

ADVERTISEMENT FOR BID

**REQUEST FOR PROPOSAL
2014 Nelson Park Design Build Rotary Bridge Project**

The City of Mt. Pleasant, Michigan is issuing a Request for Proposal to provide qualified design build contractors with sufficient information to enable them to prepare and submit proposals to provide design and construction services to build a quality, economical wooden covered bridge along the Mt. Pleasant Riverwalk Trail at Nelson Park located at 714 W. Broadway St., Mt. Pleasant, Michigan, 48858.

The City of Mt. Pleasant is requesting sealed design build proposals at the Office of the City Clerk, City Hall, 320 W. Broadway Street, Mt. Pleasant, Michigan 48858, until 1:30 p.m. (local time), on Tuesday, September 9, 2014, at which time and place the bids will be publicly opened and read. All bids shall be submitted in a sealed envelope, plainly marked "2014 Design Build Nelson Park Rotary Bridge Project".

Design Build Specifications are available on line at www.mt-pleasant.org/bids; or at the Department of Parks and Public Spaces, 320 W. Broadway St., Mt. Pleasant, Michigan 48858, (989) 779-5328.

A mandatory pre-bid meeting will be held Tuesday, August 26, 2014 at 1:30 p.m. at City Hall, 320 W. Broadway, Mt. Pleasant. All interested bidders must attend this pre-bid conference to have their bid considered.

The City of Mt. Pleasant reserves the right to accept or reject any or all bids, to waive any irregularities in the bids, and to select the bid considered most advantageous to the City.

Dated: August 13, 2014

Jeremy Howard, City Clerk

2014 Nelson Park Design Build Rotary Bridge Project

I. PROPOSAL TERMS

- A. The City reserves the right to reject any or all bids, to waive or not waive irregularities in bids or bidding procedures. If a proposal is selected, it will be the most advantageous regarding price, quality of service, the Contractors qualifications and capabilities to provide the specified service, and other factors that the City may consider.
- B. The City encourages the proposal of value added options, value engineering/design and cost savings suggestions and best value recommendations submitted as addendums to the proposal or under separate cover, by choice of the Bidder.
- C. In the event it becomes necessary to revise any part of the RFP, addenda will be provided by email to all parties recorded by City as having received the bidding documents and/or attended the mandatory pre-bid conference. All addenda will also be posted on the City's website as part of the bid materials. Bidders must acknowledge the acceptance of any and all addenda via form posted with the addenda and be included as part of a complete bid package.
- D. Proposals must be signed by an official authorized to bind the contractor to its provisions for at least a period of 30 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.
- E. Proposals should be prepared simply and economically providing a straight forward, concise description of the contractor's ability to meet the requirements of the design-build RFP.
- F. To be considered, proposals must be submitted to the Office of the City Clerk on or before the date specified and include the entire proposal document with all amendments/attachments included.
- G. Bid Security is not required for this project.
- H. Liquidated Damages – Contractor and owner recognize that time is of the essence of this agreement and that Owner will suffer financial loss if the work is not completed within the times specified. The parties also recognize the delays, expense, and difficulties involved in proving in a legal arbitration proceeding the actual loss suffered by the owner if work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay owner \$250/day for each day that expires after the time specified until work is substantially complete.

II. PROPOSAL SPECIFICS

- A. **Project Purpose** - The intent of this document is to provide qualified Design Build Contractors with sufficient information to enable them to prepare and submit proposals to provide basic design and construction services to build a

quality, economical, 10'x20' clear span wooden covered bridge over an open ditch that drains directly into the Chippewa River along the Mt. Pleasant Riverwalk Trail at Nelson Park, located at 714 W. Broadway St., Mt. Pleasant, Michigan.

- i. *This project must proceed on a **normal schedule**. Contractors must be committed to meeting the schedule outlined in this proposal.*

B. Description and Scope of Proposed Work - The existing footbridge is proposed to be removed by owner once award is made for the project and pedestrian traffic along the Riverwalk Trail will be rerouted by owner to facilitate construction of the new 10'x20' wooden bridge.

The elements that will be required to include in the bid:

- i. Completion of lump sum pricing bid form for construction of bridge elements.
- ii. Detailed outline of material types proposed for bridge components, i.e. wood/metal spindles, asphalt/metal roofing etc.
- iii. All elements for complete design and construction of the bridge must be accounted for in bid form pricing.

Prior to construction, successful bidder will be required to provide:

- i. Detailed shop drawings of abutment and bridge (elevation and plan views) for building permit issuance that will safely meet all general snow and wind loads.
- ii. Contractor's names and titles of personnel assigned to the project.
- iii. Project breakdown showing activities and tasks.
- iv. Time-phased outline for completing the project.

