

City of Mt. Pleasant, Michigan

CONTRACT DOCUMENTS

For

2018 PATCHING MATERIALS – COLD PATCH BID



ALLISON QUAST-LENTS

Mayor

NANCY RIDLEY

City Manager

Prepared By:
Division of Public Works

JOHN ZANG

DPW Director

MARCH 2018

City of Mt. Pleasant, Michigan

T A B L E O F C O N T E N T S

2018 Patching Materials – Cold Patch Bid

Bidding Information

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Contract Documents

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THE CITY OF MT. PLEASANT, MICHIGAN

CITY HALL

320 W. Broadway St. • 48858-2447
(989) 779-5300
(989) 773-4691 fax

PUBLIC SAFETY

804 E. High • 48858-3595
(989) 779-5100
(989) 773-4020 fax

PUBLIC WORKS

1303 N. Franklin • 48858-4682
(989) 779-5400
(989) 772-6250 fax

NOTICE TO BIDDERS

2018 PATCHING MATERIALS – COLD PATCH BID

The City of Mt. Pleasant, Michigan, is requesting sealed bids at the Office of the City Clerk, City Hall, 320 West Broadway Street, Mt. Pleasant, Michigan 48858, until 1:30 p.m. (local time), on Tuesday, March 27, 2018, at which time and place the bids will be publicly opened and read. All bids shall be submitted in a sealed envelope, plainly marked "2018 Patching Materials – Cold Patch – March 27, 2018".

Proposals are solicited on a unit price basis for the following estimated quantities:

<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>
Patching material	50	Tons

No bid deposit, performance, labor, or material bond will be required.

Specifications are available for download on the City's website at www.mt-pleasant.org, and clicking on the "Bids and Quotes" tab under the Quick Links section on the lower left hand portion of the webpage.

The City of Mt. Pleasant reserves the right to accept or reject any or all bids, to waive any irregularities in the bids, and to select the bid considered most advantageous to the city.

Matt Weaver
Street Department Superintendent
(989) 779-5409

Jeremy Howard
City Clerk

City of Mt. Pleasant, Michigan
INSTRUCTIONS TO BIDDERS
FOR MATERIALS

1. **Proposals**

Proposals must be made upon the forms provided, therefore, with the Bid amount both written and shown in figures, and all other data required submitted.

The Proposal, bound together with all Proposal Documents, must be enclosed in a sealed envelope marked as specified in the Notice to Bidders for such Bid and clearly indicating the name and address of the Bidder and must be received by the City Clerk, City Hall, 320 West Broadway Street, Mt. Pleasant, Michigan 48858, no later than the time and date specified in the Notice to Bidders. At such specified time, Proposals shall be publicly opened and read aloud.

2. **Basis of Proposals**

Proposals are solicited on the basis of unit price(s) and/or lump sum(s), as specified on the Proposal form.

The City of Mt. Pleasant, (also referred to as "Owner"), reserves the right to accept any Bid, to reject any or all Bids, and to waive any irregularities in the Bids, and to select the Bid considered most advantageous to the city.

3. **Comparison of Bids**

In comparing Bids, consideration shall be given to the time proposed for completion of the Contract, qualifications of Bidder, price differentials, alternate Proposals for those items listed in the proposal (if applicable), and any other pertinent factors. The Owner reserves the right to make an award to the Bidder whose Proposal is deemed to be in the best interest of the Owner.

4. **Time**

Time is of the essence in the performance of the Contract, and each Bidder, by submitting a Proposal, certifies his/her acceptance of the time allowed by the Contract for the completion of the work specified.

5. **Indemnification**

The Contractor shall save and hold harmless the city and its employees from and against all claims, damages, losses, or expenses, including attorney's fees, arising out of or resulting from the performance of the work; provided that any such claim, damage, loss or expense is caused in whole or in part by any negligent or willful act of omission of the contractor, subcontractor, employee, or anyone under their direction. The Contractor shall at his/her own expense, defend any and all such actions and shall pay all attorney's fees, costs, and expenses pertaining thereto.

