

MEMO TO: Airport Advisory Board Members

June 26, 2008

FROM: John Benzinger

SUBJECT: Airport Advisory Board Minutes – June 12, 2008

Members present: Mark Marshall, Mike Verleger, Al Bryan, Joe Rivard, and Jerry Elliot.

Others present: John Jackson

The meeting was called to order at 5:35 p.m.

Minutes were reviewed and accepted.

John gave the manager's report and answered a number of questions.

Fuel sales remain strong in spite of the pump price. However, John said he is noticing a slight decrease in avgas used by piston engine private aircraft. John reported the need to order both avgas and Jet A. It appears the avgas pump price will increase from \$4.47/gallon to \$5.48/gallon and Jet A will increase from \$5.08/gallon to \$5.88/gallon.

Construction of the terminal building is scheduled to begin on June 23rd. We are currently waiting for the FAA and MDOT administrators to sign the grant request.

John is unsure of the exact process to be used to purchase furnishings for the terminal building. He has compiled a list of furnishings that will be needed, but is unsure if the City will require a bid or negotiate with several local businesses capable of supplying this need. Funding for the furnishings will come from the \$90,000 provided by the Saginaw Chippewa Indian Tribe.

The Board asked about the possibility of relocating the windsock, as there have been some comments on viewing the windsock with its close proximity to newer buildings. John will explore this with the FAA and MAC. The Board also requested John to replace the current windsock with a new one. John will take care of this.

The Board also asked if during construction, some remote Unicom speakers and two outside speakers could be placed in the lobby area. This would allow visitors to hear aircraft communications. The Board also asked about the possibility of having self-contained vending machines in the new terminal and asked John to check with local businesses, such as Central Vending, as to the costs and contracts.

Mike Verleger reported on the Indian Trails bus line inquiry to place the airport as a bus stop. Currently, the bus line has a contract with a local business, which prevents them from using any other stop as a destination. In addition, someone at the airport would need to serve as a ticket agent. However, they are very interested and will us in mind.

MZ Air reported that they have been in communication with the FAA and it appears that they are close to receiving their approval for their charter business. They requested that the board lease the #1 office as is for \$50.00 per month with a yearly review. They understand that the airport manager currently occupies this office. Their request includes that a computer and a phone line be installed in that office, with the phone number being forwarded to their pilot's cell phone. Upon completion of the terminal, their pilot would then have access to an office. John reported that this scenario would not interfere with his operations. Motion made by Mike Verleger, seconded by Mark Marshall, to accept MZ Air's proposal pending City approval. Motion carried.

Joe Rivard suggested that the flight school sign on the corporate hangar be removed and replaced with the MZ Air sign at their expense. Another suggestion was to allow MZ Air to utilize the old Cessna Pilot Center pole located near the terminal building. The Board supported both suggestions.

The Board requested that John ask the Tribe if they were interested in installing a shuttle phone "hotline" to the terminal building.

The meeting of the Airport Advisory Board was adjourned at 7:15 p.m. The next regularly scheduled meeting of the Airport Advisory Board will be held on Thursday, July 10, 2008, at 5:30 p.m., at the airport terminal building.

JB/jac  
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