

City of Mt. Pleasant, Michigan
Airport Advisory Board
Thursday, January 14, 2016
Meeting Minutes

- I. Call to Order / Roll Call
The meeting was called to order at 5:34 p.m.
Present: Mark Drumheller, Glen Irwin, Cathy Tilmann, and Patty Krcmarik
New Member: Sam Staples – brief introduction
Public: Jeremy Hudecz and daughter, Mystic
Staff Present: John Zang and Chris Coale
- II. Election of Officers
Chairperson – Glen Irwin - Motion by Tilmann, second by Staples - voice vote all yay
Vice-Chairperson – Cathy Tilmann – Motion by Krcmarik, second by Irwin – voice vote all yay
Secretary – Mark Drumheller – Motion by Staples, second by Tilmann – voice vote one nay
- III. Approval of Agenda
Motion by Irwin, support by Krcmarik to accept as written.
Motion passed.
- IV. Public Comment on Agenda Items
Jeremy Hudecz is interested in the Airport Manager position.
- V. Approval of Meeting Minutes
Motion by Irwin, support by Tilmann to approve the minutes of the December 10, 2015 meeting.
Motion passed.
- VI. Airport Manager's Report
Chris Coale gave the Manager's Report.
Chris reported little traffic last month. Chris typically works from 7:30 a.m. – 4:00 p.m., five days a week. He will pop in on weekends to open and lockup.
- VII. Old Business
None
- VIII. New Business
Manager Update and Manning – A small group of City employees has developed a recommendation for one full time and one part time assistant with several people for "on call". The manager would work 40 hours/week, an additional variable hour employee would work 16 – 20 hours/week, and on call labor as needed.

Vote on Farming Property – John stated that the bean farmer would be weeding by hand. This would increase the likelihood of more untrained people on airport property. All of the fields would need to be turned (plowed) before planting. The hay farmer stated that he would be doing 4 x 6 bales that would be covered by plastic. The bales would be removed from airport property by the next day of baling. The fields would be seeded but would not need to be turned. The board wished to see how the bids are stated as to how much each is bidder is willing to pay over the timeframe. John will bring the bids to the next meeting. Glen stated the need to make sure any contract included the need to access “any” area of the airport property at “any” time. No vote taken.

Mead and Hunt – John stated there will be a workshop to explain to the City Commission the need to remove trees, and to explain the abatement and the need for an easement. The FAA will finance 90% of the project “one time”. They will not finance cutting down more trees later or to re-cut any trees that continue to grow. The trees must be cut so that they will not regrow, and no new trees can be planted in the area. Most of the trees of concern are west of the airport.

Courtesy Car – The car is gone and will not return. Sam asked if one of the City-owned cars was available for use. We may wish to look into this; but insurance may be an issue. Glen asked if we want a car. Voice vote – yes. Chris stated that the courtesy car was used and appreciated by many pilots. Patty suggested asking dealerships about loaning a car. Patty and Glen stated that a City representative would need to be involved in asking the different businesses. Board members cannot ask for the City. Sam suggested asking body shops. Sam is willing to go with a City representative to ask around.

Tribal Two-Percent – The tribe awarded \$17,000 in two-percent money to the airport. Chris said that he is not able to purchase the blade for the pusher. A quote for the V-plow is included.

IX. Public Comment on Non-Agenda and Agenda Items
None

X. Announcements on Airport Related Issues and Concerns
There was a wheels –up landing last week; the nose wheel did not drop. The pilot stated he did not notice that the nose wheel had not dropped until the nose hit the ground. The FAA classifies this as an “incident”.

The City is considering a memorial for John Benzinger. The policy will be reviewed.

XI. Adjournment
Motion by Krcmarik, second by Tilmann to adjourn the meeting.
Motion passed.

Meeting adjourned at 7:23 p.m.