

City of Mt. Pleasant, Michigan

CONTRACT DOCUMENTS

For

2014 One-Ton Pickup with Utility Box



KATHLEEN L. LING

Mayor

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Division of Public Works

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November 2013

City of Mt. Pleasant, Michigan

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THE CITY OF MT. PLEASANT, MICHIGAN

CITY HALL

320 W. Broadway • 48858-2447
(989) 779-5300
(989) 773-4691 fax

PUBLIC SAFETY

804 E. High • 48858-3595
(989) 779-5100
(989) 773-4020 fax

PUBLIC WORKS

1303 N. Franklin • 48858-4682
(989) 779-5400
(989) 772-6250 fax

NOTICE TO BIDDERS

2014 One-Ton Pickup with Utility Box

The City of Mt. Pleasant, Michigan, is requesting sealed bids at the Office of the City Clerk, City Hall, 320 West Broadway Street, Mt. Pleasant, Michigan 48858, until 1:30 p.m. (local time), on Tuesday, November 26, 2013, at which time and place the bids will be publicly opened and read. All bids shall be submitted in a sealed envelope, plainly marked "One-Ton Pickup Truck with Utility Box – November 26, 2013". Bidders must include manufacturer's specifications and the City's specifications sheets, indicating ability to comply, with the bid proposal.

Proposals are solicited on a lump sum basis, for the following:

One (1) One-Ton Pickup with Knapheide Utility Box

No bid deposit or bond is required with this bid.

To view and download complete Plans and Specifications at no charge, visit the City of Mt. Pleasant website at www.mt-pleasant.org and navigate to the Bids and Quotes page.

The City of Mt. Pleasant reserves the right to accept or reject any or all bids, to waive any irregularities in the bids, and to select the bid considered most advantageous to the city.

Robert Murphy
Street Department Superintendent
(989) 779-5409

Jeremy Howard
City Clerk

City of Mt. Pleasant, Michigan
INSTRUCTIONS TO BIDDERS
FOR MATERIALS

1. **Proposals**

Proposals must be made upon the forms provided, therefore, with the Bid amount both written and shown in figures, and all other data required submitted.

The Proposal, bound together with all Proposal Documents, must be enclosed in a sealed envelope marked as specified in the Notice to Bidders for such Bid and clearly indicating the name and address of the Bidder and must be received by the City Clerk, City Hall, 320 West Broadway Street, Mt. Pleasant, Michigan 48858, no later than the time and date specified in the Notice to Bidders. At such specified time, Proposals shall be publicly opened and read aloud.

2. **Basis of Proposals**

Proposals are solicited on the basis of unit price(s) and/or lump sum(s), as specified on the Proposal form.

The City of Mt. Pleasant, (also referred to as "Owner"), reserves the right to accept any Bid, to reject any or all Bids, and to waive any irregularities in the Bids, and to select the Bid considered most advantageous to the city.

3. **Comparison of Bids**

In comparing Bids, consideration shall be given to the time proposed for completion of the Contract, qualifications of Bidder, price differentials, alternate Proposals for the alternate items listed in the Proposal (if applicable), and any other pertinent factors. **The City of Mt. Pleasant grants a preference to businesses located within the Mt. Pleasant City Limits. The preference given is a differential above the low bid if the low bid is not from a City of Mt. Pleasant bidder. The differential allowed is 3% of the total for bids between \$5,000 and \$9,999 and 2% of the total for bids over \$10,000. The maximum credit allowed is \$1500.00.** The Owner reserves the right to make an award to the Bidder whose Proposal is deemed to be in the best interest of the Owner.

4. **Time**

Time is of the essence in the performance of the Contract, and each Bidder, by submitting a Proposal, certifies his/her acceptance of the time allowed by the Contract for the completion of the work specified.

5. **Indemnification**

The Contractor shall save and hold harmless the city and its employees from and against all claims, damages, losses, or expenses, including attorney's fees, arising out of or resulting from the performance of the work; provided that any such claim, damage, loss or expense is caused in whole or in part by any negligent or willful act of omission of the

contractor, subcontractor, employee, or anyone under their direction. The Contractor shall at his/her own expense, defend any and all such actions and shall pay all attorney's fees, costs, and expenses pertaining thereto.

6. **Interpretation of Documents**

If any Bidder is in doubt as to the true meaning of any part of the Plans, Specifications or any Contract Document, he/she may submit to the Owner a written request for an interpretation thereof.

Any interpretation made in response to such query shall be made only by Addendum, duly issued, and a copy of such Addendum shall be mailed or duly delivered to each prospective Bidder. The Owner shall not be responsible for any other explanation or interpretation of the Contract Documents.

