

MEMO TO: Airport Advisory Board Members

October 11, 2007

FROM: Duane Ellis

SUBJECT: Airport Advisory Board Meeting Minutes – October 10, 2007

An Airport Advisory Board meeting was held at the airport terminal building on October 10, 2007. Chairman Brent Maxon called the meeting to order at approximately 5:35 p.m. Present at the meeting were Brent Maxon, Mike Verliger, Joe Rivard, Dr. Alan Bryan, and Duane Ellis. Also present were John Benzinger and Jerry Hinsman.

The minutes of the September 14, 2007 meeting were reviewed and accepted as presented.

Discussion was held on the status of the FAA sponsored GPS approach at the Mt. Pleasant Airport. The engineering selection process has been completed and Woolpert, Incorporated has been selected as the engineering consultant for this work. Woolpert has extensive experience in completing these types of surveys and is currently doing 22 surveys across the country. In our area, they are currently completing the GPS approach for the Cadillac airport. The aerial survey work for the Mt.Pleasant project has been completed by Woolpert since it was very time-sensitive and needed to be completed prior to the leaves falling from the trees. The next step in the process is for Woolpert to be officially contracted with the City to complete this work. Contracts are expected to be received shortly for review and approval by the Mt. Pleasant City Commission.

Chairman Brent Maxon announced that he has purchased a home and moved outside of the city. He will tender his resignation as an Airport Board member and will provide a letter to the City Manager's office to that effect. Brent indicated that he will continue to attend Board meetings and provide his advice and suggestions towards the betterment of airport operations.

John reported that the taxiway project has essentially been closed out with the adjustment of the taxiway lights and the grading and seeding of the area between the taxiway and the apron. Gary Schwerin will complete the paperwork with the MAC in order to close out this project.

John reported that fuel sales were very strong for the month of September with more than 8,600 gallons of Jet A and low lead fuel sold. The price for Jet A has remained constant while there has been a small decrease in cost for low lead.

Some of the fuel sales that were completed during September were due to the operations of Castle Air and Priority Air, who were flying a freight-hauling caravan of Honda motor parts to Mt. Pleasant. The parts are being transshipped to Hillsdale Tool in Mt. Pleasant for repair and processing on to Ford Motor Company for their installation in vehicles. Currently, the caravans are arriving on a regular schedule on a 24-hour basis. The aircraft arrive approximately every six hours with a load of axles for processing at Hillsdale Tool.

John reported that he is continuing his work on the itinerate aircraft survey of operations for twin engine and larger aircraft at the airport as requested by the Michigan Aeronautics Commission. John's preliminary figures indicate a total jet operation level of approximately 700-800 operations per year.

John reported that he is currently in discussion with local businessmen who are considering the possible purchase of an aircraft that would be based at the Mt. Pleasant airport. Once details are finalized for the aircraft, negotiations can take place regarding the use of the corporate hangar for basing this aircraft in Mt. Pleasant.

John reported that Jerry Hinsman, in the absence of his full FAA certification license is still able to do minimal work until his license is finalized by the FAA.

A brief review of the components of the five-year capital improvement plan for the airport was held. John reviewed some of the major elements such as the terminal building expansion, which is planned for 2008, the purchase of the 40-acre land parcel, and the runway light rehabilitation program. The official review with the Bureau of Aeronautics of the five-year plan for the Mt. Pleasant Airport will be held on October 23. Duane and John will attend the meeting in Lansing.

Dr. Alan Bryan reported that the water main construction along Airport Road, which is to be coordinated by the Union Township East DDA, should begin construction shortly. It is anticipated that this water main construction will be completed before Thanksgiving, weather permitting.

The meeting of the Mt. Pleasant Airport Advisory Board was adjourned at 6:35 p.m. The next meeting will be held at the airport terminal building on Wednesday, November 14, at 5:30 p.m.

DFE/tb
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