

Minutes of the special meeting of the City Commission held Monday, September 13, 2010, at 2:00 p.m., at Mt. Pleasant City Hall, City Commission Chambers.

Commissioners Present: Mayor Holton and Vice Mayor Kilmer; Commissioners English, Ling, Joslin and McGuire

Commissioners Absent: Commissioner Tilmann (excused)

Others Present: City Manager Grinzinger, City Clerk Howard and City Attorney Smith

Moved by Commissioner Joslin and supported by Commissioner English to conduct a closed session pursuant to subsection 8(e) of the Open Meetings Act to consult with attorney regarding strategy in connection with specific pending litigation.

AYES: Commissioners English, Holton, Joslin, Kilmer, Ling and McGuire

NAYS: None

ABSENT: Commissioner Tilmann

Motion carried.

The City Commission entered into closed session at 2:02 p.m. The Commission went back into regular session at 5:00p.m. A separate set of minutes was taken for the closed session.

The meeting adjourned at 5:01 p.m.

James Holton, Mayor

Jeremy Howard, City Clerk

Minutes of the regular meeting of the City Commission held Monday, September 13, 2010, at 7:00 p.m., in the City Commission Room.

Mayor Holton called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Holton and Vice Mayor Kilmer; Commissioners English, Joslin, Ling, McGuire and Tilmann

Commissioners Absent: None

Others Present: City Manager Grinzinger, City Clerk Howard and City Attorney Smith

Proclamations and Presentations

Mayor Holton read a proclamation in support of "Constitution Week" September 17 through 23.

Mayor Holton declared September 2010 "Life Insurance Awareness Month".

Additions to Agenda

Removed items #10 "Set a public hearing for October 11, 2010, on a proposed Ordinance Amendments to Section 97.18 of the Mount Pleasant City Code regarding firearms in City parks.", #12 "Recognize Christian Unity Restoration Home as a non-profit organization for the purpose of obtaining a charitable gaming license.", and #15 "Consider closed session pursuant to subsection 8(e) of the Open Meetings Act to consult with attorney regarding strategy in connection with specific pending litigation." from the agenda.

Received the following petitions and communications:

1. 2010 Mid-Year Report
2. Mt. Pleasant Housing Commission Minutes (July)

Remove Items 7b "Building Inspector Services Bid" and 7c "Chipp-A-Waters Park Parking Improvements Bid" from the Consent Calendar.

Moved by Vice Mayor Kilmer and supported by Commissioner Tilmann to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held August 23, 2010.
2. Minutes of closed session of the City Commission held August 23, 2010.
3. Contract with Brenda Beach of Stanwood, Michigan in an amount not to exceed \$21,000 for 2010 residential assessing field work and authorize the Mayor and City Clerk to execute said contract.
4. Bid of Summit Contractors of Haslett, Michigan for replacement of the Public Safety Building generator in an amount not to exceed \$143,390.
5. Bid of Layne-Christensen Company of Columbus, Ohio for the Ranney Well Rehabilitation Project in the amount of \$563,400.
6. Bid of Superior Concrete Construction of Harrison, Michigan for the 2010 New Sidewalk Construction Project in the amount of \$23,256.00.
7. Resolution to authorize the Issuance of 2010 Wastewater System Revenue Refunding Bonds. (City Commission Exhibit 1-2010.)
8. Received Mission-Pickard DDA recommendation to amend the DDA Plan and set a public hearing for October 11, 2010 to receive public comments on proposed amendments.
9. Received proposed 2011 Operating Budget.
10. Payrolls dated 9/03/10 and warrants dated 9/2/10 and 9/9/10 all totaling \$1,059,873.09.

Motion unanimously adopted.

Moved by Commissioner Joslin and supported by Commissioner Ling to approve a Contract with Isabella County Community Development, Inspection Division for Building Inspection Services beginning October 1, 2010 through December 31, 2012 at the following rates:

2010	\$25.00 Per Inspection	\$39.00 Per Hr.
2011	\$25.00 Per Inspection	\$39.00 Per Hr.
2012	\$26.00 Per Inspection	\$40.00 Per Hr.

and authorize the Mayor and City Clerk to execute said Contract. Motion unanimously adopted.

