

MEMO TO: Airport Advisory Board Members

January 15, 2010

FROM: Duane Ellis

SUBJECT: Airport Advisory Board Meeting Minutes – January 14, 2010

An Airport Advisory Board meeting was held at the airport terminal building on Thursday, January 14, 2010. Chairperson, Al Bryan, called the meeting to order at 5:35 p.m. Present at the meeting were: Al Bryan, Joe Rivard, Mike Verleger, Jerry Elliot, Mark Marshall, John Benzinger, and Duane Ellis.

Minutes of the December 10, 2009, meeting were presented and accepted.

Airport Manager's Report

John reported that his primary work effort during the last month has been dealing with snow removal. The snow was not as heavy as in the previous year; however, a considerable amount of time was required by the contractor and John to keep the airport operational. John successfully kept the airport open and only one corporate customer was unable to use the airport due to ice on the runway.

John reported that there were approximately 600 corporate jet operations at the airport in 2009. The sale of Jet A fuel was relatively strong in 2009, with approximately 32,500 gallons of Jet A sold. This total is slightly less than the previous year's total. Approximately 20,000 gallons of 100 LL, general aviation fuel, were sold in 2009, which is approximately 3,000 gallons less than the amount sold in 2008.

R.W. Armstrong, the environmental assessment consultant, is proceeding with their work. John has had several contacts with the company, and provided information to them for the environmental assessment. The group discussed the general phasing plan for the development of the crosswind runway. Due to limited available funds from the state and federal governments, the runway will take a number of years before it can be open and operational. The work will begin once the environmental assessment has been completed and the land has been purchased.

John reported that one of the printers that was purchased as a part of the terminal building upgrade quit working and a replacement was required.

A brief discussion was held concerning the possibility of the installation of streetlights along Airport Road. A possible two percent grant application could be submitted for this effort. However, it was also noted that the Saginaw-Chippewa Tribe will be developing the RV campground directly across from the airport in 2010, and it may be ad-

visible to determine the amount of light that will be provided as a result of that project before proceeding with any additional work.

A brief discussion was held concerning the installation of a secondary windsock near the west end of the field. This windsock could be placed on a hangar, and would provide additional wind information for pilots as they approach from the west.

Mark Marshall has completed two terms as an Airport Advisory Board member, and the January meeting was his last meeting as a member of the Airport Advisory Board. Al Bryan and the Airport Board members expressed their appreciation for Mark's commitment and participation over the last six years in serving as a member of the board.

John reported that the City Street Department is in the process of fabricating a snowblade for his use on the airport tractor, which will help in clearing the runways and taxiways for snow events between the major clearings.

With the completion of the January Airport Advisory Board meeting, Al Bryan, completed his term as Chairperson. Al indicated his desire to allow another board member to serve as Chairperson for the upcoming year. Joe Rivard was nominated and selected to serve as the Chairperson of the Airport Advisory Board for 2010.

The Airport Advisory Board meeting was adjourned at 6:30 p.m. The next meeting of the Airport Advisory Board is scheduled for Thursday, February 11, 2010, at 5:30 p.m., at the airport terminal building.

