

Minutes of the regular meeting of the City Commission held Monday, December 09, 2013 at 7:00 p.m. in the City Commission Room.

Mayor Ling called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Ling and Vice Mayor Tilmann; Commissioners English, Holton, Joslin and Rautanen

Commissioners Absent: Commissioner Sous

Others Present: City Manager Grinzinger, City Clerk Howard and City Attorney Smith

Additions to Agenda

Item #25, Presentation/Proclamation, was added to the agenda.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. Building, Fire and Sanitary Sewer Board of Appeals Minutes (May)
2. Zoning Board of Appeals Minutes (October)
3. Mt. Pleasant Parks and Recreation Minutes (October)
4. Principal Shopping District Board Minutes (October)

Moved by Commissioner Holton and supported by Commissioner Rautanen to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held November 25, 2013.
2. Bid of Bay Landscaping, Inc. of Essexville, Michigan in the amount of \$14,327 for the 2014 Tree Bid.
3. Bid of Bell Equipment Company of Lake Orion, Michigan in the amount of \$157,000 for the purchase of a 2015 Freightliner Recycling Truck.
4. Bid of Krapohl Ford of Mt. Pleasant, Michigan in the amount of \$28,390.04 for the purchase of a one-ton truck with utility box.
5. Bid for 2014 Water Treatment Plant treatment (bulk) chemicals as follows:
Sodium Hypochlorite JCI Jones Chemical, Inc. \$ 0.73/gal
6. Contract with our current carrier, AIG, for health insurance stop loss coverage at the rates of \$39.82 per month for single coverage and \$110.34 per month for family coverage with a \$150,000 deductible.
7. Authorize Finance Director Nancy Ridley to approve the issuance of payrolls and warrants from December 10, 2013 through January 6, 2014.
8. Payrolls dated December 6, 2013 and warrants dated December 3, 4 and 5, 2013 all totaling \$552,406.64.

Motion unanimously adopted.

A public hearing was held on Application of Q-Sage at 2150 JBS Trail for an Industrial Facilities Tax Abatement. Brian Anderson, MMDC President, 200 E. Broadway, spoke in favor of the Industrial Facilities Tax Abatement for Q-Sage. There being no additional public comments or communications, the Mayor closed the public hearing.

Moved by Commissioner Holton and supported by Vice Mayor Tilmann to approve the following Resolution in support of the Application of Q-Sage For Industrial Facilities Exemption Certificate for Personal Property in the amount of \$110,000 and Real Property in the amount of \$450,000 for a total value of \$560,000.

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on June 8, 1992, the City Commission of the City of Mount Pleasant by resolution established Industrial Park South as an Industrial Development District; and

WHEREAS, Q-Sage, has filed an application for an Industrial Facilities Exemption Certificate with respect to new real and personal property to be installed within the Industrial Park South; and

WHEREAS, before acting on said application, the City Commission of the City of Mount Pleasant held a hearing on December 9, 2013, at Mount Pleasant City Hall, at 7:00 pm, at which hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, installation of new machinery and equipment had not begun earlier than six (6) months before November 7, 2013, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Mount Pleasant; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad Valorem taxes within the City of Mount Pleasant, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City Commission of the City of Mount Pleasant that:

1. The City Commission finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the City of Mount Pleasant, or impairing the financial soundness of a taxing unit which levies ad Valorem property taxes in the City of Mount Pleasant
2. The application from Q-Sage for an Industrial Facilities Exemption Certificate, with respect to a New Real and Personal Property on the following described parcel of real property situated within Industrial Park South , to wit:

MT PLEASANT INDUSTRIAL PARK SOUTH, PART OF LOT 6 COMMENCING AT THE W 1/4 COR SEC 24, T14N, R4W, TH S 88D46M40S E ALONG THE E AND W 1/4 LINE OF SEC 24, 795.19 FT, TH S00D34M13S E PARALLEL WITH W LINE SEC 24, 342.81 FT, TH N 88D46M40S W PARALLEL WITH E & W 1/4 LINE, 90.23 FT, TH S 00D34M13S E PARALLEL WITH SAID W SEC LINE, 33.02 FT TOTHE POB, TH CONT S 00D34M13S E PARALLEL WITH SAID W SEC LINE 257.16 FT TO A PT ON S LINE LOT 6, TH N 88D51M25S W ALONG S LOT LINE, 167.86 FT, TH N 00D34M13S W PARALLEL WITH SAID W SEC LINE, 257.39 FT, TH S 88D46M40S E PARALLEL WITH SAID E & W 1/4 LINE 167.87 FT TO THE POB. CONTAINING 0.99 ACRES MORE OR LESS.

be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force for a period of six (6) years for the personal property and twelve (12) years for the real property.

