

MEMO TO: Airport Advisory Board

August 15, 2008

FROM: Duane Ellis

SUBJECT: Airport Advisory Board Meeting Minutes – August 14, 2008

An Airport Advisory Board meeting was held at the airport terminal building on August 14, 2008. Chairman Al Bryan called the meeting to order at 5:40 p.m. Present at the meeting were Mike Verleger, Al Bryan, Mark Marshall, Jerry Elliot, Joe Rivard, and Duane Ellis.

Minutes of the July 10, 2008 meeting were approved as presented.

Airport Manager's Report

Before the meeting, John provided a guided tour of the construction status of the airport terminal building renovation. The project is going along well. John has temporarily moved his operation into the new manager's office. The new weather room is also functioning. This will allow the contractor to complete the renovation work of the previous manger's office and weather room. Construction is proceeding within the anticipated time schedule. Additional work items, such as the exterior grading of the landscaping area surrounding the building, should begin soon.

Additional bidding items, such as the roof replacement on the existing terminal building and the installation of a security system, will be delayed until the furnishings bids are received and the terminal building construction is further advanced. The purpose of this delay is to assure there are sufficient funds available for this work.

John has provided information to the Bureau of Aeronautics for the crack sealing and painting program, which is scheduled to occur within the next 30 days. This program is bid thorough the MDOT Bureau of Aeronautics and included under the grant agreement with the City. This means that the City will be responsible for 2.5% of the cost of these two work items.

The furnishings bid is currently out for advertisement and bids are due on August 26, 2008. The bid for a standby emergency power generator has been prepared and bids for this work will be received on August 26.

The MDOT Bureau of Aeronautics is providing additional grant funding for the construction of a security fence along Airport Road. This bid will be received by MDOT at the State letting on September 5, 2008. It is anticipated that the fence construction will occur later in the fall of this year.

John reported that he is still trying to work out the pay phone issue. The Bureau of Aeronautics' requirements for airports include the provision of a public

telephone. John has inquired of the Bureau to determine the type of telephone that must be provided so that we can resolve this issue.

John reported that he is working on the cost markup for contract fueling. Several purchasers have indicated that the current rate places Mt. Pleasant at a competitive disadvantage compared to other airports. John is evaluating the markup for the contract fueling and will modify the amount based upon the competitive pricing of other airports.

General discussion was held concerning the possible leasing of excess land on the airport for farming purposes. Several potential farm operators were discussed and they will be contacted to see if they have any interest in farming airport property.

Discussion was held concerning the installation of a bulletin board at the airport, which includes advertising for services that would be useful for pilots coming to the area. Mike Verleger contacted a company that provides this service. He will obtain additional information concerning the installation of such a bulletin board.

John reported that the Tribe has indicated they would provide artwork for the terminal building once the remodeling of the terminal building is completed. Discussion was held concerning the amount and type of artwork that would be appropriate and how to secure this artwork from any theft or vandalism.

Al Bryan reported that his newly formed charter company, MD Air, is making good progress with the FAA in obtaining the certification that is necessary for their charter operation. It is anticipated that they will be able to begin full charter services sometime this fall.

John reported that the Saginaw Chippewa Tribe is proposing the construction of an RV park on the south side of Airport Road to the east of Airway Drive. We have been in contact with the Union Township Planning Department and we indicated no objection to this construction as long as the RV Park is aware of the noise generated at the airport and that no tall objects should be installed that cause height restrictions for the airport operation.

The meeting was adjourned at 7:00 p.m.

The next meeting will be held at the airport terminal building on Thursday, September 11, 2008 at 5:30 p.m.