6. Interpretation of Documents

If any Bidder is in doubt as to the true meaning of any part of the Plans, Specifications or any Contract Document, he/she may submit to the Owner a written request for an interpretation thereof. Any interpretation made in response to such query shall be made only by Addendum, duly issued, and a copy of such Addendum shall be mailed or duly delivered to each prospective Bidder. The Owner shall not be responsible for any other explanation or interpretation of the Contract Documents.

7. Execution of Bid Proposal

A Bid Proposal which is not signed by the individual making it should have attached thereto a Power of Attorney evidencing authority to sign the Bid Proposal in the name of the person for whom it is signed.

A Bid Proposal, which is signed by a partnership, shall be signed by all of the partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there should be attached to the Bid, a Power of Attorney evidencing authority to sign the Bid Proposal in the name of the partnership and such Power of Attorney shall be signed by all partners of the partnership.

A Bid Proposal, which is signed for a corporation should have the correct corporate name thereof and the signature of the President, or other authorized officer(s) of the corporation, manually written below the corporate name and on the line indicating "By: _____." If such Bid Proposal is manually signed by an officer other than the president of the corporation, a certified copy of the Resolution of the Board of Directors evidencing the authority of such officer(s) to sign the Bid Proposal should be attached thereto. Such Bid Proposal should also bear the attested signature of the Secretary of the corporation and an impression of the corporate seal.

8. Delivery

The successful Bidder shall deliver equipment and/or materials as specified to the City of Mt. Pleasant, Division of Public Works, 1303 N. Franklin Street, Mt. Pleasant, Michigan, 48858, or as specified in the proposal. The proposal amount should include delivery F.O.B. Mt. Pleasant. All equipment, literature, manuals, warranty papers, and any other items listed in the specifications of the equipment or materials, must be delivered before payment in accordance with this contract.

March 23, 2012

City of Mt. Pleasant, Michigan
2018 Patching Materials – Cold Patch Bid

PROPOSAL

TO: Office of the City Clerk
City Hall
320 West Broadway St.
Mt. Pleasant, MI 48858

BID DATE: March 27, 2018
TIME: 1:30 p.m.

In accordance with the specifications and other bid requirements heretofore provided, the undersigned agrees to provide the below listed bid items at the price(s) set forth below. **This is a firm bid for a period of sixty (60) days, for purpose of review and award.** Contract pricing shall be effective March 27, 2018 to December 31, 2018.

<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Cold Patch	50	Tons	\$ _____	\$ _____

_____ Dollars and ____/100 Cents

Written

Please identify the location of materials being bid:

Name _____

Address _____

City _____ State _____ Zip _____

RESPECTFULLY SUBMITTED BY:

Company _____

Address _____

City _____ ST _____ ZIP _____

Telephone _____ Fax _____

Authorized Signature _____

Print Name & Title _____

Email _____

City of Mt. Pleasant, Michigan
2018 Patching Materials – Cold Patch Bid

SPECIFICATIONS

Instructions

1. Any questions pertaining to the bid documents should be directed to Matt Weaver, Street Department Superintendent, at (989) 779-5409, or via email at mweaver@mt-pleasant.org.
2. The City of Mt. Pleasant reserves the right to accept or reject any or all bids, to waive any irregularities in the bids, and to select the bid considered most advantageous to the City.

Specifications

1. **Material unit prices quoted shall be pricing for materials picked up by the City's Street Department.**
2. All materials shall meet the 2012 MDOT Standard Specifications for Construction.
3. Each supplier shall list the exact address of the exact location where the material will be available.
4. Contract shall be effective March 27, 2018 to December 31, 2018.
5. All quantities are approximate and may vary up to twenty-five percent (25%) from quantities herein stated.