



THE CITY OF MT. PLEASANT, MICHIGAN

CITY HALL
320 W. Broadway • 48858-2447
(989) 779-5300
(989) 773-4691 fax

PUBLIC SAFETY
804 E. High • 48858-3595
(989) 779-5100
(989) 773-4020 fax

PUBLIC WORKS
1303 N. Franklin • 48858-4682
(989) 779-5400
(989) 772-6250 fax

NOTICE TO BIDDERS

2010 Yard Waste Removal Equipment and Hauling

The City of Mt. Pleasant, Michigan, is requesting sealed bids at the Office of the City Clerk, City Hall, 320 W. Broadway Street, Mt. Pleasant, Michigan 48858, until 1:30 p.m. (local time), on October 19, 2010, at which time and place the bids will be publicly opened and read. All bids shall be submitted in a sealed envelope, plainly marked "2010 Yard Waste Removal Equipment and Hauling".

Proposals are solicited on a unit price basis, for the following work:

Removal and hauling of yard waste (leaves) from City streets

To view and download complete Plans and Specifications at no charge, visit the City of Mt. Pleasant website at www.mt-pleasant.org/depts/engineering/biddinginfo.htm. Complete Plans and Specifications are available at the Public Works Building, 1303 N. Franklin Street, Mt. Pleasant, Michigan, 48858, (989) 779-5401, Monday through Friday, 8:00 a.m. to 4:30 p.m.

Proposals should include a copy of the current proof of insurance for all vehicles and workers compensation with the City of Mt. Pleasant listed as an additional insured.

The City of Mt. Pleasant reserves the right to accept or reject any or all bids, to waive any irregularities in the bids, and to select the bid considered most advantageous to the City.

Duane F. Ellis
Director, Division of Public Works
(989) 779-5402

Jeremy Howard
City Clerk

[2010 Yard Waste Removal Equipment and Hauling – NB]

City of Mt. Pleasant, Michigan
BID PROPOSAL
2010 Yard Waste Removal and Hauling

TO: Office of the City Clerk
City Hall
320 W. Broadway Street
Mt. Pleasant, MI 48858

BID DATE: October 19, 2010
TIME: 1:30 p.m.

The undersigned, as Bidder, hereby declares that this bid is made in good faith without fraud or collusion with any person or persons bidding of the same Contract; that he has carefully read and examined the Contract Documents, including the Notice to Bidders, Instructions, Bond Forms, Technical and Detailed Specifications, and Contract Drawings, for the designated work and understands all of the same; that he, or his representative, has made such a personal investigation at the site as is necessary to determine the character and difficulties attending the execution of the proposed work; and he proposes and agrees that if this Proposal is accepted, he will contract with the Owner in the form of the Contract hereto annexed, to provide necessary machinery, tools, apparatus and other means of construction, including utility and transportation services, necessary to do all the work and furnish all the materials and equipment specified or referred to in the Contract Documents, including Addenda No. __, __, and __, in the manner and time therein prescribed, and according to the requirements of the Owner as therein set forth to furnish Contractor Bonds and Insurance required of the Contractor by the Contract Documents, and that he will take in full payment therefore the unit prices set forth in the following Proposal.

The Bidder understands that the Owner reserves the right to reject any or all bids and to waive any irregularities in the bidding.

The Bidder agrees that his bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving the bids.

Upon receipt of a written Notice of Award of the Bid, the Bidder shall execute the formal Contract Agreement attached hereto within ten (10) days and shall deliver to the Owner a Surety Bond or Bonds required. In the event the Contract and Bond are not executed within the time above set forth, the Bid Deposit attached in the sum of five percent (5%) of the Bid Proposal shall become the property of the Owner as liquidated damages for the delay and additional expense to the Owner caused thereby.

The Bidder hereby agrees to commence work under this Contract on or before the date to be specified in the written Notice to Proceed executed by the Owner and to fully complete the project as stipulated in the Special Conditions of these Specifications. The Bidder further agrees to pay as liquidated damages the sum indicated in the Special Conditions for each consecutive calendar day thereafter, until substantial completion, that is when all work items in the proposal are complete and notification of substantial completion of work items and final quantities is given to the Director of Public Works by the contractor.

The below unit prices shall include all labor, materials, overhead, profit, insurance, etc., to cover the finished work of the several kinds specified, and the Bidder agrees to perform all of the work described in the Specifications and/or shown on the Plans for the following unit prices:

If additional equipment needs to be listed, please use back of form or attach a list of equipment and hourly operational costs. Please note if there is any increase in rates for overtime work and list your regularly scheduled hours.

