

MEMO TO: Airport Advisory Board

July 13, 2007

FROM: Duane Ellis

SUBJECT: Airport Advisory Board Meeting Minutes – July 11, 2007

An Airport Advisory Board meeting was held at the airport terminal building on July 11, 2007. Chairman, Brent Maxon, called the meeting to order at approximately 5:40 p.m. Present at the meeting were: Brent Maxon, Mike Verleger, Dr. Allen Bryan, Mark Marshall, John Benzinger, and Duane Ellis. Also present were Todd Tarlton and Jerry Hinsman.

The minutes of the June 14, 2007, meeting were reviewed and accepted as presented.

John reviewed the plans by the FAA to install a GPS approach on Runway 9/27. The installation of this approach would lower the minimum for aircraft operating at the airport, and it would improve the availability for aircraft to land during poor weather conditions. The FAA has offered a grant to the City of approximately \$62,500.00 for this GPS approach. The official grant offer is expected sometime in August. A consultant will then be selected to complete the engineering work required for the design of the GPS approach. The FAA is also in the process of installing a PAPI navigation aid on Runway 27. This installation will upgrade the approach instrumentation for the airport. This project will be completely funded by the FAA.

John reviewed the status of the planned pavement crack-sealing bid. He has requested quotations from three contractors to crack-seal pavement joints on the taxiways and aprons on the field. Since the MAC no longer funds a 50 percent grant program for crack-sealing, the City will proceed with the funding that we have committed to this project for this year, which will be half of the amount that would have been available with the MAC grant. John expects to have the bid process completed by the later part of July, and will then authorize the work to be completed.

John reviewed the Airport Manager's Report. He noted that the MAC is in the process of changing the AWOS contract operator. It is likely that, with this change of operator, the cost to the airport for maintenance of the AWOS system will be reduced. An additional phone line may be required for the operation of the new AWOS system. John is working with Verizon to obtain additional telephone lines to the terminal building for this purpose. It was suggested by Todd Tarlton that we could free up a phone line by switching the standard 772-2965 line to John's cell phone, and the existing line could then be used for the fax machine. John will look into this option.

The preliminary design for the terminal building expansion was reviewed with the board. John and Duane have worked with JBS Contracting to develop a preliminary floor plan. Input was requested from the board members to assist in the finalization of this plan. The intent is to construct the terminal building expansion in 2008, with the assistance of FAA and MAC funds as well as the \$90,000.00 that was received from the Saginaw-Chippewa Tribe.

John reported that Kent Power is still basing their aircraft in the corporate hangar, and was told that, for the foreseeable future, the aircraft will remain in Mt. Pleasant. John is discussing with the corporate pilot the possibility of permanently basing the aircraft in Mt. Pleasant.

John reported that three aircraft purchased fuel as a result of the Country Music Festival in Farwell. He anticipates that a similar number of aircraft will utilize Mt. Pleasant for the upcoming Rock Festival. John indicated that he has given three tours to C.M.U. Science Camp students in the first to fourth grades. This included approximately 40 children.

A short discussion was held concerning the liability insurance and coverage at the airport. The basic conclusion was that the City does have liability insurance and lessees on the field should also maintain their own liability insurance.

The meeting of the Airport Advisory Board was adjourned at approximately 7:05 p.m. The next meeting of the Airport Advisory Board will be held at the airport terminal building on Wednesday, August 8, 2007, at 5:30 p.m.