Motion unanimously adopted.

Moved by Vice Mayor Tilmann and supported by Commissioner Joslin to approve the renewal of the current contract with Spicer Group to provide continued management of the redevelopment project for the property known as the Mt. Pleasant Center in an amount not-to-exceed \$93,000. Motion unanimously adopted.

Moved by Commissioner Holton and supported by Commissioner English to receive proposed amendment to Chapter 151: FLOODPLAIN MANAGEMENT of the Code of Ordinances of the City of Mt. Pleasant to provide updated information and regulations that comply with state and federal regulations and set a public hearing on same for Monday, January 13, 2014 at 7:00 p.m. in the City Commission Chambers. Motion unanimously adopted.

Moved by Commissioner Rautanen and supported by Commissioner English to receive proposed amendment to Chapter 93: FIRE PREVENTION §93.02 References In Code; Changes In Code; Enforcement and §93.12 Fire Department Connections of the Code of Ordinances of the City of Mt. Pleasant to clarify existing provisions and eliminate redundancies that are adequately addressed elsewhere in the City Code and set a public hearing on same for Monday, January 13, 2014 at 7:00 p.m. in the City Commission Chambers. Motion unanimously adopted.

Moved by Vice Mayor Tilmann and supported by Commissioner Joslin to receive proposed amendment to Chapter 152: HOUSING LICENSING CODE §152.004 Definitions FAMILY and FUNCTIONAL FAMILY of the Code of Ordinances of the City of Mt. Pleasant to clarify existing provisions and eliminate redundancies that are adequately addressed elsewhere in the City Code and set a public hearing on same for Monday, January 13, 2014 at 7:00 p.m. in the City Commission Chambers. Motion unanimously adopted.

Moved by Commissioner Holton and supported by Vice Mayor Tilmann to approve the second amendment to an Initial Memorandum of Understanding with Central Michigan University (CMU) addressing how the City and CMU will address utilities and infrastructure installation related to construction projects on the University's main campus and authorize the Mayor and City Clerk to execute same. Motion unanimously adopted.

Commissioner Rautanen recused himself from consideration of Memorandum of Understanding related to the construction of a privately owned and operated hotel on the main campus of CMU due to conflict of interest.

Moved by Vice Mayor Tilmann and supported by Commissioner English to approve a Memorandum of Understanding between Central Michigan University (CMU), the City of Mt. Pleasant and Mt. Pleasant Hospitality, LLC related to the construction of a privately owned and operated hotel on the main campus of CMU and authorize the Mayor and City Clerk to execute the document in its final form acceptable to the City Attorney.

AYES: Commissioners English, Holton, Joslin, Ling and Tilmann
NAYS: None
ABSTAINED: Commissioner Rautanen
ABSENT: Commissioner Sous
Motion carried.

Moved by Commissioner Joslin and supported by Vice Mayor Tilmann that Ordinance 983, an Ordinance amending Chapter 154: ZONING ORDINANCES of the Code of Ordinances of the City of Mt. Pleasant to add a new section §154.087 U University District having been introduced and read, now be passed, ordained and ordered published.

AYES: Commissioners English, Holton, Joslin, Ling, Rautanen and Tilmann
NAYS: None
ABSENT: Commissioner Sous
Motion carried.

