

City of Mt. Pleasant, Michigan  
Airport Advisory Board  
Thursday, January 10, 2019  
Meeting Minutes

- I. Call to Order / Roll Call  
The meeting was called to order at 5:31 p.m.  
Present: Mark Drumheller, Glen Irwin, Patty Stangle-Krcmarik, Sam Staples and Cathy Tilmann  
City Staff Present: Bill Brickner, Airport Manager
- II. Approval of Agenda  
Motion by Drumheller, support by , Stangle-Krcmarik to approve the agenda.  
Motion passed unanimously
- III. Public Comment on Agenda Items  
None
- IV. Election of Officers  
Chair - Glen Irwin  
Vice Chair – Cathy Tilmann  
Secretary – Mark Drumheller
- V. Approval of Meeting Minutes  
Motion by Drumheller, support by Staples, to approve the minutes of the December 13, 2018 meeting.  
Motion passed unanimously
- VI. Airport Manager's Report  
Airport Manager Bill Brickner gave the manager's report.

Brickner reported McGuirk was not used for snow removal in December.

Brickner stated the strong Jet A fuel sales in 2018 have been helped by CMU basketball using more charter flights out and more opponents flying in to the airport. This weekend, the athletes parked their cars in the overflow lot and walked through the terminal so the charter crew could check in each person. As this was being done, Brickner loaded the luggage into his truck and drove it around to the plane.

Brickner reported there were 37 overnight rentals of the corporate hangar in 2018.

Brickner reported there were 100 after-hours/weekend call outs in 2018. When asked, Bill stated Assistant DPW Director Jason Moore has some training to help with fuel sales, etc. City HR has been working with Bill on staffing issues with the possibility of looking into an internship.

Brickner stated there is approximately 50% occupancy rate of the T-hangars, and even with 100% occupancy the airport would not be in the black. Brickner stated there are only two airports in Michigan that run in the black, but Mt. Pleasant is in the top one-third of airports working toward this goal.

Brickner reported the PAPI lights were not checked last month as there was heavy fog on the day the check was planned. It is planned for them to be tested Tuesday, January 15. The FAA is still working through the government shutdown. They were in last week to work on the east end PAPIs.

VII. Old Business

None

VIII. New Business

None

IX. Announcements on Airport Related Issues and Concerns

None

X. Adjournment

Motion by Staples, support by Tilmann, to adjourn the meeting.

Motion passed unanimously

Meeting adjourned at 6:02 p.m.