

Minutes of the regular meeting of the City Commission held Monday, August 8, 2016, at 7:00 p.m., in the City Commission Room.

Mayor Ling called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Ling and Vice Mayor Lents; Commissioners Gillis, Holton, Kulick and Madaj

Commissioners Absent: Commissioner Verleger

Others Present: City Manager Ridley and City Clerk Howard

Proclamations and Presentations

The Drug Free Teen Club gave a presentation on who they are and what they are trying to accomplish.

Jim McBryde, President, Middle Michigan Development Corporation (MMDC) gave a quarterly update on the status of MMDC.

Director Zang introduced new City employee Sarah Hills, DPW Office Professional and Human Resources Director Gandy introduced new City employee Jamie Raymond, Payroll Specialist.

Mayor Ling presented the ceremonial \$500 Neighborhood Mini Grant check to Washington Area Neighborhood Association.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items.
2. Resignation of Amanda Boyle from the Parks and Recreation Commission.
3. Receipt of Cultural and Recreational Commission of Isabella County (CRC) 2015 Financial Audit and Annual Report.
4. Receipt of evaluation report on Recycling Pilot Program.

Moved by Commissioner Kulick and supported by Commissioner Holton to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held July 25, 2016.
2. Contract with JCI Jones Chemical, Inc. of Riverview, Michigan for caustic soda at a price of \$507 per ton.
3. Authorize the purchase of two Flygt brand pumps from Kennedy Industries of Wixom, Michigan in the amount of \$17,872.
4. Appointment of Vice Mayor Lents as the voting delegate and Commissioner Holton as the alternate in representing the City of Mt. Pleasant at the Michigan Municipal League annual member's meeting.
5. Set a special meeting for October 4, 2016 at 7:00 p.m. for a work session on the proposed 2017 Operating Budget.
6. Appointment of Susanne Gandy as the delegate, representing the City of Mt. Pleasant at the Municipal Employees' Retirement System annual meeting.
7. Payroll dated July 29, 2016 and warrants dated July 27, 2016 and August 4, 2016 all totaling \$1,335,218.97

Motion unanimously adopted.

A public hearing was held on proposed rezoning of properties in University Park owned by Central Michigan University from Research Center District (RCD) to U-Zone. Damien Fisher, 1441 Meadow St, spoke in support of the proposed rezoning. There being no additional comments or communications, the Mayor closed the public hearing.

Moved by Commissioner Kulick and supported by Commissioner Madaj to approve the rezoning of CMU owned land south of West Campus Drive and north of

Deerfield Road from Research Center District (RCD) to U-zone. (See CC Exh. 2-2016 for map of affected area.) Motion unanimously adopted.

A public hearing was held on proposed text change to amend Section 154.087 (U University District) of the Mt. Pleasant Zoning Ordinances to update the map and outline the proper zoning if property is sold. There being no public comment or communications, the Mayor closed the public hearing.

Moved by Commissioner Kulick and supported by Commissioner Gillis that Ordinance 1012, an Ordinance to amend Section 154.087 (U University District) of the Mt. Pleasant Zoning Ordinances to update the map and outline the proper zoning if property is sold having been introduced and read, now be passed, ordained and ordered published.

AYES: Commissioners Gillis, Holton, Kulick, Lents, Ling and Madaj

NAYS: None

ABSENT: Commissioner Verleger

Motion unanimously adopted.

A public hearing was held on proposed text change to amend Sections 154.135, 154.144, 154.145 and 154.147 and add Section 154.151 to the Mt. Pleasant Zoning Ordinances to endorse sign standards and sign guidelines for the CBC-TIFA District. Damien Fisher, 1441 Meadow St. spoke in support of proposed text change. There being no additional comments or communications, the Mayor closed the public hearing.

Moved by Vice Mayor Lents and supported by Commissioner Kulick that Ordinance 1013, an Ordinance to amend Sections 154.135, 154.144, 154.145 and 154.147 and add Section 154.151 to the Mt. Pleasant Zoning Ordinances to endorse sign standards and sign guidelines for the CBC-TIFA District having been introduced and read, now be passed, ordained and ordered published.

AYES: Commissioners Gillis, Holton, Kulick, Lents, Ling and Madaj

NAYS: None

ABSENT: Commissioner Verleger

Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Holton to approve the adoption of the following Resolution Nos. 1 and 2 to commence the proceedings for Special Assessment District 3-16:

SPECIAL ASSESSMENT DISTRICT 3-2016
RESOLUTION NO. 1

WHEREAS, pursuant to provisions of the City Charter of the City of Mt. Pleasant and Chapter 33: TAXATION, Section 33.17 "Authority to Assess", of the Code of Ordinances, the City Commission of the City of Mt. Pleasant may commence proceedings for the making of local public improvements within the City and determine the tentative necessity thereof, and,

WHEREAS, the City Commission has received a petition from property owners and tentatively deems it to be in the public interest, health and welfare to overlay the alley in the block between Kinney on the west, Arnold on the east, Bellows on the south and Gaylord on the north in the City Special Assessment District No. 3-2016;