Moved by Commissioner English and supported by Commissioner Rautanen to approve the following Resolution To Establish A Fee For Tax Liens:

WHEREAS, The City of Mt. Pleasant operates both municipal water and waste water treatment systems; and

WHEREAS, in order to defray the costs of operating that system, the City needs to charge users of that system rates, and fees; and

WHEREAS, Section 51.104 (B) (4) of the Code of Ordinances, Mount Pleasant, Michigan (the "City Code"), anticipates that such rates and fees may go unpaid from time to time; and

WHEREAS, the Ordinance allows for unpaid rates and fees to be placed as a lien on the tax roll of the delinquent customer; and

WHEREAS, the ordinance further allows that an administrative fee may be charged to offset the costs of notification and installation of the lien; and

WHEREAS, such administrative fees are to be set from time to time by the City Commission,

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pursuant to subsection 51.104 (B) (4) of City Code the administrative charge for notification is set at \$10.00 and the charge for attaching a lien is \$20.00.
2. Both charges are to be effective in January 2014
3. All resolutions and parts of resolutions are, to the extent any conflict with this resolution, hereby rescinded.

Motion unanimously adopted.

Commissioner English recused herself from consideration of extension of contract with McLaren Central Michigan to provide the City's Employee Wellness program due to conflict of interest.

Moved by Commissioner Rautanen and supported by Vice Mayor Tilmann to approve one year extension of the contract with McLaren Central Michigan of Mt. Pleasant, Michigan for 2014 City Employee Wellness Program at the current amount of \$20,470.

AYES: Commissioners Holton, Joslin, Ling, Rautanen and Tilmann

NAYS: None

ABSTAINED: Commissioner English

ABSENT: Commissioner Sous

Motion carried.

The following resolution for Final Amended 2013 Operating Budget was offered by Commissioner Holton and supported by Commissioner Rautanen.

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2013 operating budget was originally adopted by resolution on December 10, 2012 and amended September 9, 2013

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2013 operating budget be amended, effective immediately.

	Fund Balance <u>January 1</u>	2013 <u>Revenue</u>	2013 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unassigned	\$621,484	\$11,944,650		
Legislative Division			645,040	
Finance Division			1,558,080	
Public Safety Division			6,228,120	
Community Services Division			2,714,150	
Public Works Division			764,460	
Amount from Fund Balance			0	
Total Unassigned	\$621,484	\$11,944,650	\$11,909,850	\$656,284
Assigned for Next Year's Budget	504,210	11,420	0	515,630
Assigned for Economic Development	1,182,305	0	246,700	935,605
Assigned for "Rainy Day"	1,700,000	0	0	1,700,000
Assigned for Projects/Programs	1,555,760	34,220	163,830	1,426,150
Restricted	211,355	229,500	95,300	345,555
Non-spendable	414,420	0	0	414,420
Total General Fund	\$6,189,534	\$12,219,790	\$12,415,680	\$5,993,644
SPECIAL REVENUE FUNDS				
MAJOR STREET FUND				
Restricted	\$793,492	\$1,072,500	\$1,039,980	\$826,012
Restricted for Donation	15,399	12,500	0	27,899
Assigned for Projects	18,410	140,020	78,830	79,600
Total Major Street Fund	827,301	1,225,020	1,118,810	933,511
LOCAL STREET FUND				
Restricted	572,408	946,700	684,230	834,878
Restricted for Donation	43,430	0	43,430	0
Total Local Street Fund	615,838	946,700	727,660	834,878
SPECIAL ASSESSMENT COMMITTED				
DOWNTOWN IMPROVEMENT & PARKING FUND	365,837	3,920	0	369,757
Restricted for Donation	0	0	0	0
Restricted from Special Assessment	36,831	195,400	183,420	48,811
Assigned	1,288	22,700	12,700	11,288
Total Downtown Fund	38,119	218,100	196,120	60,099
PARKS & RECREATION FUND				
Non-spendable	0	0	0	0
Restricted for PEAK	178,549	248,000	426,549	0
Restricted for Parks	85,371	0	0	85,371
Assigned for PEAK	438,983	305,000	154,611	589,372
Assigned for Projects	60,654	5,000	20,480	45,174
Assigned for Recreation	177,865	432,200	453,030	157,035
Total Parks & Recreation Fund	941,422	990,200	1,054,670	876,952
BLOCK GRANT FUND				
Assigned for Owner Occupied - Hsg.	60,171	0	60,100	71
Assigned	410,424	20,070	0	430,494
Total Block Grant Fund	470,595	20,070	60,100	430,565
Economic Development Rev Loan Fund				
Restricted	426,550	17,900	444,450	0
Building Authority Fund Restricted	6,051	309,810	309,910	5,951
Cemetery Fund Committed	159,848	4,500	0	164,348
Total Governmental Funds				
Appropriated Budget	\$10,041,095	\$15,956,010	\$16,327,400	\$9,669,705

