

Minutes of the regular meeting of the City Commission held Monday, September 14, 2015, at 7:00 p.m., in the City Commission Room.

Mayor Holton called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Holton and Vice Mayor Rautanen; Commissioners Kulick, Ling, Sous and Verleger

Commissioners Absent: Commissioner Joslin

Others Present: City Manager Ridley and City Clerk Howard

Proclamations and Presentations

Mayor Holton read and presented a proclamation to Kim Friedrich, Isabella County Soup Kitchen Director, recognizing the 25th Anniversary of the Isabella County Soup Kitchen.

Mayor Holton read and presented a proclamation to Tom Olver, United Way President, in support of United Way Week (September 13 -19).

Middle Michigan Development Corporation (MMDC) President Jim McBryde gave a presentation regarding the status and quarterly update for MMDC.

Michigan Economic Development Corporation (MEDC) Redevelopment Ready Communities Program Manager Jennifer Rigtterink, gave a presentation regarding Redevelopment Ready Communities.

Discussion ensued.

Mt. Pleasant Police Captain Paul Lauria gave a report regarding Welcome Weekend activities.

Discussion ensued.

City Manager Ridley introduced the new Public Relations Coordinator Molli Ferency.

Additions/Deletions to Agenda

Item #22 "Recommendation from the Appointment Committee" was added to the Agenda.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items.
2. Communication from Public Safety Director Glenn Feldhauser regarding Municipal Civil Infraction fines.
3. Mt. Pleasant Planning Commission Minutes. (August)
4. Mt. Pleasant Parks and Recreation Commission Minutes. (May)

Moved by Commissioner Kulick and supported by Vice Mayor Rautanen to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held August 24, 2015.
2. Minutes of the special joint meeting of the City Commission held August 24, 2015.
3. Bid of Garber Contracting of Mt. Pleasant, Michigan in the amount of \$61,750 for construction of the Horizon Park shelter.
4. Bid of Miracle Midwest of Okemos, Michigan in the amount of \$44,178 for the purchase and installation of four shelters in Island Park.
5. Bid of M.E. Crosby of Edmore, Michigan in the amount of \$31,000 for the purchase and installation of a new boiler at the Wastewater Treatment Plant.
6. Received Fall 2015 Saginaw Chippewa Indian Tribe 2% funding requests from various City departments.

7. Sidewalk License for Bird Bar & Grill.
8. Receive Brownfield Plan for 612 W. Pickard and set a public hearing for September 28, 2015 at 7:00 p.m. on the same.
9. Extension to Commercial Fuel Purchase Agreement between the City and Coyne Oil.
10. Payrolls dated August 28, 2015 and warrants dated August 26 and September 2 and 3, 2015 all totaling \$1,058,876.45.

Motion unanimously adopted.

Received proposed 2016 Annual Operating Budget. No action taken.

Moved by Vice Mayor Rautanen and supported by Commissioner Kulick to adopt the following Resolution to Amend 2015 Operating Budget:

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2015 operating budget was originally adopted by resolution on December 8, 2014 and

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2015 operating budget be amended, effective immediately.

	Fund Balance <u>January 1</u>	2015 <u>Revenue</u>	2015 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unassigned	\$1,104,122	\$11,876,840		
Legislative Division			1,251,230	
Finance Division			1,033,260	
Public Safety Division			6,345,390	
Community Services Division			2,402,700	
Public Works Division			839,310	
Amount from Fund Balance			(394,470)	
Total Unassigned	\$1,104,122	\$11,876,840	\$11,477,420	\$1,503,542
Assigned for Next Year's Budget	394,470	0	394,470	0
Assigned for Economic Development	677,030	0	13,300	663,730
Assigned for "Rainy Day"	1,700,000	0	0	1,700,000
Assigned for Projects/Programs	1,542,462	40,000	142,970	1,439,492
Restricted	302,642	160,500	311,820	151,322
Non-spendable	367,080	0	0	367,080
Total General Fund	\$6,087,806	\$12,077,340	\$12,339,980	\$5,825,166
SPECIAL REVENUE FUNDS				
MAJOR STREET FUND				
Restricted	\$1,066,374	\$1,236,540	\$1,275,680	\$1,027,234
Restricted for Donation	125,399	0	110,000	15,399
Assigned for Projects	0	0	0	0
Total Major Street Fund	1,191,773	1,236,540	1,385,680	1,042,633
LOCAL STREET FUND				
Restricted	481,305	1,642,800	1,784,110	339,995
Restricted for Donation	50,000	10,000	60,000	0
Total Local Street Fund	531,305	1,652,800	1,844,110	339,995
SPECIAL ASSESSMENT COMMITTED	362,835	7,260	0	370,095

