

MEMO TO: Airport Advisory Board Members

April 11, 2008

FROM: Duane Ellis

SUBJECT: Airport Advisory Board Meeting Minutes – April 10, 2008

An Airport Advisory Board meeting was held at the airport terminal building on April 10, 2008. Chairman, Al Bryan, called the meeting to order at 5:35 p.m. Present at the meeting were: Joe Rivard, Mike Verleger, Al Bryan, Jerry Elliot, Mark Marshall, John Benzinger, and Duane Ellis. Todd Tarlton was also present at the meeting.

The minutes of the March 13, 2008, Airport Advisory Board meeting were reviewed and accepted as presented.

Airport Manager's Report

John reported that price increases for fuel are continuing and that after the recent purchases of Jet A, the new retail price will be \$5.08/gallon. This compares reasonably with the national average for Jet A, which is \$5.18/gallon. Low lead aviation gas is currently at \$4.47/gallon, and the national average is \$4.90/gallon.

John reported that the paperwork has been completed with AvFuel so that contract fuel is now available. This is an added service at the airport, which will allow major aviation companies to contract directly with AvFuel to obtain lower bulk rates for their fuel purchases. This option has no impact on the sale price or the profitability of fuel at the Mt. Pleasant Airport.

John reported that he is working with a CMU interior design student, Addy Weston, on the selection of materials, colors, and furniture for the terminal building renovation. This work will be funded from the two percent allocation received from the Saginaw Chippewa Tribe.

The expansion / renovation of the airport terminal building is currently out for construction bids. Bids will be received on April 29, 2008.

Woolpert, Inc., has completed the field survey and analysis work required for the GPS approach to the Mt. Pleasant Airport. The documentation has been submitted to the National Geodetic Survey for their processing. Once this work has been completed and the approach is published, the Mt. Pleasant Airport will have a precision approach to the primary runway with a minimum visibility ceiling of 250 feet and one-quarter mile visibility. This will place the Mt. Pleasant Airport on par with major airports throughout the country for approach availability during poor weather conditions.

John reported that there are currently four T-hangar vacancies and there is the possibility of an additional three openings within the near term. A discussion was held concerning ways to maintain revenue to the airport through rental of these T-hangars. Contacts will be made with other surrounding airports to advertise that T-hangar vacancies are available in Mt. Pleasant. Advertising T-hangar availability can be placed on the City website. The Airport Board also is willing to consider non-aviation uses if aircraft are not available to be placed in the hangars. These types of uses would be highly selective and subject to the discretion of the airport manager. The goal is to maintain airport security and to have relatively compatible uses for these T-hangars over the short term. Any such non-aviation uses would be subject to termination if an aircraft owner wished to lease one of the T-hangar spaces.

Mike Verleger presented the idea of establishing the airport terminal as the Mt. Pleasant local bus station. As Mike pointed out, the terminal has a very user-friendly waiting area and amenities necessary to provide such a service. The board's interest in this type of operation is based upon the potential for generating additional revenue for operation of the airport. Mike agreed to follow up with the bus company to determine if there is any interest on their part in such an arrangement.

The meeting of the Airport Advisory Board was adjourned at approximately 6:50 p.m. The next meeting of the Airport Advisory Board will be held at the airport terminal building on Thursday, May 8, 2008, at 5:30 p.m.

