

City of Mt. Pleasant  
Airport Advisory Board

Thursday, December 13, 2012

I. Call to Order / Roll Call

Chairman Verleger called the meeting to order at 5:30 p.m.

Present: Donna Husted Kriss, Glen Irwin, Cathy Tilmann,  
Mike Verleger

Absent: Jerry Elliot, MD

Staff: John Benzinger, Bill Brickner, Roger H. Rouse

Guests: Dick Evans, Brian Hines, Adam Raycraft

II. Approval of Agenda

Motion by Irwin, support by Kriss, to approve agenda as listed.

Motion approved.

III. Public Comment on Agenda Items

Evans asked how to get items on the agenda. He was informed about the procedure available on the City's website.

IV. Approval of Meeting Minutes

Change "NOTUM" to "NOTAM" on the November 8, 2012 minutes.  
Motion by Kriss, support by Tilmann.

Motion approved.

V. Airport Manager's Report

Benzinger stated that fuel sales are slightly down for the year, but with the apron closed, actually at really good numbers.

VI. Old Business

Benzinger stated the final inspection on the 2012 Corporate Hangar Reconstruction Project is scheduled for Thursday, December 20. The

final price was within the estimate. The apron is smooth and drains well. One light pedestal remains unattached to the line. The striping has been completed.

#### VII. New Business

Rousse informed the Board that the City Commission adopted an agreement with Gateway Air Service, not to have Todd Tarlton assume any assistant airport manager duties. Rousse also stated that Todd Tarlton has withdrawn his complaint with the Michigan Department of Transportation (MDOT).

Rousse explained that Bill Brickner, City Engineering Aide, is filling in as the assistant airport manager, and charging his time at the airport to the airport budget and to the City for his engineering services.

Rousse stated the Mid Michigan Industries is set to begin cleaning services of the airport terminal building in January 2013.

Rousse stated that a survey had been sent to eight similar-size airports, as recommended by Juan Zapata of MDOT, to compare how other airports handle airport management services. Rousse reported that many are going with fixed, rotating part-time City employees, and that the trend is to move away from one or two people doing it all.

Rousse stated that a Boards and Commission training session is scheduled for January 21, 2013.

#### VIII. Public Comment on Non-Agenda Items

Brian Hines expressed his views that no other airport is like the Mt. Pleasant Airport.

No other comments were received.

#### IX. Adjournment

Motion by Irwin, support by Tilmann, to adjourn the meeting at 6:26 p.m.

Motion approved