

CITY OF MT. PLEASANT

2016 SWITCHING DEVICES BID

B I D P R O P O S A L

City Clerk
City Hall
320 West Broadway Street
Mt. Pleasant, Michigan 48858

BID DATE: **March 15, 2016**
TIME: **1:30 p.m.**

General

The City of Mt. Pleasant is seeking bids to provide new switching devices for the City network. If questions arise during the bidding process concerning the acceptability of an item, please contact Chris Saladine, Information Technology Director, at (989) 779-5376. Pricing shall include delivery of all items to Yeo & Yeo Computer Consulting, LLC, 3023 Davenport, Saginaw, MI 48602, as this firm will be working with the City on the installation of the devices into the City network.

Time of Completion

All items must be delivered within seven (7) business days of the City's approval of the bid (which is anticipated to be March 28, 2016).

Item Descriptions and Payment

See attached listing of equipment part numbers.

The City is tax exempt and is a local unit of government so appropriate governmental pricing discounts should be bid. The City will pay invoices within 30 days of receipt of the invoice after the equipment is delivered.

Instructions

Bidders must complete and return the bid summary to the City Clerk's Office, City of Mt. Pleasant, 320 West Broadway Street, Mt. Pleasant, Michigan, 48858, no later than 1:30 p.m. on Tuesday, March 15, 2016 in a sealed envelope clearly marked "2016 Switching Devices Bid". The bids will be publicly opened and read. The City staff anticipates taking a bid award recommendation to the March 28, 2016 City Commission meeting for approval.

The bidder understands that the Owner reserves the right to reject any and all bids and to waive any irregularities in the bidding.

The bidder agrees that this bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving the bids.