DOWNTOWN IMPROVEMENT & PARKING FUND

Restricted from Special Assessment	35,631	225,800	212,180	49,251
Assigned	1,509	0	0	1,509
Total Downtown Fund	37,140	225,800	212,180	50,760

PARKS & RECREATION FUND

Non-spendable	0	0	0	0
Restricted for PEAK	0	175,000	175,000	0
Restricted for Parks	85,371	0	85,371	0
Assigned for PEAK	638,854	330,000	434,530	534,324
Assigned for Projects	55,769	85,371	10,000	131,140
Assigned for Recreation	138,035	440,180	523,420	54,795
Total Parks & Recreation Fund	918,029	1,030,551	1,228,321	720,259

BLOCK GRANT FUND

Assigned for Owner Occupied - Hsg.	47,920	0	0	47,920
Assigned	445,292	19,130	0	464,422
Total Block Grant Fund	493,212	19,130	0	512,342

Economic Development Rev Loan Fund

Restricted	0	2,780	2,780	0
Building Authority Fund Restricted	5,368	309,820	310,090	5,098
Cemetery Fund Committed	170,923	6,300	0	177,223

Total Governmental Funds

Appropriated Budget	\$9,798,391	\$16,568,321	\$17,323,141	\$9,043,571
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FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2015 and ending December 31, 2015

	<u>Fund Balance January 1</u>	<u>2015 Revenue</u>	<u>2015 Expenditures</u>	<u>Fund Balance December 31</u>
CAPITAL PROJECT FUNDS				
CAPITAL IMPROVEMENT FUND				
Committed for Projects	\$620,710	\$137,000	\$255,710	\$502,000
Committed	189,970	692,630	548,750	333,850
Total Capital Improvement Fund	810,680	829,630	804,460	835,850
DEBT SERVICE FUNDS				
Borden Building Debt Restricted	77,293	366,540	328,550	115,283
Capital Project and Debt Service Funds	\$887,973	\$1,196,170	\$1,133,010	\$951,133
Informational Summaries				

	<u>Working Capital January 1</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
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Component Units

MISSION STREET DDA FUND

Assigned	\$325,000	\$160,000	\$140,000	\$345,000
Unassigned	77,065	117,300	116,850	77,515
Total Mission Street DDA Fund	402,065	277,300	256,850	422,515

TAX INCREMENT FIN AUTH FUND

Central Business District Restricted	42,437	0	0	42,437
Central Business District Assigned	245,000	170,000	70,000	345,000
Central Business District Unassigned	133,664	52,890	130,410	56,144
Ind Park North Assigned	120,000	0	10,000	110,000
Ind Park North Unassigned	5,429	720	-370	6,519
Univ Park Assigned	130,000	0	130,000	0
Univ Park Unassigned	39,823	146,300	186,123	0
Total TIFA	716,353	369,910	526,163	560,100

LOCAL DEVELOPMENT FIN AUTHORITY

Assigned	79,382	0	29,382	50,000
Unassigned	90,465	350,700	278,320	162,845
Total LDFA	169,847	350,700	307,702	212,845

BROWNFIELD REDEVELOPMENT FUND

Assigned for Remediation	75,806	24,400	0	100,206
Assigned for Incentives	56,849	700	0	57,549
Assigned for Developers	6,078	133,500	133,700	5,878
Total Brownfield	138,733	158,600	133,700	163,633

ECONOMIC DEVELOPMENT CORPORATION

Assigned Parking Lot	9,000	1,500	0	10,500
Assigned Downtown Loans	40,809	5,420	-570	46,799
Assigned Economic Development	342,826	0	342,826	0
Unassigned	14,481	370	0	14,851
Total EDC	407,116	7,290	342,256	72,150

Total Component Unit Funds

Informational Summaries	\$1,834,114	\$1,163,800	\$1,566,671	\$1,431,243
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<u>Working Capital</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital</u>
<u>January 1</u>			<u>December 31</u>

