



THE CITY OF
MT. PLEASANT, MICHIGAN

CITY HALL
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(989) 779-5300
(989) 773-4691 fax

PUBLIC SAFETY
804 E. High • 48858-3595
(989) 779-5100
(989) 773-4020 fax

PUBLIC WORKS
1303 N. Franklin • 48858-4682
(989) 779-5400
(989) 772-6250 fax

PRE-BID ADDENDUM 1

Project Bid: 2015 FALL TREE BID

Bid Time & Date:

1:30 PM, Tuesday, September 1, 2015 (No Change)

Opening: Office of City Clerk
City of Mt. Pleasant
401 North Main Street
Mount Pleasant, MI 49958

Addendum Issued By:

City of Mt. Pleasant
Division of Public Works
1303 North Franklin Street
Mount Pleasant, MI 48858

Date Issued: August 20, 2015

Intent:

1. To change the delivery date of the trees from September 30 to no later than the week of November 2, 2015.

Bid Proposal: No change.

Specifications: Changed. See attached.

**CITY OF MT. PLEASANT
2015 FALLTREE BID**

SPECIFICATIONS

Requirements:

1. All trees, unless otherwise noted, are to be bare-root certified nursery stock.
2. All trees shall be heeled in immediately after being dug and shall be covered with moist straw on the roots.
3. Each tree shall be individually tagged, identifying the species and variety.
4. Certification of nursery stock shall accompany the trees being delivered.
5. All trees shall be free of defects including, but not limited to, damage to the bark, branches and root system.
6. Trees shall have straight trunks.
7. Roots shall not be crushed or torn.
8. Trees shall be delivered in an enclosed trailer and/or the roots must be securely covered with a tarp to keep the roots from drying out during transport.
9. Trees that do not meet these standards will not be accepted.

Alternate Species or Sizing:

1. All trees shall be a minimum of 1 ¾ - 2 inches in diameter.
2. If any supplier is unable to obtain a particular sizing or species in any tree, an alternate sizing/species should be listed in the space provided for substitutions on the bid proposal sheet explaining the substitute. The City will consider these alternate species or sizes in determining the award of the bid. It will be advantageous to the bidder to meet or exceed the specified species and size.

Delivery:

1. All bid prices shall be F.O.B., Mt. Pleasant and delivered to 1303 North Franklin Street, Mt. Pleasant, Michigan, 48858.
2. The trees shall be delivered in one load between the hours of 7:00 a.m. and 2:00 p.m., Monday through Friday. **Deliveries should be arranged as soon as possible.**
3. **Trees are to be delivered no later than the week of ~~September 28, 2015~~ November 2, 2015, but we will accept them any time before that date.**
4. **Notification of delivery is required at least one week in advance. Contact Jennifer Flachs at (989) 779-5406 for delivery coordination. This will allow us to place the MISS DIG orders and give the required three-day dig notification. Delivery without advance notification will not be accepted.**

Please direct questions to:
Jennifer Flachs, Engineering Aide
City of Mt. Pleasant – Division of Public Works
1303 N. Franklin Street, Mt. Pleasant, MI 48858
Phone: (989) 779-5406 or 779-5401 Fax: (989) 772-6250
Email: jflachs@mt-pleasant.org