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2013 and ending December 31, 2013

	Fund Balance <u>January 1</u>	2013 <u>Revenue</u>	2013 <u>Expenditures</u>	Fund Balance <u>December 31</u>
CAPITAL PROJECT FUNDS				
Borden Building Redevelopment Assigned	\$133,472	\$700	\$0	\$134,172
CAPITAL IMPROVEMENT FUND				
Committed for Projects	455,000	423,640	358,640	520,000
Committed	378,370	190,660	301,500	267,530
Total Capital Improvement Fund	833,370	614,300	660,140	787,530
DEBT SERVICE FUNDS				
Borden Building Debt Restricted	49,268	292,500	341,750	18
Capital Project and Debt Service Funds Informational Summaries				
	<u>\$1,016,110</u>	<u>\$907,500</u>	<u>\$1,001,890</u>	<u>\$921,720</u>
	Working Capital <u>January 1</u>	Sources of Working Capital <u>Capital</u>	Uses of Working Capital <u>Capital</u>	Working Capital <u>December 31</u>
Component Units				
MISSION STREET DDA FUND				
Assigned	\$560,000	\$ 20,000	\$ 75,000	\$505,000
Unassigned	334,031	241,530	512,710	62,851
Total Mission Street DDA Fund	894,031	261,530	587,710	567,851
TAX INCREMENT FIN AUTH FUND				
Central Business District				
Restricted	42,437	0	0	42,437
Central Business District Assigned	325,000	167,500	287,500	205,000
Central Business District				
Unassigned	161,944	57,210	163,490	55,664
Ind Park North Assigned	130,000	0	10,000	120,000
Ind Park North Unassigned	11,260	680	3,570	8,370
Univ Park Assigned	130,000	0	0	130,000
Univ Park Unassigned	29,843	105,260	57,200	77,903
Total TIFA	830,484	330,650	521,760	639,374
LOCAL DEVELOPMENT FIN AUTHORITY				
Assigned	92,208	0	42,208	50,000
Unassigned	58,656	131,620	181,722	8,554
Total LDFA	150,864	131,620	223,930	58,554
BROWNFIELD REDEVELOPMENT FUND				
Assigned for Remediation	23,177	90,830	66,800	47,207
Assigned for Incentives	55,682	400	0	56,082
Assigned for Developers	3,754	59,150	59,120	3,784
Total Brownfield	82,613	150,380	125,920	107,073
ECONOMIC DEVELOPMENT CORPORATION				
Assigned Parking Lot	0	3,000	0	3,000
Assigned Downtown Loans	21,916	13,630	4,660	30,886
Assigned Economic Development	134,946	0	56,200	78,746
Unassigned	28,249	0	8,840	19,409
Total EDC	185,111	16,630	69,700	132,041
Total Component Unit Funds Informational Summaries				
	<u>\$2,143,103</u>	<u>\$890,810</u>	<u>\$1,529,020</u>	<u>\$1,504,893</u>

	<u>Working Capital January 1</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
<u>PROPRIETARY FUNDS</u>				
Enterprise Funds				
Land Development	\$373,814	\$1,321,200	\$1,688,300	\$6,714
Airport Fund				
Restricted	78,946	0	57,500	21,446
Assigned	82,519	0	0	82,519
Unassigned	63,417	474,750	509,080	29,087
Sewer Fund				
Committed	150,212	247,300	319,120	78,392
Assigned	941,384	490,000	391,000	1,040,384
Unassigned	1,376,358	1,653,400	1,974,560	1,055,198
Water Fund				
Restricted	596,700	0	0	596,700
Assigned	1,313,519	342,500	273,750	1,382,269
Unassigned	796,711	2,406,440	2,394,950	808,201
Solid Waste Fund				
Restricted	297,346	0	0	297,346
Assigned	38,000	0	0	38,000
Unassigned	767,569	492,220	552,190	707,599
Internal Service Funds				
Central Stores Fund	159,496	60,000	58,060	161,436
Motor Pool Fund				
Assigned	115,000	280,560	115,000	280,560
Unassigned	750,071	376,530	422,460	704,141
Self Insurance Fund	2,556,170	2,096,300	2,288,600	2,363,870
Total Proprietary Funds				
Informational Summaries	<u>\$10,457,232</u>	<u>\$10,241,200</u>	<u>\$11,044,570</u>	<u>\$9,653,862</u>

