

**Mt. Pleasant Planning Commission  
Work Session Minutes  
January 3, 2013**

Chairman Orlik called the work session to order at 7:32 p.m.

Present: Brockman, Hoenig, Holtgreive, Shellady, Kostrzewa, Orlik (Chair), Quast, Smith (Vice-Chair).

Absent: Lux.

Staff: Gray, Murphy.

Code Enforcement:

Staff spoke of the Planning Commission's 2012 goal in regards to Code Enforcement, specifically in addressing repeat offenders and reported that staff has met with general counsel and also with the Prosecuting Attorney. Legal counsel has developed an outline of how we can address these issues under the existing ordinance and have also developed a checklist of evidence needed to advance a case in a timely and successful manner.

Staff reported that the City Commission has also taken an interest in code enforcement, and has indicated they would like to see more "consistent applications of codes". In an effort to gain some clarity on what the City Commission means by that, staff attended a work session on November 12, 2012. During the work session, the City Commission indicated a broader interest, including rental licensing, grass issues. etc.

The City Manager is in the process of compiling their notes based on the conversation at the work session. When the Commission meets again, they will review the notes and determine if the intended target has been better defined, Staff noted that once the City Commission meets we should have a better idea of how to proceed. Staff also noted that the City Commission and Planning Commission generally have a joint meeting in March and if it isn't clear by then, the Boards can discuss it at that time.

Staff also spoke of the Tribal agreement that was implemented over a year ago and noted that we are continually working with Tribal staff on coordination and procedures. Staff noted the challenges when working with multiple jurisdictions on adjacent properties; however, commented that both sides are open to working towards solutions as we learn from individual cases.

The Tribe has hired someone who conducts inspections on Tribal land and who is also charged with enforcing matters on private land in regards to their newly adopted blight/nuisance ordinance. Also, a procedure is now in place to address weeds and tall grass. Staff noted that the attorneys for both sides have met and commented that the peer on peer meetings have been very beneficial.

Chairman Orlik asked what the procedure is when a non-Tribal member has a concern with a property owned by a Tribal member. Staff explained that often ownership is not known at the time of complaint, so the caller would typically contact the City Code Enforcement department. If the owner of the property in question indicates they are a Tribal member after our officers make initial contact, then the complaint would get turned over to the Tribal staff. Staff noted that we are working with staff at the Tribe on procedures for status updates. With the new hire, we now have a designated point of contact.

#### Community Improvement Awards:

Staff provided some properties for the Board to consider for the 2012 Community Improvement Awards, noting that the Board was under no obligation to choose tonight, and also noting that if anyone had other properties they wished to include on the list for consideration to do so.

Board consensus was to award the following properties:

For the single-family category: 309 N. Adams

For Multi-family category: 750 S. Fancher

For Commercial: 222 N. Mission - Basic Communications

Motion by Holtgreive, support by Shellady to adjourn.

Work session adjourned at 7:55 p.m.

bam