

To: Airport Advisory Board March 13, 2011
From: Randy Chesney, Interim Director DPW/ City Engineer/Board Secretary
Subject: Airport Advisory Board Meeting Minutes - March 10, 2011

An Airport Advisory Board meeting was held at the Mt. Pleasant Airport terminal building on March 10, 2011. The meeting was called to order by Chairperson Rivard at 5:35 p.m. All Board Members were present. No public was in attendance.

Minutes of the February 10, 2011 meeting were presented, reviewed, and approved as submitted.

John Benzinger, Airport Manager, reported to the Board. The cost for snowplowing is at \$8,000 due to excessive snowfalls for the season. John expects this year's cost will exceed the budgeted amount of \$11,000. John also reported that fuel sales continue to outpace past years' amounts. He recently ordered 8,000 gallons of Jet A fuel. John reviewed the cost to connect City water to the corporate hanger, as requested at the February 10th meeting; the cost is about \$4,000 plus the installation of a backflow preventer. John advised the Board on the City's progress in its search for the new DPW Director.

John and Randy have been in contact with MDOT officials about changes with the Airport's ten-year plan. City administration desires to eventually hire the services of an engineering firm to perform engineering and planning services for the airport. Because airport projects must be performed by a MDOT approved consultant, and because priorities of projects have been recently changed, it was decided best to wait until 2012 to proceed with the projects. MDOT advises that the Airport Layout Plan should be updated in 2012.

Scheduled 2011 projects for the Airport include sealing pavement cracks of the taxiway (MDOT funded project) and resurfacing the terminal parking lot (2% Tribal funded project).

The Board accepted reports from the Airport Manager.

The meeting was opened for discussion among the members. Much discussion was about the recent contract renewal between the City and the Assistant Manager of the Airport. Board members agreed that they should have been advised during contract negotiations. Joe Rivard is to prepare a letter to the City Manager and/or City Commission in an effort to improve lines of communication between the Airport Advisory Board and City administration.

The meeting was adjourned at 6:25 p.m.

Special note from the Secretary to the Board: It is very important that members call Julie Courtney, at 779-5401, as to your attendance in order to determine the feasibility of a quorum. This needs to be done soon after receiving notice of a Board meeting. Your communication is important, and a courtesy, to fellow Board members.

[Airport Bd. March 2011]