PROPRIETARY FUNDS

Enterprise Funds

Land Development

Restricted	\$170	0	0	\$170
Unassigned	57,478	73,710	20,700	110,488

Airport Fund

Restricted	110,775	40,000	90,775	60,000
Assigned	82,519	0	0	82,519
Unassigned	28,993	855,210	873,405	10,798

Sewer Fund

Assigned	95,178	235,500	330,630	48
Restricted	760,686	90,000	228,800	621,886
Unassigned	1,049,420	2,848,870	2,934,000	964,290

Water Fund

Restricted	611,700	0	15,000	596,700
Assigned	1,381,018	337,000	387,570	1,330,448
Unassigned	867,172	2,406,900	2,439,770	834,302

Solid Waste Fund

Restricted	297,346	0	0	297,346
Assigned	38,000	0	0	38,000
Unassigned	847,141	502,890	462,690	887,341

Internal Service Funds				
Central Stores Fund	145,199	53,850	61,310	137,739
Motor Pool Fund				
Restricted	0	0	0	0
Assigned	95,000	0	95,000	0
Unassigned	612,553	716,020	733,600	594,973
Self Insurance Fund	2,737,842	2,396,300	2,921,600	2,212,542
Total Proprietary Funds				
Informational Summaries	\$9,818,190	\$10,556,250	\$11,594,850	\$8,779,590

Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Sous to adopt the following Resolution in Support of Redevelopment Ready Communities:

WHEREAS, The City of Mt. Pleasant is dedicated to continuous improvement of our operations and our interactions with our citizens and stakeholders, and

WHEREAS, The Michigan Economic Development Corporation has established a Redevelopment Ready Communities (RRC) program in coordination with its Pure Michigan campaign, and

WHEREAS, RRC is a statewide program that certifies Michigan communities who actively engage community development stakeholders and plan deliberate, fair and consistent processes, and

WHEREAS, The RRC program measures and then certifies communities that actively engage residents and business owners in shaping a vision and plan for the community's future that includes making the community attractive to investment and creates places where people of all backgrounds want to live, work, and play, and

WHEREAS, The City of Mt. Pleasant recognizes the value of this new program and the importance of improving transparency between the City and its residents while aligning our community's readiness for investment and the redevelopment of existing properties, and

WHEREAS, The City of Mt. Pleasant is willing to commit to improving its redevelopment readiness by agreeing to undergo a rigorous assessment of our regulations and process for addressing economic development opportunities, and

WHEREAS, The RRC Certification Program is in alignment with the City Commission's vision for the community and will make both the State of Michigan and the City of Mt. Pleasant more competitive, which will help to attract more businesses and talent and create local jobs,

NOW THEREFORE BE IT RESOLVED, *that the City of Mt. Pleasant hereby commits to RRC's Best Practices and evaluation process with the intent of improving our processes and communication with stakeholders and to attain RRC Certification.*

Motion unanimously adopted.

Moved by Vice Mayor Rautanen and supported by Commissioner Sous to approve the following appointments to the City/CMU Student Liaison Committee as recommended by the Appointments Committee:

City/CMU Student Liaison Committee

Term Expires:

Edward Clayton

December 31, 2016

David Stairs

December 31, 2016

Rick McGuirk

December 31, 2017

Motion unanimously adopted.

Announcements on City-Related Issues and Concerns

Commissioner Sous announced that he and thirteen volunteers and City staff delivered recycle bins to the pilot areas and that recycling pickup starts September 21st. He also would like staff to look at consistent locations for pickup of trash and reminded citizens that the Citizens Climate Lobby "The Arts Climate and Us" will be hosting a program at Mt. Pleasant City Hall, Commission Chambers on September 15 at 7:00 p.m.

Commissioner Ling congratulated Commissioner Sous on the recycling project getting started and commented how very important volunteers are to the community and how fortunate the City is to have so many.

Commissioner Kulick cautioned the community to be safe during homecoming festivities.

Mayor Holton would like staff to look into the possibility of prohibiting smoking in the parks.

Commissioner Verleger thanked the Parks and Recreation Department for the work they do with the youth sports leagues.

Public Comment on Agenda and Non-Agenda Items

Marie Koper, 509 S. University, announced Citizens Climate Lobby "The Arts and Us" Program and Reception to be held Tuesday, September 15, 2015 at 7:00 in the City Hall Commission Chambers and invited the Commissioners and citizens to attend.

Mayor Holton adjourned the meeting without objection at 8:04 p.m.

Jim Holton, Mayor

Jeremy Howard, City Clerk