

MEMO TO: Airport Advisory Board Members

December 11, 2009

FROM: Duane Ellis

SUBJECT: Airport Advisory Board Meeting Minutes – December 10, 2009

An Airport Advisory Board meeting was held at the airport terminal building on Thursday, December 10, 2009. Chairperson, Al Bryan, called the meeting to order at 5:40 p.m. Present at the meeting were: Al Bryan, Joe Rivard, Mike Verleger, Jerry Elliot, John Benzinger, and Duane Ellis. Also present were Todd Tarlton, of Gateway Air Service, and Maureen, a student reporter from CM Life.

The minutes of the November 12, 2009, meeting were presented and accepted.

#### Airport Manager's Report

John reported that fuel sales will exceed 50,000 gallons in total sales for this year. Jet A fuel sales will roughly be in line with the preceding two years, however, the low lead fuel sales are significantly reduced from historical averages. John also reported that a helicopter is renting space in the corporate hangar during the next week, while the company completes pipeline surveys.

Major snow removal efforts were required during the last week as a result of the heavy snowfall. John reported that the removal effort went well despite the heavy, wet snow. The pavement is currently clear on the aprons, taxiways, and runways. He also reported that the security gates are working better now with the modifications made last winter. The ice and snow buildup is not interfering with the automated operation of these gates.

John reported that the use of sports teams who come to compete with C.M.U. teams has increased; now six universities send their sports teams via aviation through the Mt. Pleasant Airport. As a result, John indicated it may require additional towheads to meet these larger-type aircraft. A general discussion was held concerning the fees and fuel prices charged for transient, commercial aircraft that visit the airport. John indicated that the ground power unit prices range from \$75 - \$150 per use. Hangar, lave, and other fees are determined on an individual basis.

John indicated that the Saginaw-Chippewa Tribe's RV Park, which will be on the south side of Airport Road from the airport building area, will be constructed in the spring of 2010. A discussion was held concerning the amount of light this might add to

Airport Road, which is where additional lighting is needed. It was determined that prior to considering any additional lights on Airport Road, the impact of the new RV Park be evaluated. Al Bryan indicated that the East DDA has lights that they recently removed from Pickard Street that could possibly be used on Airport Road.

#### Storm Sewer Drainage Project

Bids for the storm sewer drainage project were received and will be reviewed by the Mt. Pleasant City Commission at the December 14<sup>th</sup> meeting. Isabella Corporation is the low bidder on this project at approximately \$39,000.00. Since about \$60,000.00 is available for this construction, the City Commission will be asked for additional authorization to complete additional needed storm sewer improvements at the airport. These additional improvements will include a new storm sewer outlet with lines and catch basins adjacent to the Gateway Air Service hangar, as well as cleaning of the major apron and runway ditch line adjacent to the primary runway. This ditch line has not been cleaned in a number of years and requires maintenance.

The meeting was adjourned at 6:30 p.m. The next meeting of the Airport Advisory Board is scheduled for Thursday, January 14, 2010, at 5:30 p.m., at the airport terminal building.

