

MEMO TO: Airport Advisory Board Members

June 17, 2010

FROM: Duane Ellis

SUBJECT: Airport Advisory Board Meeting Minutes – June 10, 2010

An Airport Advisory Board meeting was held at the airport terminal on June 10, 2010. Chairperson, Joe Rivard, called the meeting to order at 5:35 p.m. Present at the meeting were: Scott Schlosser, Al Bryan, Mike Verleger, Joe Rivard, Jerry Elliot, John Benzinger, and Duane Ellis.

The minutes of the May 13, 2010, meeting were presented and accepted.

Airport Manager's Report

John indicated that he is currently in discussions with a business for the possible basing of a Lear 31 business jet at the Mt. Pleasant Airport. The aircraft would be based in the corporate hangar building. If the business proceeds with basing the aircraft and the current aircraft located at Mt. Pleasant stay within the corporate hangar, then space will begin to be limited for transient aircraft. Because of this space limitation, John has begun preliminary discussions with JBS Contracting to determine the cost for a second business aircraft storage building. The preliminary estimate at this time is a cost of approximately \$235,000 for a building that could store the smaller business jets that are currently based at the airport. The corporate hangar would then be used for larger tail height aircraft, such as Gulf Stream and others that require a larger facility.

John indicated that he has been advised that Mt. Pleasant Excavating will no longer be in business. This company has been the longstanding provider of snow removal services for the airport. If this company ceases to provide this service, then the airport will need to identify an alternative contractor in order to have snow efficiently removed at the airport.

John reported that he has an on-going conversation with the two telephone service providers. Verizon has provided a telephone line to Winn Telecom that is not adequate for the functioning of the fuel sales system. The static or noise on the line prevents the computer from recognizing this line as being available for use for transmission of information. John indicated that there are two options to maintain the fuel sales service. One is to hardwire the pedestal to the computer in John's office. The second option is to continue to use the telephone line that is provided for the AWOS service. This option will work as long as the AWOS is not downloading information.

John reported that replacement batteries are needed for the Tronair battery pack. John will research the options for this replacement. John reported that, at a later point in the week, he could obtain the necessary batteries at an approximate price of \$690 from a local supplier.

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John reported that the keypad pedestal for the east entrance needs repair at the base in order to stabilize the pedestal. Concrete work around the base is required.

John also reported that Consumers Energy has begun their work on testing the gas transmission lines that pass through the airport. Consumers had previously met with the airport staff to review the process that would be used in order to pig and clean these high pressure gas lines. This work has begun and should be completed within the next several weeks.

The meeting of the Airport Advisory Board was adjourned at 6:20 p.m. The next meeting of the board is scheduled for Thursday, July 8, 2010, at 5:30 p.m., at the airport terminal building.

DFE/jac
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