Moved by Vice Mayor Kilmer and supported by Commissioner Tilmann to award the bid for the Chipp-A-Waters Park Improvement Project to Malley Construction, Inc. of Mt. Pleasant, Michigan including the base bid and alternates one and two for a bid price of \$145,133.40.

AYES: Commissioners English, Holton, Kilmer, Ling, McGuire and Tilmann

NAYS: Commissioner Joslin

ABSENT: None

Motion carried.

Received Commissioners' recommendations and rankings for Saginaw Chippewa Indian Tribe two percent allocations. The City Manager will forward all the requests and rankings to the Tribe.

Moved by Commissioner Ling and supported by Commissioner Tilmann to approve the following Resolution Amending the 2010 Operating Budget.

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2010 operating budget was originally adopted by resolution on December 7, 2009 and

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2010 operating budget be amended, effective immediately.

	<u>Fund Balance January 1</u>	<u>2010 Revenue</u>	<u>2010 Expenditures</u>	<u>Fund Balance December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unreserved	\$979,131	\$10,876,640		
Legislative Division			678,270	
Finance Division			1,788,390	
Public Safety Division			6,235,470	
Community Services Division			2,214,350	
Public Works Division			608,110	
Total Unreserved	\$979,131	\$10,876,640	\$11,524,590	\$331,181
Reserved	1,395,918	475,940	548,200	1,323,658
Designated Fund Balance Policy	1,700,000	0	0	1,700,000
Designated for Econ Dev Initiatives	1,300,000	0	302,800	997,200
Designated for Future Projects	885,327	-168,790	245,400	471,137
Total General Fund	\$6,260,376	\$11,183,790	\$12,620,990	\$4,823,176
SPECIAL REVENUE FUNDS				
MAJOR STREET FUND				
Unreserved	\$797,420	\$1,795,610	\$1,943,360	\$649,670
Reserved & Designated	15,399	0	0	15,399
Total Major Street Fund	812,819	1,795,610	1,943,360	665,069
LOCAL STREET FUND				
Unreserved	966,854	744,490	1,145,760	565,584
Reserved & Designated	0	0	0	0
Total Local Street Fund	966,854	744,490	1,145,760	565,584
SPECIAL ASSESSMENT PROJECTS				
	319,332	53,410	15,070	357,672
DOWNTOWN IMPROVEMENT & PARKING FUND				
Unreserved	110,780	186,350	216,900	80,230
Reserved & Designated	1,368	0		1,368
Total Downtown Fund	112,148	186,350	216,900	81,598
PARKS & RECREATION FUND				
Unreserved	69,447	358,180	413,090	14,537
Reserved & Designated	556,141	657,500	774,990	438,651
Total Parks & Recreation Fund	625,588	1,015,680	1,188,080	453,188

BLOCK GRANT FUND				
Unreserved	91,578	0	0	91,578
Designated for Owner				
Occupied - Hsg.	86,643	0	86,643	0
Reserved	418,848	37,000	107	455,741
Total Block Grant Fund	597,069	37,000	86,750	547,319
Economic Development Rev Loan Fund				
Reserved	0	0	0	0
Unreserved	364,367	94,320	26,250	432,437
Total Economic Development Fund	364,367	94,320	26,250	432,437
Building Authority Fund	6,444	316,600	316,750	6,294
Cemetery Fund	143,160	7,400	0	150,560
Total Governmental Funds				
Appropriated Budget	\$10,208,157	\$15,434,650	\$17,559,910	\$8,082,897

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2010 and ending December 31, 2010

	<u>Fund Balance January 1</u>	<u>2010 Revenue</u>	<u>2010 Expenditures</u>	<u>Fund Balance December 31</u>
CAPITAL PROJECT FUNDS				
Borden Building Redevelopment	\$303,738	\$103,300	\$111,300	\$295,738
CAPITAL IMPROVEMENT FUND				
Designated for Cap Improvements	100,000	0	0	100,000
Unreserved	505,447	547,920	818,700	234,667
Total Capital Improvement Fund	605,447	547,920	818,700	334,667
DEBT SERVICE FUNDS				
Borden Building Debt	164,210	367,630	342,150	189,690
Capital Project and Debt Service Funds				
Informational Summaries	\$1,073,395	\$1,018,850	\$1,272,150	\$820,095

