

**Mt. Pleasant Planning Commission
with the Mt. Pleasant City Commission
Master Plan Consultant Interviews
Minutes of Special Meeting
Thursday, September 13, 2012**

I. The meeting was called to order at 7:00 p.m. Roll call:

Planning Commission:

Present: Holtgreive, Kostrzewa, Orlik (Chair), Quast, Shellady, Smith (Vice Chair).

Absent: Brockman, Hoenig, Lux.

City Commission:

Present: English, Kilmer (Mayor), Ling (Vice Mayor), Rautanen.

Absent: Holton, Joslin, Tilmann.

Staff: Gray, Mrdeza.

II. Approval of Agenda

Motion by Holtgreive, support by Kostrzewa, to approve the agenda as presented. Motion carried.

III. Consultant Interviews

Gray provided a brief overview of the interview process, noting that the seven proposals that were received for the Master Plan update have been narrowed to two firms for interview by the Planning Commission and the RFP Committee. He noted that interviews would begin with a 10 minute presentation by the firm, a 20-25 minute prepared question and answer session moderated by Chairman Orlik, and a 10 minute session for follow up questions by the commissioners.

A. Tim and Jan Johnson representing Main Street Planning Company/Progressive AE provided a presentation, answered questions from Chairman Orlik and follow-up questions from the Planning Commission and the City Commission.

B. Rob Eggers, Alan Bean, Lori Ettema, and David Boersma representing the Spicer Group provided a presentation, answered questions from Chairman Orlik and follow-up questions from the Planning Commission and the City Commission.

IV. Commission Discussion of Next Steps

Chairman Orlik stated that the Planning Commission would be responsible for recommending a firm for the City Commission to hire for the Master Plan update. He noted that the Planning Commission may take action at the Special Meeting to recommend a firm, or consider an action at the October regular meeting.

Discussion followed with Planning Commissioners and City Commissioners noting the respective strengths of the firms and the information provided in the presentations and interviews.

Motion by Holtgreive, second by Shellady, to recommend that the City Commission hire the Spicer Group to assist with completion of the Master Plan update. Motion carried.

V. Public Comment on Agenda and Non-Agenda Items

There was no public comment.

VI. Adjournment

Motion by Holtgrieve, second by Shellady, to adjourn the meeting at 9:10 p.m. Motion carried.

JMG