

MEMO TO: Bill Mrdeza, Director Community Services and Economic Development

FROM: *CMB*
Chris Bundy, Director of Parks & Public Spaces

DATE: May 18, 2020

SUBJECT: Grounds Care for Mission/Pickard DDA



The Mission Pickard DDA Board addresses the grounds care maintenance needs on Mission & Pickard Streets as shown on the attached map. As the Parks and Public Spaces Director I am charged with managing the maintenance contract on the board's behalf.

The major categories of maintenance include:

- **Lawn Care** All right of way on Mission Street from Pickard to Maple
- **Brickwork** maintenance on both sides of Mission street Pickard to Bluegrass and on Pickard Between Mission east to the city limits
- **Entry Walls and Flowerbeds** maintenance in the following locations:
 - NE corner Mission and Bluegrass
 - SW corner of Mission and Pickard
 - SW and NW corners of Mission and Broadway
- **Monuments and Flowerbeds** maintenance on North and West corners of Broadway and Kinney WW I and WW II monuments.
- **Pruning and Tree Upkeep**

These areas also include irrigation upkeep and maintenance in the entry wall areas and on the right of way lawns specified above. These costs are not part of the maintenance contract and are addressed in the DDA operational costs.

On March 7, 2017 Green Scene Landscaping Inc. won a 3 year competitive bid process to provide these maintenance services to the DDA. Due to the COVID-19 pandemic Green Scene has agreed to provide 2020 maintenance services at 2019 pricing. Based on their current and past quality of care, bid price, and current bid climate; I am recommending extension of the current Mission/Pickard maintenance Contract to Green Scene Landscaping Inc. for a fourth year keeping the 3 year bid pricing for 2020. After this season the contract would be rebid for another 3 year term beginning in 2021.

Company Name	Address	BID AMOUNT		
		Year 1 2017	Year 2 2018	Year 3 2019
Green Scene Landscaping Inc.	954 E. Remus, Mt. Pleasant	\$15,900.00	\$15,900.00	\$16,300.00

Requested Action:

Staff recommends the Mission-Pickard Street DDA Maintenance Contract be extended one year utilizing the services of Green Scene Landscaping Inc. of Mt. Pleasant in the amount not to exceed the approved 2019 rate of \$16,300.

CB

