date; meeting moved to Tuesday, February 21.

IX. **OTHER BUSINESS/COMMISSIONER COMMENTS** - None

X. **ADJOURNMENT**

Meeting adjourned at 8:50 p.m.

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