City will furnish or provide at no cost to the bidder:

- i. All project permits including building, floodplain, & erosion control.
- ii. Removal and disposal of existing bridge structure.
- iii. Needed erosion control measures & placement of silt fencing.
- iv. Excavation and backfill for footings.
- v. Placement of riprap, topsoil, and seeding

III. Submittal Process and Details

Proposals are sought from firms with recognized expertise with Design Build projects. After submission bidders may be asked to provide the following:

1. A list of the staff who will work on the project.
2. Samples of related/comparable past projects that would serve as examples of experience and expertise necessary for this project.
3. Expected workload during the project period, (i.e., readiness to serve and ability to complete the project).
4. Additional list of client references.

5. A list of proposed sub-contractors for the work to be performed.

It is not the intent of this RFP to solicit an overly long response, but it is important the firm's experience/expertise be adequately described, particularly in relation to design and construction of similar structures. It will be much more useful to address abilities and expertise directly comparable to this project than to include an exhaustive list of all projects completed by the design builder. Although price is a major consideration, City staff will review the submitted proposals and may select firms to meet with in an interview format, to discuss the project and contractor qualifications and design, in greater detail.

IV. Preliminary Schedule

This project schedule must consider all major elements and their relations, as described in the Scope of Services.

Please submit your proposal to meet the following proposed schedule:

RFP sent out	August 21, 2014
Pre Bid meeting	August 26, 2014
Deadline for Proposal submittal	September 9, 2014
Potential Contractor Interviews	September 11, 2014
Contract Award	September 22, 2014
Design Complete Building permit issued	October 3, 2014
Start Construction	October 6, 2014
Project substantially complete	November 5, 2014
Project Complete	November 12, 2014

V. Attachments

Bid Proposal

City of Mt. Pleasant, Michigan

BID PROPOSAL
2014 Nelson Park Design Build Rotary Bridge Project

TO: City Clerk
 City Hall
 320 W. Broadway Street
 Mount Pleasant, MI 48858

BID DATE: September 9, 2014
TIME: 1:30 p.m.

In accordance with the specifications and other bid requirements heretofore provided, the undersigned agrees to provide the below-listed bid items at the price(s) set forth below. This is a firm bid and not subject to withdrawal or change for a period of thirty (30) days.

The Bidder understands that the Owner reserves the right to reject any or all bids and to waive any irregularities in the bidding.

Item	Description	Estimated Quantity	Unit	Price	Amount
1	Concrete-Abutments, Sidewalk	1	LS	\$ _____	\$ _____
2	Lumber, Treated	1	LS	\$ _____	\$ _____
3	Structure, Deck, Roof	1	LS	\$ _____	\$ _____
4	Posts, Railings, Spindles	1	LS	\$ _____	\$ _____
5	Cupola, Lattice, Eave Features	1	LS	\$ _____	\$ _____
6	Stonework corner posts	1	LS	\$ _____	\$ _____
*7	Order/Install Cupola Rotary Signs	1	LS	\$ <u>Cost by City</u>	\$ <u>Cost by City</u>
*8	Permits (Provided By City) Floodplain, Erosion Control, building permit fee	1	LS	\$ <u>Cost by City</u>	\$ <u>Cost by City</u>
*9	Excavation, Erosion Control, Seeding	1	LS	\$ <u>Cost by City</u>	\$ <u>Cost by City</u>
Total Bid Amount (ITEMS 1-6)					\$ _____

Above amount in words _____

*Items 7-9 Denotes items completed by City working within the project timeline at no expense to the contractor.

- City will remove existing bridge, place silt fence, excavate and backfill for footings, complete placement of riprap, topsoil, and seeding.
- City will obtain and pay for all needed permits including floodplain, and erosion control.
- City will pay building permit fee only, contractor must provide shop drawings of abutment and bridge for issuance of building permit.

Prior to construction, successful bidder will be required to provide shop drawings of abutment and bridge (elevation and plan views) for issuance of building permit.

- Other than items 7, 8 and 9 above; **complete design and construction of the bridge must be accounted for in the bid amount pricing.**
- Bridge design must safely meet all general wind and snow loads.

References for similar projects completed:

Customer	Contact Person	
Address		
City	State	Zip Code
Telephone	Email	
Customer	Contact Person	
Address		
City	State	Zip Code
Telephone	Email	

Bidders must also provide a detailed outline of material types proposed for the bridge components, i.e. wood/metal spindles, asphalt/metal roofing etc. Include this detailed list with your proposal.

BID SUBMITTED BY,

Company		
Address		
City	State	Zip Code
Telephone		
Authorized Signature		Date
Print or Type Name and Title		
Email	Fax Number	

After submission bidders may be asked to provide:

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2. Samples of related/comparable past projects that would serve as examples of experience and expertise necessary for this project.
3. Expected workload during the project period, (i.e., readiness to serve and ability to complete the project).
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