Motion unanimously adopted.

The following resolution to approve the 2014 Annual Operating Budget was offered by Vice Mayor Tilmann and supported by Commissioner Rautanen.

WHEREAS, Article VII, Section 9, authorizes the City Commission to adopt by resolution the annual operating budget for the next fiscal year, and

WHEREAS, Article VII, Section 9, provides that the necessary tax upon real and personal property shall be provided for in the same resolution, and

WHEREAS, the following funds are created and amounts appropriated for each fund for the purpose of carrying out the various activities of the City of Mt. Pleasant during the year beginning January 1, 2014 and ending December 31, 2014;

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2014 operating budget be approved:

	ESTIMATED (A)			
	Fund Balance			Fund Balance
	<u>January 1</u>	<u>2014 Revenue</u>	<u>2014 Expenditures</u>	<u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unassigned	\$986,804	\$11,215,290		
Legislative Division			666,760	
Finance Division			1,664,420	
Public Safety Division			6,414,740	
Community Services Division			2,024,970	
Public Works Division			960,030	
Amount from Fund Balance			(515,630)	
Total Unassigned	<u>\$986,804</u>	<u>\$11,215,290</u>	<u>\$11,215,290</u>	<u>\$986,804</u>

Assigned for Next Year's Budget	0	0	515,630	-515,630
Assigned for Economic Development	1,152,605	0	0	1,152,605
Assigned for "Rainy Day"	1,700,000	0	0	1,700,000
Assigned for Projects/Programs Restricted	1,455,980	30,000	97,450	1,388,530
Non-spendable	129,085	100,500	104,000	125,585
	414,420	0	0	414,420
Total General Fund	\$5,838,894	\$11,345,790	\$11,932,370	\$5,252,314

SPECIAL REVENUE FUNDS

MAJOR STREET FUND

Restricted	\$813,742	\$1,539,720	\$1,645,080	\$708,382
Restricted for Donation	27,899	0	12,500	15,399
Assigned for Projects	0	0	0	0
Total Major Street Fund	841,641	1,539,720	1,657,580	723,781

LOCAL STREET FUND

Restricted	898,708	1,001,140	1,258,470	641,378
Restricted for Donation	0	0	0	0
Total Local Street Fund	898,708	1,001,140	1,258,470	641,378

SPECIAL ASSESSMENT

COMMITTED	369,657	2,610	90,240	282,027
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DOWNTOWN IMPROVEMENT & PARKING FUND

Restricted for Donation	0	0	0	0
Restricted from Special Assessment	35,241	212,700	239,700	8,241
Assigned	1,288	0	0	1,288
Total Downtown Fund	36,529	212,700	239,700	9,529

PARKS & RECREATION FUND

Non-spendable	0	0	0	0
Restricted for PEAK	9	308,000	308,000	9
Restricted for Parks	85,371	0	0	85,371
Assigned for PEAK	625,673	320,000	307,400	638,273
Assigned for Projects	45,054	0	0	45,054
Assigned for Recreation	162,115	490,430	522,380	130,165
Total Parks & Recreation Fund	918,222	1,118,430	1,137,780	898,872

BLOCK GRANT FUND

Assigned for Owner Occupied - Hsg.	71	0	0	71
Assigned	430,494	20,070	0	450,564
Total Block Grant Fund	430,565	20,070	0	450,635

Economic Development Rev Loan Fund

Restricted	0	15,600	15,600	0
Building Authority Fund Restricted	6,081	312,280	312,550	5,811
Cemetery Fund Committed	166,148	6,300	0	172,448

Total Governmental Funds

Appropriated Budget	\$9,506,445	\$15,574,640	\$16,644,290	\$8,436,795
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FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2014 and ending December 31, 2014.