NOW, THEREFORE, BE IT RESOLVED, THAT:

- The City Manager is directed to cause to be prepared a report which shall include all analysis and information required by Section 33.20 "Survey and Report", of the Code of Ordinances,
- When the aforesaid report is completed, the City Manager shall file the same with the City Clerk for presentation to the Commission.
- All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

SPECIAL ASSESSMENT DISTRICT 3-2016

RESOLUTION NO. 2

WHEREAS, the City Manager has prepared a report concerning certain public improvements in Special Assessment District No. 3-2016, which includes all of the information to be included by Section 33.20 "Survey and Report" of the City's Code of Ordinances; and,

WHEREAS, the City Commission has reviewed said report; and,

WHEREAS, the City Commission of the City of Mt. Pleasant determines that it is tentatively necessary to acquire and construct the public improvements in the City of Mt. Pleasant more particularly hereinafter described in this resolution;

NOW, THEREFORE, BE IT RESOLVED, THAT:

- The City Commission hereby tentatively determines that the public improvements described more particularly hereinafter provided for are necessary.
- The total cost of said improvements is estimated to be \$9,000. The amount of \$8,100 shall be spread over the special assessment district as hereinafter described as a result of benefits to be received by the affected properties in the special assessment district. \$900 shall be paid by the City-at-large.
- Said special assessment district shall consist of all the lots and parcels of land as follows: overlay the alley in the block between Kinney on the west, Arnold on the east, Bellows on the south and Gaylord on the north in the City Special Assessment District No. 3-2016;
- Said estimated life of such public improvements is not less than fifteen (15) years.
- The affected properties in the special assessment district shall be assessed in accordance with the relative portion of the sum to be levied in the district, as the benefit to the parcel of land bears to the total benefit to all parcels.
- The aforesaid report shall be placed on file in the office of the City Clerk where the same shall be available for public examination.
- The City Commission shall meet on August 22, 2016 at 7:00 p.m., in the City Commission Room, City Hall, 320 W. Broadway St., for the purpose of hearing public input on the making of said public improvements.
- The City Clerk is hereby directed to cause notice of said hearing to be published and mailed in accordance with applicable statutory and ordinance provisions.
- All resolutions and parts of resolutions conflicting with the provisions of this resolution are hereby rescinded.

Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Gillis to approve the adoption of the following Resolution Nos. 1 and 2 to commence the proceedings for Special Assessment District 4-16:

SPECIAL ASSESSMENT DISTRICT 4-2016

RESOLUTION NO. 1

WHEREAS, pursuant to provisions of the City Charter of the City of Mt. Pleasant and Chapter 33: TAXATION, Section 33.17 "Authority to Assess", of the Code of Ordinances, the City Commission of the City of Mt. Pleasant may commence proceedings for the making of local public improvements within the City and determine the tentative necessity thereof, and,

WHEREAS, the City Commission has received a petition from property owners and tentatively deems it to be in the public interest, health and welfare to overlay the alley in the block between Kinney on the west, Arnold on the east, Maple on the south and Locust on the north in the City Special Assessment District No. 4-2016;

NOW, THEREFORE, BE IT RESOLVED, THAT:

- The City Manager is directed to cause to be prepared a report which shall include all analysis and information required by Section 33.20 "Survey and Report", of the Code of Ordinances,
- When the aforesaid report is completed, the City Manager shall file the same with the City Clerk for presentation to the Commission.
- All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

SPECIAL ASSESSMENT DISTRICT 4-2016

RESOLUTION NO. 2

WHEREAS, the City Manager has prepared a report concerning certain public improvements in Special Assessment District No. 4-2016, which includes all of the information to be included by Section 33.20 "Survey and Report" of the City's Code of Ordinances; and,

WHEREAS, the City Commission has reviewed said report; and,

WHEREAS, the City Commission of the City of Mt. Pleasant determines that it is tentatively necessary to acquire and construct the public improvements in the City of Mt. Pleasant more particularly hereinafter described in this resolution;

NOW, THEREFORE, BE IT RESOLVED, THAT:

- The City Commission hereby tentatively determines that the public improvements described more particularly hereinafter provided for are necessary.
- The total cost of said improvements is estimated to be \$3,960. The amount of \$3,564 shall be spread over the special assessment district as hereinafter described as a result of benefits to be received by the affected properties in the special assessment district. \$396 shall be paid by the City-at-large.
- Said special assessment district shall consist of all the lots and parcels of land as follows: overlay the alley in the block between Kinney on the west, Arnold on the east, Maple on the south and Locust on the north in the City Special Assessment District No. 4-2016;
- Said estimated life of such public improvements is not less than fifteen (15) years.
- The affected properties in the special assessment district shall be assessed in accordance with the relative portion of the sum to be levied in the district, as the benefit to the parcel of land bears to the total benefit to all parcels.
- The aforesaid report shall be placed on file in the office of the City Clerk where the same shall be available for public examination.
- The City Commission shall meet on August 22, 2016 at 7:00 p.m., in the City Commission Room, City Hall, 320 W. Broadway St., for the purpose of hearing public input on the making of said public improvements.
- The City Clerk is hereby directed to cause notice of said hearing to be published and mailed in accordance with applicable statutory and ordinance provisions.
- All resolutions and parts of resolutions conflicting with the provisions of this resolution are hereby rescinded.

Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Holton to approve the adoption of the following Resolution Nos. 1 and 2 to commence the proceedings for Special Assessment District 5-16:

SPECIAL ASSESSMENT DISTRICT 5-2016

RESOLUTION NO. 1

WHEREAS, pursuant to provisions of the City Charter of the City of Mt. Pleasant and Chapter 33: TAXATION, Section 33.17 "Authority to Assess", of the Code of Ordinances, the City Commission of the City of Mt. Pleasant may commence proceedings for the making of local public improvements within the City and determine the tentative necessity thereof, and,

WHEREAS, the City Commission has received a petition from property owners and tentatively deems it to be in the public interest, health and welfare to overlay the alley in the block between University on the west, Franklin on the east, Chippewa on the south and Lincoln on the north in the City Special Assessment District No. 5-2016;

NOW, THEREFORE, BE IT RESOLVED, THAT:

- The City Manager is directed to cause to be prepared a report which shall include all analysis and information required by Section 33.20 "Survey and Report", of the Code of Ordinances,
- When the aforesaid report is completed, the City Manager shall file the same with the City Clerk for presentation to the Commission.
- All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

SPECIAL ASSESSMENT DISTRICT 5-2016

RESOLUTION NO. 2

WHEREAS, the City Manager has prepared a report concerning certain public improvements in Special Assessment District No. 5-2016, which includes all of the information to be included by Section 33.20 "Survey and Report" of the City's Code of Ordinances; and,

WHEREAS, the City Commission has reviewed said report; and,

WHEREAS, the City Commission of the City of Mt. Pleasant determines that it is tentatively necessary to acquire and construct the public improvements in the City of Mt. Pleasant more particularly hereinafter described in this resolution;

NOW, THEREFORE, BE IT RESOLVED, THAT:

- The City Commission hereby tentatively determines that the public improvements described more particularly hereinafter provided for are necessary.
- The total cost of said improvements is estimated to be \$4,505. The amount of \$4,055 shall be spread over the special assessment district as hereinafter described as a result of benefits to be received by the affected properties in the special assessment district. \$450 shall be paid by the City-at-large.
- Said special assessment district shall consist of all the lots and parcels of land as follows: overlay the alley in the block between University on the west, Franklin on the east, Chippewa on the south and Lincoln on the north in the City Special Assessment District No. 5-2016;
- Said estimated life of such public improvements is not less than fifteen (15) years.
- The affected properties in the special assessment district shall be assessed in accordance with the relative portion of the sum to be levied in the district, as the benefit to the parcel of land bears to the total benefit to all parcels.
- The aforesaid report shall be placed on file in the office of the City Clerk where the same shall be available for public examination.
- The City Commission shall meet on August 22, 2016 at 7:00 p.m., in the City Commission Room, City Hall, 320 W. Broadway St., for the purpose of hearing public input on the making of said public improvements.
- The City Clerk is hereby directed to cause notice of said hearing to be published and mailed in accordance with applicable statutory and ordinance provisions.
- All resolutions and parts of resolutions conflicting with the provisions of this resolution are hereby rescinded.

Motion unanimously adopted.

Moved by Vice Mayor Lents and supported by Commissioner Madaj to approve the Policy and Procedure for Naming of City-Owned Areas and Facilities as presented. (CC Exh. 3-2016) Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Holton that Ordinance 1014, an emergency ordinance to amend Section 50.15 of the Code of Ordinances for the City of Mount Pleasant addressing participation in recycling collection service to extend its expiration be passed, ordained and ordered published.

AYES: Commissioners Gillis, Holton, Kulick, Lents, Ling and Madaj

NAYS: None

ABSENT: Commissioner Verleger

Motion unanimously adopted.

Announcements on City-Related Issues and New Business

Commissioner Gillis thanked Union Township for approving the Intergovernmental Agreement with the City regarding Indian Pines and encouraged citizens to utilize the park.

Vice Mayor Lents announced there are vacancies on various City Boards and Commissions including Parks and Recreation Commission and Building, Fire & Sanitary Sewer Board of Appeals.

Public Comment on Agenda and Non-Agenda Items

Walter Carson, 5399 East Valley Rd.; Christopher Kowallic, 6127 East Valley Rd.; and Jeffrey Leatz, 5924 East Valley Rd. shared concerns with people parking on the road and possibly trespassing on non-city adjoining properties around Indian Pines Park.

The Commission recessed at 7:55 p.m. and went into a work session at 8:02 p.m.

WORK SESSION

Potential Configuration of Downtown Boards and research needed

Discussion ensued.

Staff will do further research on possible options and report back to the Commission.

Weight limitation on alleys, and timing of dumpster pick-ups

Discussion ensued.

Staff will do further research on possible options and report back to the Commission.

Mayor Ling adjourned the meeting at 8:49 p.m. without objection.

Kathleen Ling, Mayor

Jeremy Howard, City Clerk