

City of Mt. Pleasant
Airport Advisory Board

Thursday, May 9, 2013
Meeting Minutes

I. Call to Order / Roll Call

Vice Chair Tilmann called the meeting to order at 5:30p.m.

Present: Cathy Tilmann, Donna Kriss, Glen Irwin, Jerry Elliot

Absent: Mike Verleger, Chairman

Staff Present: Airport Manager John Benzinger, Assistant Airport Manager Bill Brickner, City Manager Kathie Grinzinger, and Interim DPW Director Steve Hein.

Guests Present: Mark Drumheller, Stephanie Ward of Mead and Hunt

II. Proclamations and Presentations

III. Update on ALP Project from Stephanie Ward of Mead and Hunt

Ms. Ward gave an excellent presentation on the status of the ALP Project, including updated digital imagery of the airport, and graphic depictions of existing and future facility choices. Discussion occurred regarding the projects on the ALP, user surveys, alternatives to the primary runways, and crosswind runways with graphic overlays.

IV. Approval of Meeting Minutes

Motion by Irwin, support by Elliot to approve the minutes of the March 14, 2013 meeting.

Motion passed

V. Public Comment on Agenda Items

None

VI. Airport Manager's Report

Benzinger discussed the current condition of the hangar. The door has been fixed, and water service is scheduled for hook up.

Benzinger reported that fuel sales have been steady.

Cheech and Chong recently visited for a performance at the Casino.

VII. Old Business

None

VIII. New Business

Motion by Tilmann, support by Irwin, to recommend the City Commission approve the new Lease and Operating Agreement templates for use with the understanding that latitude be granted to the Airport Manager and City Manager to alter such terms during negotiations, as may be warranted and allowed by Federal and State requirements, which benefit the interests of the Airport and the City. Templates have been reviewed and were found to be in compliance with MDOT and FAA language.

- A. Commercial Operating Agreement Template
- B. Draft of Hangar Lease Template
- C. Draft of Ground Site Lease Template

Motion passed

IX. Public Comment on Non-Agenda and Agenda Items

City Manager Grinzinger gave a look ahead at future meetings, including the 2014 Operating Budget in June and the Mead and Hunt Community ALP meeting in July.

X. Announcements on Airport Related Issues and Concerns

Tilmann brought up discussing with Pat McCarty moving forward to tech school curriculum with aviation-related classes.

XI. Adjournment

Motion by Irwin, support by Elliot to adjourn the meeting at 6:40 p.m.

Motion passed.