	<u>Fund Balance</u> <u>December 31</u>	<u>2014</u> <u>Revenue</u>	<u>2014</u> <u>Expenditures</u>	<u>Fund Balance</u> <u>December 31</u>
CAPITAL PROJECT FUNDS				
Borden Building Redevelopment	\$134,372	\$900	\$0	\$135,272

Assigned				
CAPITAL IMPROVEMENT FUND				
Committed for Projects	400,000	89,000	0	489,000
Committed	290,630	723,000	791,670	221,960
Total Capital Improvement Fund	690,630	812,000	791,670	710,960

DEBT SERVICE FUNDS

Borden Building Debt Restricted	18	377,450	347,950	29,518
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Capital Project and Debt Service Funds

Informational Summaries	\$825,020	\$1,190,350	\$1,139,620	\$875,750
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	<u>Working Capital December 31</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
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Component Units

MISSION STREET DDA FUND

Assigned	\$450,000	\$160,000	\$435,000	\$175,000
Unassigned	52,931	94,000	99,330	47,601
Total Mission Street DDA Fund	502,931	254,000	534,330	222,601

**TAX INCREMENT FIN AUTH
FUND**

Central Business District Restricted	42,437	0	0	42,437
Central Business District Assigned	205,000	73,500	143,500	135,000
Central Business District Unassigned	49,094	139,060	136,500	51,654
Ind Park North Assigned	120,000	0	10,000	110,000
Ind Park North Unassigned	8,370	680	3,570	5,480
Univ Park Assigned	130,000	0	0	130,000
Univ Park Unassigned	77,903	56,390	54,750	79,543
Total TIFA	632,804	269,630	348,320	554,114

LOCAL DEVELOPMENT FIN AUTHORITY

Assigned	50,000	0	0	50,000
Unassigned	126,374	208,420	227,980	106,814
Total LDFA	176,374	208,420	227,980	156,814

BROWNFIELD REDEVELOPMENT FUND

Assigned for Remediation	47,207	116,350	92,320	71,237
Assigned for Incentives	56,082	400	0	56,482
Assigned for Developers	3,784	75,530	75,500	3,814
Total Brownfield	107,073	192,280	167,820	131,533

ECONOMIC DEVELOPMENT CORPORATION

Assigned Parking Lot	3,000	1,500	0	4,500
Assigned Downtown Loans	30,886	9,760	0	40,646
Assigned Economic Development	56,500	0	0	56,500
Unassigned	22,845	3,900	3,000	23,745
Total EDC	113,231	15,160	3,000	125,391

Total Component Unit Funds

Informational Summaries	\$1,532,413	\$939,490	\$1,281,450	\$1,190,453
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	<u>Working Capital December 31</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
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PROPRIETARY FUNDS

Enterprise Funds

Land Development	\$186,044	\$44,700	\$20,000	\$210,744
Airport Fund				

Restricted	21,946	0	17,000	4,946
Assigned	82,519	0	0	82,519
Unassigned	44,777	699,710	737,050	7,437
Sewer Fund				
Committed	47,962	247,300	233,550	61,712
Assigned	1,004,404	90,000	455,000	639,404
Unassigned	928,518	1,998,700	2,114,870	812,348
Water Fund				
Restricted	596,700	0	0	596,700
Assigned	1,216,019	342,500	460,370	1,098,149
Unassigned	775,251	2,374,240	2,430,320	719,171
Solid Waste Fund				
Restricted	297,346	0	0	297,346
Assigned	38,000	0	0	38,000
Unassigned	716,039	496,430	554,040	658,429
Internal Service Funds				
Central Stores Fund	165,246	53,850	60,610	158,486
Motor Pool Fund				
Assigned	0	0	0	0
Unassigned	679,961	577,010	831,710	425,261
Self Insurance Fund	2,453,870	2,201,300	2,323,600	2,331,570
Total Proprietary Funds				
Informational Summaries	\$9,254,602	\$9,125,740	\$10,238,120	\$8,142,222

