

COMMISSION LETTER #051-18  
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 7, 2018  
FROM: NANCY RIDLEY, CITY MANAGER *Nes*  
SUBJECT: SUPPLEMENTAL INFORMATION FOR ITEM #13 - CONSIDER  
APPROVAL OF ENVIRONMENTAL REVIEW FOR THE 2019 ENERGY  
PERFORMANCE CONTRACT FOR THE MT. PLEASANT HOUSING  
COMMISSION

The Mt. Pleasant Housing Commission was created as a result of the City of Mt. Pleasant Ordinances and therefore the United States Department of Housing and Urban Development (HUD) requires the City to act as the Responsible Entity for the execution of certain documents. As outlined in City Planner Jacob Kain's attached memo, the environmental review package is one such document that requires the City's review and the Mayor's signature.

City Planner Jacob Kain and other City staff have reviewed the document for compliance with appropriate HUD requirements and recommend the documents be submitted as drafted by the Housing Commission. This submission requires the Mayor's signature.

Recommended Motion:


*Move to authorize the Mayor to sign the Mt. Pleasant Housing Commission Environmental Review package for the 2019 Energy Performance Contract.*

NJR/ap



## MEMORANDUM

**TO:** Nancy Ridley  
City Manager

**FROM:** Jacob Kain, AICP   
City Planner

**DATE:** September 7, 2018

**SUBJECT:** Mt. Pleasant Housing Commission Environmental Review – Energy Performance Contract

The Mt. Pleasant Housing Commission is required by the U.S. Department of Housing and Urban Development (HUD) to complete an Environmental Review in conjunction with a request for release of funds for capital expenses related to the administration and physical maintenance and development of the Riverview and Pheasant Run properties. The City acts as the Responsible Entity for these requests.

Staff has completed the environmental review to assess potential impacts associated with the following project:

*Riverview Apartments:* LED lighting, 20KW Solar PV, 50KW combined heat and power, window repair and weatherization, pipe wrap, VFD-Main boiler distribution, VFD-MUA unit, indirect DHW system and VFD, Energy Star refrigerator, vending machine controls, VFD-Domestic water booster pumps, high efficiency toilets/urinals and leak repairs, air curtain.

*Pheasant Run Apartments:* LED lighting-in units, LED lighting-community building, 120.2KW community solar garden, 20 KW solar PV-community building, high efficiency toilets, thermostat-community building.

Staff has determined that the proposed work is in compliance with all HUD requirements. Before the documents can be submitted to the Housing Commission for filing with HUD, they must be signed by the Mayor.

### **REQUESTED ACTION:**

The City Commission authorize the Mayor to sign the Environmental Review package for the Energy Performance Contract.