

MEMO TO: Airport Advisory Board Members

March 12, 2010

FROM: Duane Ellis

SUBJECT: Airport Advisor Board Meeting Minutes – March 11, 2010

An Airport Advisory Board meeting was held at the airport terminal building on Thursday, March 11, 2010. Vice Chairperson Al Bryan called the meeting to order at 5:40 p.m. Present at the meeting were Al Bryan, Mike Verleger, Jerry Elliot, Scot Schlosser, John Benzinger, Todd Tarlton and Duane Ellis. The minutes of the February 11, 2010 meeting were presented and accepted.

### Airport Manager's Report

John discussed his meetings with JBS Construction concerning the possible construction of a twin engine aircraft pole barn-type building at the airport. No final cost estimates have yet been prepared as the discussions are still in the preliminary stage. John also indicated that he had considered an existing building on the field that is currently for sale for large aircraft storage. He reported that after reviewing the size of the building that it would not serve the storage needs for larger aircraft. John will also look into four-unit twin engine prefabricated T-hangars, which are available on the marketplace from companies such as Chief and others.

John had reported that he has had ongoing difficulties with the Internet service provided by CMS Internet. The customer service and quality of Internet service provided has been unacceptable and no response has been provided by CMS Internet Services to resolve the connection problems. As a result, the airport will be disconnected from CMS Internet and connect to an Internet service provided by WinnTel. This changeover will occur during the month of March.

John also commented on a letter he received from Joe Rivard concerning snow at the entrance to his hangar door. It was John's opinion that Mt. Pleasant Excavating does a good job removing snow from the airport. Because of the nature of the construction of the hangars, it is not possible for the contractor to remove all of the snow immediately adjacent to the entrances of the hangar building.

Discussion was held concerning the 2% applications that were prepared and will be submitted shortly to the Tribe. John indicated that a 2% application had been prepared for five new tow heads for aircraft that are currently using the airport, but for which we do not have the correct tow heads. In addition, an application was completed

for an overlay of the terminal building parking lot and replacement of broken sidewalk sections in the terminal building area.

Discussion was held concerning an upgrade to the city-owned hangar occupied by Gateway Aviation Services. Todd Tarlton proposed a number of upgrades to the building including external upgrades, possibly painting the building, upgrading of lighting, insulation, and other miscellaneous repairs to maintain the operational function of the building. Todd will provide some detail concerning the proposed upgrades and the estimated cost of this work.

Discussion was held concerning sweeping of the ramp area of accumulated sand and dirt from the winter months. John is in the process of brooming the ramp and other areas that require cleaning and final clean-up of the area will occur as John schedules the Street Department's street sweeper to be at the airport.

The meeting of the Airport Advisory Board was adjourned at 6:40 p.m. The next meeting of the Airport Advisory Board is scheduled for Thursday, April 14, 2010 at 5:30 p.m. at the airport terminal building.

DFE/tb  
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