

To: Airport Advisory Board Members February 11, 2011

From: Randy Chesney, Interim Director DPW/City Engineer
Board Secretary

Subject: Airport Advisory Board Meeting Minutes-February 10, 2011

An Airport Advisory Board meeting was held at the Mt Pleasant Airport terminal building on February 10, 2011. Chairperson, Joe Rivard, called the meeting to order at 5:55 p.m. Present at the meeting were: members Joe Rivard, Scott Schlosser, and Mike Verleger. John Benzinger, Airport Manager, and Randy Chesney, Board Secretary, Adam Raycraft, Todd Tarlton, and Nicholas Schlosser were also in attendance.

Chairperson Rivard recognized and welcomed Randy Chesney as the new Board Secretary.

The minutes of the December 9, 2010, meeting were presented. Member Schlosser asked that the minutes be amended to include his name to the list of attendees as he was in attendance. Members recognized his attendance, and a motion was made by Verleger and supported by Rivard to amend the minutes; motion carried. The amended minutes will recognize Schlosser attending the December 9, 2010, meeting.

Joe Rivard announced the need to renew the chair position. After discussion, Verleger nominated Rivard, supported by Schlosser. Joe Rivard will serve another one-year term as Board Chairperson. Congratulations followed.

John reported on the 2010 projects. Board received without comment.

John reported that fuel sales are currently at 4,051 gallons for the year, ahead of last year's pace. He also reported an increase in general aviation traffic. Comments from the attendees included recognition that airport service is one of the reasons why this may be true.

John reported that the cost for snow removal is already at \$6,000, primarily due to the February 2nd storm that brought up to 14" of snow. This dollar amount is equal to last year's total cost. The budget is \$11,000 for airport snow removal.

John discussed some of the airport needs, especially for an additional corporate hangar. Potential revenue is lost in both rental fees and fuel sales, the fuel sales being the largest loss. John also discussed the idea of hiring services of a consultant for a five-year period to assist in assessing needs and making applications for projects to the MDOT Bureau of Aeronautics. Board members recognized this as a good idea.

John also advised the board on his and Randy's evaluation of current projects. The runway lighting project should be delayed and other more important projects should be moved forward, while keeping in budget limits. There is an immediate need to reconstruct pavement of the apron and to perform crack sealing. The board recognized these needs and accepted the recommendations.

John advised the board that several lessees of the T-hangars have expired insurance policies and/or expired leases. Rivard motioned, Verleger supported, adopted unanimously; that final letters be sent to those lessees to renew their leases and insurance.

The board opened the meeting to public comment:

Todd Tarlton, Gateway Air Service, Inc., presented two letters for recording and discussion. Joe Rivard asked that both letters be entered into the minutes as received; they were discussed and referred to remaining board members for consideration.

Adam Raycraft commented on the poor water quality in the corporate hangar. The quality is poor for aviation use. John will research how he may bring better quality water to the hangar.

The meeting of the Airport Advisory Board was adjourned at 7:20 p.m. The next meeting of the board is scheduled for Thursday, March 10, 2011, at 5:30 p.m., at the Airport terminal building.