



City of Mount Pleasant, Michigan
DEPARTMENT OF PUBLIC SAFETY



Mt. Pleasant Department of Public Safety
Bid Requirements

- Bids will be received at the office of the City Clerk, 320 W. Broadway Street, Mt. Pleasant, Michigan 48858, until Tuesday, April 26th, 2016 at 1:30 PM, at which time and place bids will be publicly opened and read. No late bids will be accepted.
- Bids shall be submitted in sealed envelopes, plainly marked: "DEPARTMENT OF PUBLIC SAFETY VEHICLE".
- Bid pricing sheet must be signed by an authorized representative of the company.
- **All requested specifications and features outline in the attached "Bid Specification" Sheet must be individually itemized concerning the cost of that specific specification.**
- The City of Mt. Pleasant reserves the right to accept or reject any or all bids, to waive any irregularities in the bids, and to select the bid considered most advantageous to the City. Please note that the City has a local preference for businesses located within the city limits, which allows for a local differential of 2%, not exceeding \$1,500. In addition, the City has an in-state preference for businesses located within the State of Michigan which allows for an in-state differential of 1%, not exceeding \$1,500.
- The City of Mt. Pleasant is a tax-exempt entity and therefore no sales tax should be included in bid pricing.
- All bids must remain firm until June 1st, 2016.
- It is anticipated that the recommendation for purchase based on the evaluation of all bids will be made to the City Commission at their May 9th, 2016 meeting. The City reserves the right to postpone this recommendation, if necessary.
- Vehicle(s) delivery must occur before September 1st, 2016.
- Payment will be made upon delivery.