7. **Execution of Bid Proposal**

A Bid Proposal which is not signed by the individual making it should have attached thereto a Power of Attorney evidencing authority to sign the Bid Proposal in the name of the person for whom it is signed.

A Bid Proposal, which is signed by a partnership, shall be signed by all of the partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there should be attached to the Bid, a Power of Attorney evidencing authority to sign the Bid Proposal in the name of the partnership and such Power of Attorney shall be signed by all partners of the partnership.

A Bid Proposal, which is signed for a corporation should have the correct corporate name thereof and the signature of the President, or other authorized officer(s) of the corporation, manually written below the corporate name and on the line indicating "By: _____." If such Bid Proposal is manually signed by an officer other than the president of the corporation, a certified copy of the Resolution of the Board of Directors evidencing the authority of such officer(s) to sign the Bid Proposal should be attached thereto. Such Bid Proposal should also bear the attested signature of the Secretary of the corporation and an impression of the corporate seal.

8. **Delivery**

The successful Bidder shall deliver equipment and/or materials as specified to the City of Mt. Pleasant, Division of Public Works, 1303 N. Franklin Street, Mt. Pleasant, Michigan, 48858, or as specified in the proposal. The proposal amount should include delivery F.O.B. Mt. Pleasant. All equipment, literature, manuals, warranty papers, and any other items listed in the specifications of the equipment or materials, must be delivered before payment in accordance with this contract.

March 23, 2012

City of Mt. Pleasant, Michigan
2014 One-Ton Pickup Truck with Utility Box Bid

PROPOSAL

TO: Office of the City Clerk
City Hall
320 West Broadway St.
Mt. Pleasant, MI 48858

BID DATE: November 26, 2013
TIME: 1:30 p.m.

In accordance with the specifications and other bid requirements heretofore provided, the undersigned agrees to provide the below listed bid items at the price(s) set forth below. This is a firm bid and not subject to withdrawal or change for a period of sixty (60) days.

<u>BID ITEM</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL</u>
One-Ton Pickup Truck with Knapheide Utility Box, per bid specifications, delivered	1	Each	\$ _____
		TOTAL	\$ _____ (figures)

(Written) _____ and ____/100 Dollars.

Estimated delivery date to City of Mt. Pleasant: _____

Respectfully Submitted,

COMPANY: _____ DATE _____

ADDRESS : _____

CITY _____ STATE _____ ZIP+4 _____

TELEPHONE _____ FAX _____

AUTHORIZED SIGNATURE _____

PRINT OR TYPE NAME & TITLE _____

EMAIL _____

City of Mt. Pleasant Michigan
2014 One-Ton Pickup Truck with Utility Box
SPECIFICATIONS

Bidders are required to complete this section of the bid by indicating in the provided space if the unit complies with the listed specifications. **Explanations for non-compliance must be provided on a separate sheet and included with the bid proposal. This specifications section must be completed and returned with the bid proposal.** Failure to do so will deem the proposal incomplete and will not be considered. Questions regarding these specifications may be directed to Robert Murphy, Street Department Superintendent, at (989) 779-5409 or 779-5401, or via email to bmurphy@mt-pleasant.org.

General Description: The vehicle will be a one-ton 4x4 super duty pickup with a Knapheide 696J1 utility box (see utility box specifications). The approved bidder shall deliver the truck to Knapheide Truck Equipment - Flint, 1200 South Averill Avenue, Flint, Michigan 48503. Truck price must be all-inclusive. **No fuel surcharges or additional delivery fees will be allowed.**

Completed truck shall be delivered to the City of Mt. Pleasant – Division of Public Works, 1303 North Franklin Street, Mt. Pleasant, Michigan, between the hours of 8:00 a.m. and 3:00 p.m., Monday through Friday.