WHEREAS, it is expected that the appropriations and working capital uses require that the City of Mt. Pleasant raise amounts totaling \$26,830,220 to finance all municipal operations during the fiscal year, and

WHEREAS, all funds, except the General Fund, Capital Improvement Fund, Borden Debt, and the Solid Waste Fund will generate moneys sufficient for the appropriations and working capital uses,

NOW, THEREFORE, BE IT RESOLVED, that the following tax millages and levies be approved, but the Commission reserves the right to review the rates in Spring, 2014 and consider adjustments based on changed conditions.

	Property Tax Levy	Other Sources	Millage
General Fund			
Operating	\$ 4,567,990	\$5,957,610	11.450
Fire and Police Pension	820,190	-	2.015
Total General Fund	<u>\$ 5,388,180</u>	<u>\$5,957,610</u>	<u>13.465</u>
Capital Improvements	\$ 783,000	29,000	2.000
Borden Building Bonds	214,730	162,720	0.500
Solid Waste Fund - Recycling	116,200	380,230	0.285
Total Other funds	<u>\$ 1,113,930</u>	<u>\$ 571,950</u>	<u>2.785</u>
Total Millage			<u>16.250</u>

(A) Projections as of August, 2013

AYES: Commissioners Holton, Joslin, Ling, Rautanen and Tilmann

NAYS: Commissioner English

ABSENT: Commissioner Sous

Motion carried.

Moved by Vice Mayor Tilmann and supported by Commissioner Joslin to make the following appointments to various boards and commissions for 2014 as recommended by the Appointments Committee.

	<u>Term to Expire</u>
Airport Advisory Board: Robert Bucholtz	December 31, 2016
Building Authority Nicholas Wood	December 31, 2019
Building, Fire and Sanitary Sewer Board of Appeals Mike Verleger Tim Nieporte Joseph McDonald	December 31, 2016 December 31, 2016 December 31, 2015
Historic District Commission Patricia Stangle-Krcmarik Lisa Ferden Marcie Otteman	December 31, 2016 December 31, 2016 January 31, 2015
Parks & Recreation Commission Liz Busch	December 31, 2016
Planning Commission Mark Ranzenberger Mike Verleger	December 31, 2016 December 31, 2016
Principal Shopping District (DDB) Paul Fox Aaron Mora	December 31, 2017 December 31, 2017
Zoning Board of Appeals Aaron White - alternate Motion unanimously adopted.	January 31, 2015

Moved by Commissioner Holton and supported by Commissioner English to cancel the City Commission meeting scheduled for December 23, 2013. Motion unanimously adopted.

Moved by Commissioner Holton and supported by Commissioner English to make an adjustment of \$1700.00 per month in compensation to Nancy Ridley for the additional duties as Acting City Manager. Motion unanimously adopted.

Announcements on City-Related Issues and Concerns

Vice Mayor Tilmann announced that the Isabella County Council of Governments will be meeting Wednesday, December 18, 2013 at the Isabella Township Hall. She commended Michelle Sponseller and downtown businesses on a wonderful Dickens Christmas event.

Mayor Ling commented that issues she has received from citizens regarding leaf pickup have been referred to the City Manager and will be passed on to the Department of Public Works.

Commissioner Holton thanked City Manager Grinzinger for her time as City Manager and the contributions that she has made to the City.

Public Comment on Agenda and Non-Agenda Items

Lisa Cross, Central Michigan District Health Department, gave an update on the progress being made on the health of the community and the Together We Can Initiative.

Proclamations and Presentations

Mayor Ling presented a thank you gift to Commissioner English and thanked her for her time and service to the City and the Commission. Commissioner English thanked the residents for electing her to serve and commended the staff for the work they do.

Mayor Ling read and presented a proclamation and gift to City Manager Kathie Grinzinger in honor of her 31 years with the City of Mt. Pleasant and proclaimed December 18, 2013 to be "Kathie Grinzinger Day".

The Mayor adjourned the meeting without objection at 8:05 p.m.

Kathleen Ling, Mayor

Jeremy Howard, City Clerk