

MEMO TO: Airport Advisory Board

May 10, 2007

FROM: Duane Ellis

SUBJECT: Airport Advisory Board Meeting Minutes – May 9, 2007

An Airport Advisory Board meeting was held at the Airport terminal building on May 9, 2007. Chairman Brent Maxon called the meeting to order at approximately 5:40 p.m. Present at the meeting were Brent Maxon, Mark Marshall, Jim Kostrava, Mike Verlinger, and Duane Ellis. Also present were John Benzinger, Todd Tarlton, Bill Kelly, Scott Schlosser, and Deanna Heath.

The minutes of the April 13, 2007 meeting were reviewed and accepted as presented.

John Benzinger reviewed the airport manager's report for April. John noted that fuel sales were depressed this month because of the impact of poor weather. He could identify several instances where jets were unable to land because of weather, resulting in lost fuel sales. John reported that a representative of the FAA has contacted the airport to indicate that preparations are being made for the installation of a PAPI approach system in August 2007. This system will replace the existing VASI system that provides less precision as compared to the proposed PAPI. The FAA will be paying all costs for the installation of this navigational aide and the airport will not incur any additional expenses for its operation. John also reported that the airport is on the list for an additional navigational aide, a Wide-Angle Augmenting System (WAAS), which reduces the minimum for landing in poor visibility conditions. Currently, the minimum visibility at the airport is 440 feet. However, if a WAAS is installed, that minimum will be reduced to 200 feet. The impact of this installation will be to allow more aircraft to land safely during poor weather.

General discussion was held concerning the staffing at the airport. With the recent death of Bob Gorby who volunteered extensive hours to assist with the airport operation, John and Todd are looking for ways to replace the services that Bob provided. John, Todd and Duane will meet and discuss this issue in some detail. At the meeting, several proposals were discussed including privatizing the operation of the corporate hangar to allow for more generation of revenue, which would help support additional staff. Also discussed was the use of CMU interns or other part-time staff. The Board agreed that it would be beneficial for John to develop a job description of Bob Gorby's former duties.

John reported that the Experimental Aircraft Association (EAA) has collected funds for the installation of an AED automatic defibrillator unit that is used for heart attack victims. John will contact Rob Flynn to determine the cost of such a unit and the possibility of obtaining one at the airport.

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Jim Kostrava submitted his resignation in writing from the Airport Board effective May 15<sup>th</sup>. Jim will be moving from his residence in the City of Mt. Pleasant and therefore will not be eligible to serve on the Airport Board. Jana Ervin will be requested to advertise this vacancy for a new appointment.

Scott Schlosser introduced himself as the new owner of Central Michigan Skydivers. Mr. Schlosser is in the process of purchasing the business from former owner, Des Sharkey. Mr. Schlosser will need to obtain an FBO permit from the City DPW for the operation of this business at the airport.

The meeting of the Airport Advisory Board was adjourned at approximately 6:55 p.m. The next meeting will be held at the airport terminal building on Wednesday, June 13, 2007, at 5:30 p.m.

DFE/tb  
[07-073]