	COMPLY	
	<u>YES</u>	<u>NO</u>
<u>STANDARD EQUIPMENT</u>		
▪ Base chassis 4 x 4 SD regular cab with min. 137" wheelbase	<input type="checkbox"/>	<input type="checkbox"/>
▪ 6.2L 2-valve SOHC EFI NA V-8 w/SMPI 316hp Flex-Fuel	<input type="checkbox"/>	<input type="checkbox"/>
▪ TorqShift 6-speed automatic with overdrive	<input type="checkbox"/>	<input type="checkbox"/>
▪ Cruise control	<input type="checkbox"/>	<input type="checkbox"/>
▪ 4-wheel ABS	<input type="checkbox"/>	<input type="checkbox"/>
▪ Brake assistance	<input type="checkbox"/>	<input type="checkbox"/>
▪ Traction control	<input type="checkbox"/>	<input type="checkbox"/>
▪ Battery with run down protection	<input type="checkbox"/>	<input type="checkbox"/>
▪ Advance Trac w/Roll Stability Control	<input type="checkbox"/>	<input type="checkbox"/>
▪ Air conditioning	<input type="checkbox"/>	<input type="checkbox"/>
▪ AM/FM stereo/single CD/MP3 player	<input type="checkbox"/>	<input type="checkbox"/>
▪ Hour meter	<input type="checkbox"/>	<input type="checkbox"/>
▪ Variable intermittent wipers	<input type="checkbox"/>	<input type="checkbox"/>
▪ Dual front airbags w/passenger cancel	<input type="checkbox"/>	<input type="checkbox"/>
▪ Driver and front passenger seat mounted side airbags	<input type="checkbox"/>	<input type="checkbox"/>
▪ SecuriLock immobilizer	<input type="checkbox"/>	<input type="checkbox"/>
▪ Tachometer	<input type="checkbox"/>	<input type="checkbox"/>
▪ Reclining front 40-20-40 split-bench seats	<input type="checkbox"/>	<input type="checkbox"/>
▪ Class V trailering	<input type="checkbox"/>	<input type="checkbox"/>
▪ Snow plow prep package	<input type="checkbox"/>	<input type="checkbox"/>
▪ Interior color – dark gray	<input type="checkbox"/>	<input type="checkbox"/>
▪ Exterior color – dark blue	<input type="checkbox"/>	<input type="checkbox"/>

COMPLY
YES NO

OPTIONAL EQUIPMENT

- | | | |
|--|--------------------------|--------------------------|
| ▪ Electronic locking w/3.732 axle ratio | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Tires: Minimum LT245/75Rx17E BSW A/T (5) | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Snow plow prep package | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ 4x4 Electric shift on the fly | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Trailer brake controller | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ 6" Angular black molded in color running boards | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Four (4) in-dash acc switches wired and fused for additional equipment | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ GVWR 10,400 pound payload package | <input type="checkbox"/> | <input type="checkbox"/> |

WARRANTY

- | | | |
|---|--------------------------|--------------------------|
| ▪ Basic: 36 month/36,000 miles | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Powertrain: 60 month/60,000 miles | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Corrosion: 30 month/unlimited mileage | <input type="checkbox"/> | <input type="checkbox"/> |
| ▪ Roadside: 60 month/60,000 miles | <input type="checkbox"/> | <input type="checkbox"/> |

STANDARD UTILITY BODY REQUIREMENTS

General: Utility box shall be a Knapheide Standard service body No. 696J1

Overall length	97-1/4"
Overall width	78"
Floor width	49"
Side compartment height.....	40"
Side compartment depth	14-1/2"
Floor height.....	24"

Street side compartmentation:

- 1V – 3/4" in length x 40" high
- H = 44-3/4" in length x 18-1/2" high
- 2V – 21-1/4" in length x 40" high

Curbside compartmentation:

- 1V = 31-1/4" in length x 40" high
- H = 44-3/4" in length x 18-1/2" high
- 2V = 21-1/4" in length x 40" high

Standard shelving:

Includes (2) adjustable divider shelves in each front vertical compartment, (1) bolt-in divider shelf curbside horizontal compartment, (1) adjustable divider shelf each rear vertical compartment, and (28) shelf dividers

Body shell	14 Ga. Galvanneal steel
Floor	12 Ga. Treadplate with 1-3/8" return flange
Understructure	50000 yield 11 Ga. High-strength steel cross sills (5) and (2) end rails
Tailgate	14/16 Ga. Galvanneal steel double panel slam latchable tailgate, 12" high, installed
Doors	Double-shell, 20 Ga. two-sided Galvanneal Steel with hat-section reinforcement for durability and long life. All stainless steel continuous hinges with 1/8" pin provides corrosion protection and pry-proof security.
Door retainers	Double spring-over center door retainers are standard equipment on all vertical doors. Rubber door bumpers and chain retainers are standard items on all horizontal doors.
Door seals	Automotive continuous hollow neoprene seals installed on all door frames.

ADDITIONAL BID SPECIFICATIONS

Operating and Maintenance Instructions: Two (2) complete sets of operating and maintenance/repair manuals and parts lists shall be furnished at or before the time of delivery.

Warranty: The manufacturer's warranty for the complete unit shall be submitted in writing with the bid. The warranty shall provide for the replacement of all defective parts during the warranty period. Such replacement shall be performed at no cost to the City.

Penalty: The delivery date shall be agreed upon by both the Bidder and the City of Mt. Pleasant. The bidder shall compensate the City of Mt. Pleasant for any delay in delivery, at \$100 / day for each calendar day the contracted delivery date is exceeded.

Title: Unit being bid shall be a previously **untitled unit**. Upon delivery of the unit, the title shall be provided to the City.