*** Bidders must provide proof of insurance in the amounts required by City Ordinance as specified in the attached MINIMUM INSURANCE REQUIREMENTS FOR CONTRACTORS, with the City of Mt. Pleasant listed as additional insured. ***

Dump Truck and Operator (LEAD TRAILERS ONLY – NO PUP TRAILERS)

MAKE and MODEL COST/HOUR	TRUCK CAPACITY	BOX MEASUREMENTS
(1) _____ Length _____ \$ _____	_____ c.y.	Height _____ Width _____
(2) _____ Length _____ \$ _____	_____ c.y.	Height _____ Width _____
(3) _____ Length _____ \$ _____	_____ c.y.	Height _____ Width _____

Loader and Operator

MAKE and MODEL COST/HOUR	BUCKET CAPACITY
(1) _____ \$ _____	_____ c.y.
(2) _____ \$ _____	_____ c.y.

What are the available hours for operators and equipment?

_____ and _____ /100 Dollars
(written)

RESPECTFULLY SUBMITTED,
 COMPANY NAME _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP CODE _____
 AREA CODE/TELEPHONE NUMBER _____ DATE _____
 Authorized Signature _____
 Print or Type Name and Title _____
 Fax Number _____

City of Mt. Pleasant, Michigan

ADMINISTRATIVE MEMO NO 8-78

Issued: October 10, 1978

Revised: June 21, 1989

Subject: MINIMUM INSURANCE REQUIREMENTS FOR CONTRACTORS

Summary Statement

The provision of adequate insurance by persons and businesses working for the city or on street right-of-way is essential to protect the public from the costs of injury or damage and to protect the city from unnecessary liability resulting from the acts of persons and businesses working for the city. Minimum insurance requirements are needed to provide this protection.

Memo

Persons or businesses which provide professional services to the city under the terms of a written contract or provide labor and/or material to accomplish work for the city or for others on or over street right-of-way or other city property shall carry insurance and bonds to protect the public and the City from exposure to unnecessary financial risks.

Prior to signing of contracts, issuance of purchase orders or permits, or other authorization to begin work, certificates of insurance evidencing the purchase of insurance in amounts not less than required by the Administrative memo or bid specifications, whichever is greater, shall be filed with City Clerk. Such certificates shall:

- a. Show that the insurance is currently in force and termination date of each policy.
- b. State the limits of liability of the policies covered by the certificate.
- c. Show that the City of Mt. Pleasant is to be specifically named in policy as an "additional insured" and should be issued to the City of Mt. Pleasant as the certificate holder.
- d. Provide that the City will receive not less than 10 days written notice of the cancellation of any listed policy.
- e. Be issued in the name of an insurance company authorized to conduct business in the State of Michigan.

Required bonds shall be filed with the City Clerk prior to the signing of contracts or other authorizations to proceed with work.

Insurance and bonds shall meet or exceed the following requirements. Exceptions to recognize more or less hazardous operations and financial risks should be considered and with approval of the City Manager may be made in specifications or contract requirements prior to awarding contracts or issuing purchase orders.

INSURANCE REQUIREMENTS

Type	Limit of Liability	Required of: City Contractor	Contractor On R-O-W
Worker's Compensation and Employer's Liability	Statutory Coverage B \$100,000	X	X
Public Liability (including products and completed operations liability)			
Bodily Injury	\$250,000 each person	X	X
	\$500,000 each accident	X	X
Property Damage	\$250,000 each accident	X	X
	\$250,000 each aggregate	X	X
Automobile Liability (including hired cars and automobile non-ownership)			
Bodily Injury	\$250,000 each person	X	X
	\$500,000 each occurrence	X	X
Property Damage	\$250,000 each accident	X	X
	\$250,000 each aggregate	X	X
Additional Insured Clause	City of Mt. Pleasant to be specifically named in policy as an "additional insured"	X	X
Excess Liability (Required unless risk occurrence is nominal)	\$1,000,000 each	X	

Persons or businesses engaged to provide labor and material in an amount in excess of \$10,000, or who will receive partial payments as work progresses will provide labor, performance and material bonds equal to the value of the work being performed. Such bonds are not required where the work to be done is of a type in which the failure to perform will not adversely affect the city's ability to function or increase the city's cost of completing the work.

CITY OF MT. PLEASANT - 2010 YARD WASTE REMOVAL EQUIPMENT AND HAULING

R & T Murphy Trucking
 1627 W. River Rd.
 Mt. Pleasant, MI 48858

Fisher Transportation, Inc.
 900 S. Bradley St.
 Mt. Pleasant, MI 48858

<u>No.</u>	<u>Item</u>	<u>Equipment Description</u>	<u>Capacity</u>	<u>Cost / Hour</u>	<u>Equipment Description</u>	<u>Capacity</u>	<u>Cost / Hour</u>
1	Dump Truck & Operator	2004 Kenworth	45.6 cyd.	\$ 73.00	Tractor w/4 axle lead	45.63 cyd.	\$ 175.00
		2000 Kenworth	45.6 cyd.	\$ 73.00	Tractor w/ 3 axle lead	39 cyd.	\$ 150.00
		2000 Kenworth	45.6 cyd.	\$ 73.00	Quad axle dump truck	31 cyd.	\$ 120.00
2	Loader & Operator	CAT 966C	5 cyd.	\$ 100.00			No Bid