	<u>Working Capital December 31</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
Component Units				
MISSION STREET DDA FUND				
Designated	\$450,000	\$0	\$155,000	\$295,000
Unreserved	72,055	777,800	806,230	43,625
Total Mission Street DDA Fund	522,055	777,800	961,230	338,625
TAX INCREMENT FIN AUTH FUND				
Central Business District Reserved	42,437	0	0	42,437
Central Business District Desig	316,050	0	125,000	191,050

Central Business District Undesig	18,438	409,200	369,070	58,568
Ind Park North Designated	150,000	0	0	150,000
Ind Park North Undesignated	20,418	1,600	13,570	8,448
Univ Park Designated	160,000	0	30,000	130,000
Univ Park Undesignated	17,147	161,600	163,460	15,287
Total TIFA	724,490	572,400	701,100	595,790
LOCAL DEVELOPMENT FIN AUTHORITY				
Designated	62,243	0	0	62,243
Undesignated	121,876	278,400	304,130	96,146
Total LDFA	184,119	278,400	304,130	158,389
BROWNFIELD REDEVELOPMENT FUND				
Designated for Remediation	49,081	73,760	71,980	50,861
Designated for Incentives	301,543	3,500	0	305,043
Designated for Developers	75,594	70,240	77,570	68,264
Total Brownfield Economic Development Corporation	426,218	147,500	149,550	424,168
	16,579	8,930	10,000	15,509

Total Component Unit Funds

Informational Summaries

\$1,873,461	\$1,785,030	\$2,126,010	\$1,532,481
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<u>Working Capital</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital</u>
<u>December 31</u>	<u>Capital</u>	<u>Capital</u>	<u>December 31</u>

PROPRIETARY FUNDS

Enterprise Funds

Project 2000 Fund	\$419,958	\$23,010	\$41,300	\$401,668
Airport Fund				
Reserved	139,697	0	56,830	82,867
Unreserved	139,355	472,880	476,410	135,825
Sewer Fund				
Reserved	1,897,690	350,200	385,875	1,862,015
Unreserved	928,340	2,224,830	2,263,120	890,050
Water Fund				
Reserved	1,736,804	231,500	330,000	1,638,304
Unreserved	264,592	2,841,300	2,948,570	157,322
Solid Waste Fund				
Reserved	297,346	0	18,950	278,396
Designated	38,000	0	0	38,000
Unreserved	486,675	524,900	546,050	465,525

Internal Service Funds

Central Stores Fund	184,702	79,760	67,220	197,242
Motor Pool Fund				
Designated	150,275	28,000	35,000	143,275
Unreserved	1,184,283	676,850	948,290	912,843
Self Insurance Fund				
Designated	2,324,457	2,145,100	2,284,600	2,184,957

Total Proprietary Funds

**Informational
Summaries**

\$10,192,174

\$9,598,330

\$10,402,215

\$9,388,289

Resolution unanimously adopted.

Announcements on City-Related Issues and Concerns

Vice Mayor Kilmer announced that the *Sweeny Todd* performance by Broadway Players was excellent and encouraged the public to attend future shows.

Commissioner Tilmann announced that the *Sweeny Todd* performance by Broadway Players was excellent and thanked the theatre for adding hearing impaired accommodations. She also thanked Commissioner Ling for filling her in on the Special Meeting/Closed Session that took place earlier in the day.

Commissioner Ling thanked Bob Banta for taking photo records of the restoration of Oak Street Bridge for historical purposes. She would like the historic commission to check into getting a historic bridge sign for Oak Street Bridge. She would also like to see some temporary signs on Bellows St. to help people become more aware of and get used to back-in parking.

Commissioner McGuire would like to see some temporary signs on Bellows St. to help people become more aware of and get used to back-in parking.

Public Comment on Agenda and Non-Agenda Items

Keith Russell, Chippewa Cab's General Manager expressed his frustration with recently issued tickets to taxi cabs.

Mayor Holton adjourned the meeting at 7:36 p.m.

James Holton, Mayor

Jeremy Howard, City Clerk